

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION

For Inclusion on Board Agenda

_____ Resolution or Ordinance (Blue) _____ *Waiver of First Requested*
_____ Recommendations of Boards, Commissions & Committees (Green)
 X Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: William T. Lichter, Village Manager

DATE: September 27, 2005 (B of T) Date: October 6, 2005

TITLE: 1000 Rohlwing Road

SUBMITTED BY: Department of Community Development *See 18*

BACKGROUND/POLICY IMPLICATIONS:

The Department of Community Development transmits for your consideration a memorandum requesting approval of an extension of a Temporary Special Event Permit for the Lombard Jaycees Haunted House for the period October 13 through October 31, 2005 Staff recommends approval of this request.

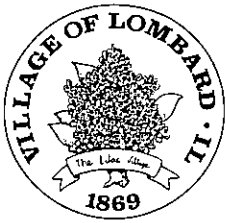
Please place this item on the October 6, 2005 Board of Trustees agenda.

Fiscal Impact/Funding Source:

Review (as necessary):

Village Attorney X _____ Date _____
Finance Director X _____ Date _____
Village Manager X W. T. Lichter Date 9/27/05

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



MEMORANDUM

TO: William T. Lichter, Village Manager

FROM: David A. Hulseberg, AICP, Director of Community Development *DAH*

DATE: October 6, 2005

SUBJECT: Jaycees Haunted House Special Event and Associated Signage

BACKGROUND

The Lombard Jaycees have submitted an application for a Temporary Special Event Permit for a haunted house to be located at 1000 N. Rohlwing Road. The haunted house will run from October 13 to October 31, 2005. According to Section 110.47 of the Lombard Code of Ordinances, Temporary Special Event permits are valid only for three days. An extension is therefore requested from the Village Board for this permit.

As in previous years, the Jaycees also request approval of the use of public right-of-way for temporary signage. This approval would be valid only through October 31, 2005.

RECOMMENDATION

Staff recommends that the Village Board grant an extension to the Lombard Jaycees and allow for the use of public right-of-way for temporary signage so that they may hold their haunted house event as described above.