

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
 FROM : Scott Niehaus, Village Manager
 DATE : December 13, 2018 Agenda Date: January 3, 2019
 TITLE : Contract extension: HVAC Maintenance Contract PWO 1706
 SUBMITTED BY: Tom Ellis, Operations Superintendent *TE*

RESULTS:

Date Bids Were Published 11/2/16 Bidding Closed 11/18/16
 Total Number of Bids Received 3
 Total Number of Bidders Meeting Specifications 3
 Bid Security Required X Yes No
 Performance Bond Required Yes X No
 Were Any Bids Withdrawn Yes X No
 Explanation:
 Waiver of Bids Requested? X Yes No
 If yes, explain:
 See attached memo.
 Award Recommended to Lowest X Yes No
 Responsible Bidder?
 If no, explain: **See attached memo.**

FISCAL IMPACT:

Amount of Award FY19 \$33,780.00 , 101.120.113.75730, 101.210.113.75730,
 101.230.113.75730, 101.270.113.75730
FY 20 \$ 34,776

BACKGROUND/RECOMMENDATION:

See attached memo.

Has Recommended Bidder Worked for Village Previously X Yes No
 If yes, was quality of work acceptable X Yes No
 Was item bid in accordance with Public Act 85-1295? Yes X No
 Waiver of bids - Public Act 85-1295 does not apply X Yes

REVIEW (as needed):

Village Attorney XX _____ Date _____
 Finance Director XX *AK* _____ Date _____
 Village Manager XX *SPN* _____ Date 12/27/18

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.