



080416
10/28/08

MEMORANDUM

TO: Environmental Concerns Committee

THROUGH: Carl S. Goldsmith, Director of Public Works *CJ*

FROM: David P. Gorman, Asst. Director of Public Works *D.P.G.*

SUBJECT: **Compost Bin Grant Program**

DATE: October 23, 2008

Per the Committee's request, staff has prepared the attached draft policy for a Compost Bin Grant Program. As with the Rain Barrel Grant Program, this program would be funded from the Village's service fee that is collected per the Solid Waste Contract as provided below:

Section 14 C(1) Village Service Fee:

In addition to the foregoing charges for Commercial properties, each multi-family residential Commercial customer/account shall be charged a Village Service Fee of \$0.10 per unit per month, and each non-multi-family residential Commercial customer/account shall be charged a Village Service Fee of \$3.00 per month. The Village reserves the right to increase the Residential and Commercial Village Service Fees. When an increase in the Residential and Commercial Village Service Fees is needed, the Village will take the proposed increase to the Environmental Concerns Committee for recommendation and to the Village President and Board for approval.

This fee wholly funds the Education Recycling Grants, Commercial Recycling Grants and Rain Barrel Grants. The approved budget for all Recycling Grants in FY 08-09 is \$29,000. The following grants have been encumbered thus far in the current fiscal year:

FY 08-09 Grant Budget Approval	+\$29,000
GEHS for Recycling Carts*	- \$3,500
Montini for Environmental Kits*	- \$2,500
<u>Rain Barrel Grants**</u>	<u>- \$10,000</u>
FY 08-09 BALANCE	\$13,000

* These grants had been approved by Board of Trustees on 6/19/08 but not yet paid out.

** The budget request for FY 09-10 and subsequent years will be lowered to \$5,000.

Recommendation:

Staff recommends that the Committee consider establishing the attached draft Compost Bin Grant Program to reimburse each homeowner up to \$80 to install one compost bin. Staff proposes to start this program in FY 09-10 (6/1/09) at a budget amount of \$5,000. A positive recommendation by the Committee would be forwarded to the Board of Trustees during the forthcoming budget discussions.

DG:dg Compost Bins Memo to ECC

attachments: proposed BOT Policy Memo, Chapter 92 and compost bin info

DRAFT

VILLAGE OF LOMBARD
VILLAGE BOARD POLICY MEMORANDUM

Subject: **Compost Bin Grant Program**

Number: ____-____
Date: _____

I. Purpose

The purpose of the Compost Bin Grant Program is to promote the on-site recycling of landscape waste to reduce the volume collected from single family residential properties.

II. Procedures/Guidelines

- A. All owners of single family residences in the Village of Lombard are eligible for 100% reimbursement for one compost bin at a cost not to exceed \$80. All compost bins and their use shall comply with the Lombard Code of Ordinances, Title IX, Chapter 92 "Composting".
- B. Grant applications shall be submitted to the Department of Public Works along with a copy of the store receipt and a photo of the installed bin. Public Works shall evaluate the grant application and shall verify correct installation of the bin prior to approving the grant.
- C. Upon successful completion of the work and final inspection, the Village will reimburse the applicant per the Village's standard check mailing procedure.
- D. Reimbursement is on a first-come, first-served basis, subject to the annual budget approved by the Village Board of Trustees in the Capital Improvement Program.
- E. The compost bin shall be maintained by the property owner, not the Village of Lombard.
- F. The effective date of this policy is _____.

III. Legislation/Documentation

Minutes of _____ Environmental Concerns Committee meeting.
Minutes of the _____ Board of Trustees meeting.

COMPOSTING

§ 92.40 PURPOSE AND INTENT

The purpose and intent of this Chapter is to promote the recycling of landscape waste through composting, and to establish minimum standards for composting.

§92.41 DEFINITIONS

For purposes of this Chapter, the following words and terms shall be defined as follows:

(A) “Compost” shall be defined as the humus-like product of the process of composting landscape waste, which may be used as a soil conditioner.

(B) “Composting” shall be defined as the biological treatment process by which microorganisms decompose the organic fraction of landscape waste, producing compost.

(C) “Compost Bin” shall be defined as an enclosure constructed of concrete blocks, brick, wood, woven wire or durable plastic which surrounds a compost pile.

(D) “Compost Pile” shall be defined as an area in which composting takes place.

(E) “Landscape Waste” shall be defined as all accumulations of grass or shrubbery cuttings, leaves, tree limbs and other materials accumulated as the result of the care of lawns, shrubbery, vines and trees.

§92.42 STANDARDS AND CONDITIONS

(A) All compost piles shall be enclosed in a free standing compost bin.

(B) Each compost bin shall be no larger in volume than one hundred twenty-five (125) cubic feet, and shall be no taller than five (5') feet.

(C) No more than three (3) compost bin may be located on any lot used for residential purposes.

(D) All compost bins/piles shall be maintained so as to prevent the attraction or harborage of rodents.

(E) All compost bins/piles shall be maintained so as to prevent unpleasant odors.

(F) All composting shall be done in accordance with any process which has been found to be an acceptable composting process by the Illinois Department of Energy and Natural Resources.

(G) Compost piles shall only be made up of landscape waste.

(H) No compost pile/bin shall be located in any front yard or corner side yard.

(I) A compost pile/bin may be located in a side yard provided, however, that it shall not be located in any side yard setback required by the zoning Ordinance.

(J) A compost pile/bin may be located in a rear yard provided, however, that it shall not be located within three (3) feet of any lot line.



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- [Instructions for the Compost Tumbler](#)
- [How To Choose a Composter](#)
- [Composting Made Easy](#)
- [Building Healthy Soil](#)
- [Compost Your Coffee Grounds](#)

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School	Date of Application	Educational Recycling Grants			P.O. #	Amount Approved	Amount Paid To Date
		Amount Requested	Fiscal Year Approved	Approval Date			
Glenbard East HS							791.35
Montini Catholic HS							137.75
Montini Catholic HS							1,627.94
Montini Catholic HS							251.55
Schafer							139.19
Glenbard East HS		5,988.50	2/23/99	3/18/99			3,186.00
Sacred Heart			4/27/99	5/20/99		525.00	525.00
Pleasant Lane	3/30/99	1,177.24	5/27/99	6/17/99			1,000.00
					Total FY1999	525.00	7,658.78
Montini Catholic HS	11/1/99	878.00	11/22/99	12/2/99		878.00	878.00
Glen Westlake Middle	3/1/00	741.52	3/28/00	4/6/00?			741.52
Glenbard East HS	3/1/00	2,591.00	3/28/00	4/6/00	037003	2,591.00	2,591.00
Manor Hill	2/29/00	1,500.00	3/28/00	4/6/00?			
Montini Catholic HS	2/28/00	2,311.70	3/28/00	4/6/00	036992	2,311.70	2,311.70
School District 44	2/29/00	6,136.35	3/28/00	4/6/00	036998	6,136.35	6,136.35
School District 44		5,530.02	3/28/00	4/6/00	037004	5,530.02	5,530.02
Park View School	3/1/00	3,288.50	3/28/00	4/6/00?			3,310.26
Sacred Heart	3/1/00	1,100.00	4/25/00	5/4/00	037212	1,100.00	1,100.00
					Total FY2000	18,547.07	22,598.85
Manor Hill	10/31/00	720.00	11/1/00		045347		636.14
Glenbard East HS	11/1/00	2,000.00	1/23/01	2/1/01	041043	2,000.00	1,735.00
Madison	11/1/00	2,822.00	1/23/01	2/1/01	CV		2,971.33
Sacred Heart	2/20/01	2,250.00					
Glenbard East HS	2/27/01	2,276.50	3/27/01	4/5/01	042434		1,551.39
					Total FY2001	2,000.00	6,893.86
Montini Catholic HS	11/2/01	2,073.30	Denied?				
					Total FY2002	0.00	0.00
Glenbard East	2/27/02	4,877.45	4/23/02	6/6/02		4,877.45	0.00
Montini	2/28/02	1,380.95	4/23/02	6/6/02	046074	1,380.95	1,281.45
Manor Hill	10/25/02	2,980.00	11/13/02	12/5/02		2,980.00	0.00
Montini	11/1/02	3,003.00	11/13/02	12/5/02	046107	3,003.00	0.00
Westmore	10/21/02	1,500.00	Denied				0.00
					Total FY2003	12,241.40	1,281.45
Glenn Westlake	9/15/03	235.00	11/4/03	11/20/03	048388	235.00	235.00
Lombard School Dist 44	10/14/03	2,400.00	11/4/03	11/20/03	048388	2,400.00	2,400.00
Madison	10/10/03	1,425.00	11/4/03	11/20/03	048388	1,425.00	1,425.00
Montini	10/6/03	2,500.00	11/4/03	11/20/03	048391	2,500.00	2,500.00
Park View	10/9/03	2,310.00	11/4/03	11/20/03	048388	2,310.00	2,253.65
School District 44	2/23/04	6,500.00	4/27/04	5/6/04	050831	6,500.00	6,500.00
Chicagoland Academy	3/1/04	1,620.00	4/27/04	5/6/04	050741	1,620.00	1,619.90
					Total FY2004	16,990.00	16,933.55
Chicagoland Academy	10/15/04	1,972.30	11/16/04	12/2/04	052394	1,000.00	938.04
Chicagoland Academy	3/1/05	1,354.45	4/26/05	5/5/05	054793	800.00	800.00
Madison School	3/1/05	2,600.00	4/26/05	5/5/05	054392	2,600.00	2,582.10
Park View School	3/1/05	2,866.00	4/26/05	5/5/05	054792	2,866.00	2,572.99
					Total FY2005	7,266.00	6,893.13
Chicagoland Academy	10/15/05	5,323.00	10/25/05	11/3/05	054791	610.00	610.00
Manor Hill	10/15/05	3,475.00	10/25/05	11/3/05	053991	2,150.00	2,150.00
Montini	10/15/05	2,500.00	10/25/05	11/3/05	054794	2,395.60	2,395.60
Willowbrook High School	10/15/05	3,355.30	10/25/05	11/3/05	053990	2,005.00	2,056.88
Delphi Academy	3/1/06	2,122.00	3/28/06	4/6/06	EXPIRED	579.85	0.00
Manor Hill	3/1/06	3,110.00	3/28/06	4/6/06	EXPIRED	2,360.00	0.00
Montini	3/1/06	2,500.00	3/28/06	4/6/06	056593	2,500.00	2,500.00
Willowbrook High School	3/1/06	1,592.45	3/28/06	4/6/06	055864	1,592.45	592.45
					Total FY2006	14,192.90	10,304.93
Montini	10/15/06	2,395.60	11/28/06	12/7/06	059008	2,395.60	2,371.68
Willowbrook High School	10/15/06	2,240.80	10/24/06	12/7/06	057078	2,240.80	2,240.80
Park View School	10/15/06	2,960.00	10/24/06	12/7/06	058393	1,375.00	1,196.99
St. Pius X School	10/15/06	4,004.00	11/28/06	12/7/06	057386	1,500.00	1,500.00
Delphi Academy	10/15/06	2,000.00	Denied			0.00	0.00
Helen Plum Library	3/1/07	4,225.00	5/22/07	6/21/07	059874	2,112.50	2,112.50
Manor Hill	3/1/07	1,644.00	5/22/07	5/17/07	058392	1,212.00	782.60
Montini	3/1/07	2,500.00	3/27/07	5/17/07	060413	2,500.00	2,500.00
					Total FY2007	13,335.90	12,704.57
Willowbrook High School	10/15/07	2,999.99	10/23/07	11/15/07	060414	1,499.95	1,499.95
Pleasant Lane	10/15/07	227.36	10/23/07	11/15/07		227.36	
Delphi Academy	3/16/07	1,330.56	10/23/07	11/15/07		486.16	
St. Pius X School	10/9/07	15,200.00	10/23/07	11/15/07		800.00	
Montini	10/12/07	2,500.00	11/27/07	1/3/08		1,295.00	
Glenbard East HS	10/15/07	4,000.00	Denied			0.00	0.00
Glenbard East HS	2/29/08	4,000.00	4/22/08	6/19/08		3,500.00	
Montini	2/29/08	2,500.00	5/27/08	6/19/08		2,500.00	
					Total FY2008	10,308.47	1,499.95

9/30/08