

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : William T. Lichter, Village Manager
DATE : August 10, 2005 Agenda Date: August 18, 2005
TITLE : Bid for: Electronics Recycling Contract
SUBMITTED BY: John Burg, Assistant Director of Public Works



RESULTS:

Date Bids Were Published _____ Bidding Closed _____
Total Number of Bids Received _____
Total Number of Bidders Meeting Specifications _____
Bid Security Required _____ Yes _____ No
Performance Bond Required _____ Yes _____ No
Were Any Bids Withdrawn _____ Yes _____ No
Explanation:
Waiver of Bids Requested? _____ X _____ Yes _____ No
If yes, explain:

Award Recommended to Lowest _____ Yes _____ No
Responsible Bidder?
If no, explain:

FISCAL IMPACT:

Engineer's estimate/budget estimate \$23,000

Amount of Award (\$17,000) 2790.756420, (\$3,000) 2790.733140, (\$3,000) 2790.777500.

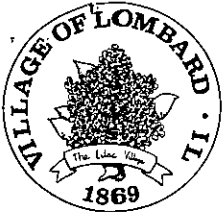
BACKGROUND/RECOMMENDATION:

See attached memo.

Has Recommended Bidder Worked for Village Previously X Yes _____ No
If yes, was quality of work acceptable X Yes _____ No
Was item bid in accordance with Public Act 85-1295? _____ Yes X No
Waiver of bids - Public Act 85-1295 does not apply X Yes

REVIEW (as needed):

Village Attorney XX _____ Date _____
Finance Director XX Timothy Sexton Date 8/10/05
Village Manager XX William T. Lichter Date 8/10/05



To: William Lichter, Village Manager
Through: Wes Anderson, Director of Public Works
From: John Burg, Assistant Director of Public Works
Date: August 10, 2005
Subject: Electronics Recycling Contract

Wes Anderson

John Burg

On July 21, 2005 the Village Board approved the location for the Recycling Extravaganza, which will be held at the Village Hall Complex on Saturday, September 17. The day after the Board approved the location, proposals were sent to five electronic recycling companies as there was not enough time to advertise for bids. Standard Village bidding documents were used.

Two companies submitted proposals. Using the proposed unit prices and actual quantities of electronics received in 2004 produced the following comparisons between the proposals.

Supply Chain Services, Inc., Lombard	\$19,854.70
United Recycling Industries, West Chicago	\$23,662.74

The proposal documents included a not to exceed lump sum price. United Recycling Industries declined to offer a not to exceed price due to uncertainty about the volume of electronics that will be collected. Supply Chain Services, Inc. had a similar concern but gave a not to exceed price of \$16,000 with a cap of 3 trailer loads. If there are more or less than 3 trailer loads, the Village will be charged unit prices whenever the unit price cost is higher or lower than \$16,000. Last year, 3.5 trailer loads were collected. Assuming a one trailer load increase with the same types and quantities of materials as last year, the estimated cost from SSI would be \$23,000 and \$30,600 from United Recycling.

Please note that Supply Chain Services collected the electronics last year at a significant discount to the Village. This is a Lombard firm, one of the leaders in the industry. This company is willing to provide a discount because they want to support their community. The Community Recycling Fund budget can cover the estimated cost of \$23,000. I recommend waiver of bids and award of a contract to Supply Chain Services, Inc. of Lombard in an amount not to exceed \$23,000. Please submit this item to the Village President and Board for consideration at the August 18, 2005 meeting. If you have questions, call me.