

MEMORANDUM

TO: William T. Lichter, Village Manager

FROM: David A. Hulseberg, AICP, Director of Community Development

DATE: March 18, 2004

SUBJECT: ZBA 04-01: 338 West View Street

Attached please find the following items for Village Board consideration as part of the March 18, 2004 Village Board meeting:

1. Zoning Board of Appeals referral letter;
2. IDRC report for ZBA 04-01;
3. A draft Ordinance granting approval of the requested variation to the lot width requirements for the existing property; and
4. A draft Ordinance granting approval of the requested relief to the front yard, subject to conditions; and
5. Companion site plans associated with the petitioner's request.

Please contact me if you have any questions regarding the aforementioned materials.