

VILLAGE OF LOMBARD
 REQUEST FOR BOARD OF TRUSTEES ACTION
 For Inclusion on Board Agenda

Resolution or Ordinance (Blue) _____
 Recommendations of Boards, Commissions & Committees (Green) _____
 Other Business (Pink) _____

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: David A. Hulseberg, Village Manager *John*

DATE: May 13, 2009 (B of T) Date: May 21, 2009

TITLE: 2010 Census - Ad Hoc Committee

SUBMITTED BY: Department of Community Development *MD*

BACKGROUND/POLICY IMPLICATIONS:

The Department of Community Development transmits for your consideration a resolution establishing an Ad-hoc Committee to investigate, analyze, advise, and make recommendations to the President and Board of Trustees in regard to the Census Complete Count Committee.

Staff recommends approval of this request.

Please place this item on the May 21, 2009 Board of Trustees agenda.

Fiscal Impact/Funding Source:

Review (as necessary):

Village Attorney X

Finance Director X

Village Manager X

David A. Hulseberg

Date

Date

Date

5/14/09

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



MEMORANDUM

TO: David A. Hulseberg, Village Manager
FROM: William Heniff, AICP, Director of Community Development
DATE: May 21, 2009

SUBJECT: 2010 Census – Complete Count Committee: Resolution Establishing Committee

At the May 7, 2009 Village Board meeting, the Board made a proclamation recognizing the 2010 Census Complete Count Committee (CCCC) to support the efforts to help ensure that all residents of the Village are counted as part of the 2010 decennial census. At that meeting the Board also accepted the recommendation from the Community Relations Committee to create an Ad-hoc Committee to facilitate this effort. As the Committee will be subject to the provisions of the Open Meetings Act, the Village Board is required to "formally" establish the Committee by Resolution. In this regard, attached please find the attached resolution establishing and setting forth the provisions of the proposed Committee.

The proposed seven member CCCC would be an Ad-hoc Committee of the Community Relations Committee and is expected to meet quarterly to report its activities and progress set forth within its mission.

RECOMMENDATION

Staff recommends approval of a resolution establishing the 2010 Census Complete Count Committee.

WH/jmk

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RESOLUTION
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A RESOLUTION ESTABLISHING AN AD HOC COMMITTEE TO INVESTIGATE, ANALYZE, ADVISE AND MAKE RECOMMENDATIONS TO THE PRESIDENT AND BOARD OF TRUSTEES IN REGARD TO THE CENSUS, TO BE KNOWN AS THE CENSUS COMPLETE COUNT COMMITTEE

BE IT RESOLVED by the President and Board of Trustees of the Village of Lombard, DuPage County, Illinois, as follows:

SECTION 1: Pursuant to Title 3, Chapter 30, Section 30.21 of the Lombard Village Code, there is hereby established an Ad Hoc Committee, to be known as the Census Complete Count Committee (CCCC) which shall be charged with:

- Bridge all gaps between the community and the Census Bureau on geographic matters;
- Create census awareness programs for pre-kindergarten through college-age students by coalescing with educational leaders and institutions;
- Utilize local media outlets to inform, motivate, and educate residents on the importance of their participation in the 2010 Census;
- Formulate a group of leaders across denominations to develop strategies to inform their congregants about the census and census job openings;
- Create census awareness messages to inform their constituent groups of the census on essential programs and services;
- Encourage area businesses to promote the census by displaying census messages in their business materials and to sponsor Census 2010 activities;
- Disseminate materials about census job opportunities to all segments of the community;
- Assist in the location of shelters, soup kitchens, group quarters, and non-conventional housing facilities; and
- At the conclusion of the 2010 Census, provide a summary report of the CCCC's successes will be provided to the Chicago Regional Census Center of the United States Census Bureau for the archives.

The following criteria shall apply to the CCCC:

A. Membership: The CCCC shall consist of seven (7) members, who shall be appointed by the Village President with the advice and consent of the Board of Trustees. Said members shall be residents of the Village, shall be appointed based upon their expertise and experience relative to, and/or their interest in the matters that will be addressed by the CCCC.

B. Voting: All members of the CCCC shall be voting members.

C. **Chairperson:** The Chairperson and Vice-Chairperson of the CCC shall be appointed by the Village President with the advice and consent of the Board of Trustees.

D. **Staff Liaison:** The Village Manager shall appoint a staff member or members to assist the CCC in carrying out the CCC's assigned tasks.

E. **Meetings:** The CCC shall meet quarterly throughout the duration of the census outreach period (defined as being from June 1, 2009 to July 1, 2010).

F. **Report:** The CCC shall provide a report to the Community Relations Committee and the Village Board on a quarterly basis, stating the activities and accomplishments undertaken by the CCC during the previous quarter.

SECTION 2: That this Resolution shall be in full force and effect from and after its adoption and approval as required by law.

Adopted this _____ day of _____, 2009, pursuant to a roll call vote as follows:

Ayes: _____

Nays: _____

Absent: _____

Approved by me this _____ day of _____, 2009.

William J. Mueller
Village President

ATTEST:

Brigitte O'Brien
Village Clerk