

MEMORANDUM

TO: William T. Lichter, Village Manager

FROM: David A. Hulseberg, AICP
Assistant Village Manager/Director of Community Development

DATE: October 19, 2006

SUBJECT: ZBA 06-21: 820 E. St. Charles Road

Attached please find the following items for Village Board consideration as part of the October 19, 2006 Village Board meeting:

1. Zoning Board of Appeals referral letter;
2. IDRC report for ZBA 06-21;
3. An Ordinance granting approval of the requested variation; and
4. Plans associated with the petition.

In order to allow the petitioner to proceed with the construction of the proposed building on the subject property prior to Winter, staff recommends that the Village Board waive a first reading of the aforementioned Ordinance.

Please contact me if you have any questions regarding the aforementioned materials.