



## MEMORANDUM

**TO:** Scott R. Niehaus, Village Manager

**FROM:** William J. Heniff, AICP, Director of Community Development

**MEETING DATE:** November 2, 2017

**SUBJECT:** **PC 17-20; Oak Creek Planned Development – Amendment to Single-Family Side Yard Setbacks – ordinance updated to reflect corrected legal description**

Please find the following items for Village Board consideration as part of the November 2, 2017, Board meeting:

1. An Ordinance which amended the Oak Creek Planned Development to modify interior side yard setbacks for single family detached dwellings.

Ordinance 7397 was approved by the Village Board on July 20, 2017. Upon submitting the ordinance for recording, staff was alerted that the legal description contained in Ordinance 7397 lacked Section, Township and Range descriptors, which are required. Staff has corrected the legal description in the current ordinance. Upon the advice of Village counsel, the attached new ordinance will repeal Ordinance 7397 and correct the legal descriptions. All other elements of the new ordinance are identical to Ordinance 7397.

Staff also recommends a waiver of first reading.