

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda


 X Resolution or Ordinance (Blue) _____ *Waiver of First Requested*
_____ Recommendations of Boards, Commissions & Committees (Green)
_____ Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: June 13, 2018 (B of T) Date: June 21, 2018

TITLE: Release of Executive Session Minutes

SUBMITTED BY: Janet Downer, Business Administrator/Deputy Village Clerk 

BACKGROUND/POLICY IMPLICATIONS:

Public Act 88-378, effective January 1, 1982 requires that minutes of closed session meetings are to be recorded in written form and 5 ILCS 120/2.06 (d) states that "Each public body shall periodically, but not less than semi-annually, meet to review minutes of all closed meetings. At such meetings a determination shall be made, and reported in an open session that (1) the need for confidentiality still exists as to all or part of those minutes or (2) that the minutes or portions thereof no longer require confidential treatment and are available for public inspection.

Attached is a resolution authorizing the Village Clerk to make certain closed session meeting minutes available for public inspection – First Review 2018.

Please place this item on the June 21, 2018 Board of Trustees agenda for consideration.

Fiscal Impact/Funding Source:

Review (as necessary):
Village Attorney X _____ Date _____
Finance Director X _____ Date _____
Village Manager X _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



MEMORANDUM

TO: Village President and Board of Trustees

FROM: Janet Downer
Business Administrator/Deputy Village Clerk

DATE: June 12, 2018

**SUBJECT: Review of Executive Session Minutes
First Review 2018**

State Statute establishes that a review be conducted periodically, but not less than twice yearly, to determine if there is still a need for confidentiality, or that the minutes, or portions thereof, no longer require confidential treatment and are available for public inspection.

During the 2018 First Review, the Village Board decided to release and/or keep confidential certain minutes from 2003 through 2017. Minutes from 2018 will be considered by the Board of Trustees in the near future.

As a housekeeping issue, the Executive Session dates of December 5, 2013 and April 7, 2016 were removed. Both Village Board agendas listed an Executive Session on those dates but after staff reviewed the minutes from both meetings, it has been confirmed that no Executive Session took place.

Please find attached a resolution authorizing the Village Clerk to make certain closed session meeting minutes available for public inspection- First Review 2018 - with the corrections listed above.

Should you have any questions or concerns, please feel free to contact me.

cc: Scott Niehaus, Village Manager
Tom Bayer, Village Attorney

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE VILLAGE CLERK
TO MAKE CERTAIN CLOSED SESSION MEETING MINUTES
AVAILABLE FOR PUBLIC INSPECTION
(FIRST REVIEW 2018)**

WHEREAS, the President and Board of Trustees of the Village of Lombard have met from time to time in closed session for purposes authorized by the Illinois Open Meetings Act (the "Act"), a list of said closed session meeting dates being attached hereto as Exhibit "A" and made a part hereof; and

WHEREAS, as required by the Act, the Village Clerk has kept written minutes of all such executive sessions; and

WHEREAS, pursuant to 5 ILCS 120/2,06(c), the President and Board of Trustees have met in closed session to review closed session minutes; and

WHEREAS, the President and Board of Trustees have previously made available for public inspection certain closed session minutes, a list of said disclosed closed session minutes being attached hereto as Exhibit "B" and made a part hereof; and

WHEREAS, the President and Board of Trustees have determined that a need for confidentiality still exists as to the closed session minutes from the closed session meetings set forth on Exhibit "C", attached hereto and made a part hereof; and

WHEREAS, the President and Board of Trustees have further determined that the minutes of the closed session meetings listed on Exhibit "D", attached hereto and made a part hereof, no longer require confidential treatment and should be made available for public inspection;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DUPAGE COUNTY, ILLINOIS, as follows:

SECTION 1: The closed session minutes from those meetings set forth on Exhibit "D" attached hereto are hereby released.

SECTION 2: The Village Clerk is hereby authorized and directed to make the minutes from those meetings set forth on Exhibit "D" available for inspection and copying in accordance with the standing procedures of the Clerk's office.

Adopted this _____ **day of** _____, 2018.

Ayes: _____

Nays: _____

Absent: _____

Approved this _____ **of** _____, 2018.

Keith T. Giagnorio
Village President

ATTEST:

Sharon Kuderna
Village Clerk

EXHIBIT A
EXECUTIVE SESSION MINUTES

1964

January 6, 1964
January 20, 1964
February 3, 1964
March 16, 1964
April 6, 1964
May 18, 1964
November 2, 1964

1965

March 15, 1965
May 17, 1965
September 7, 1965
October 18, 1965

1966

February 21, 1966
March 21, 1966
October 3, 1966
November 7, 1966

1967

January 3, 1967
January 16, 1967
April 10, 1967
July 3, 1967

1968

May 6, 1968
May 27, 1968
June 3, 1968
June 17, 1968
October 7, 1968
November 18, 1968

1969

January 6, 1969
January 20, 1969
February 3, 1969
March 7, 1969
March 24, 1969
April 4, 1969
April 21, 1969
May 19, 1969
May 26, 1969
June 16, 1969
June 23, 1969
August 4, 1969
August 18, 1969
September 2, 1969
October 6, 1969
November 17, 1969
December 1, 1969
December 15, 1969

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February 2, 1970
February 16, 1970
April 6, 1970
April 20, 1970
May 4, 1970
May 18, 1970
June 1, 1970
June 15, 1970
July 6, 1970
July 20, 1970
August 3, 1970
October 19, 1970
December 7, 1970

1971

January 4, 1971
January 18, 1971
February 1, 1971
March 1, 1971
April 19, 1971
May 3, 1971
June 21, 1971
July 6, 1971
August 2, 1971
August 16, 1971
September 20, 1971
October 4, 1971
October 25, 1971
November 15, 1971
December 6, 1971

1972

February 21, 1972
February 28, 1972
April 17, 1972
June 5, 1972
September 18, 1972
October 2, 1972
December 4, 1972
December 18, 1972

1973

February 5, 1973
March 5, 1973
March 19, 1973
April 2, 1973
April 16, 1973
June 18, 1973
August 16, 1973
October 18, 1973
November 1, 1973
November 28, 1973

*Written minutes not yet approved

1974

January 3, 1974
January 31, 1974
February 7, 1974
February 21, 1974
March 7, 1974
March 21, 1974
May 2, 1974
May 9, 1974
June 20, 1974
July 11, 1974
August 8, 1974
September 12, 1974
September 19, 1974
October 3, 1974
November 7, 1974
December 5, 1974
December 11, 1974
December 12, 1974

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January 2, 1975
February 6, 1975
February 13, 1975
February 20, 1975
March 6, 1975
April 3, 1975
April 17, 1975
May 15, 1975
May 22, 1975
June 12, 1975
June 26, 1975
July 10, 1975
July 24, 1975
August 11, 1975
August 28, 1975
September 25, 1975
October 23, 1975
November 13, 1975
December 12, 1975
December 16, 1975

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January 8, 1976
January 22, 1976
February 13, 1976
February 26, 1976
March 25, 1976
May 13, 1976
May 27, 1976
August 26, 1976
September 23, 1976
October 14, 1976
October 28, 1976
December 9, 1976
December 16, 1976

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February 10, 1977
March 10, 1977

March 24, 1977
April 28, 1977
May 10, 1977
May 12, 1977
August 11, 1977
September 8, 1977
October 13, 1977
November 10, 1977
December 15, 1977

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February 9, 1978
February 23, 1978
April 13, 1978
May 11, 1978

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April 12, 1979
April 26, 1979
May 1, 1979
May 17, 1979
May 23, 1979
June 7, 1979
June 28, 1979
August 9, 1979
October 11, 1979
October 25, 1979
November 8, 1979
December 13, 1979

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January 17, 1980
January 24, 1980
February 28, 1980
April 24, 1980
May 22, 1980
June 26, 1980
July 10, 1980
July 17, 1980
July 31, 1980
September 11, 1980
December 4, 1980

1981

January 8, 1981
February 12, 1981
March 26, 1981
April 9, 1981
May 14, 1981
June 11, 1981
June 25, 1981
July 9, 1981
July 23, 1981
August 13, 1981
September 3, 1981
September 10, 1981
September 24, 1981
October 8, 1981
October 22, 1981
November 5, 1981

*Written minutes not yet approved

December 17, 1981

1982

January 23, 1982
February 25, 1982
March 18, 1982
April 8, 1982
April 29, 1982
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May 20, 1982
May 27, 1982
June 3, 1982
June 10, 1982
July 8, 1982
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August 12, 1982
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August 11, 1983
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December 8, 1983

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January 12, 1984

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July 18, 1985
August 1, 1985
August 8, 1985
August 29, 1985
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September 26, 1985
October 3, 1985
October 24, 1985
November 24, 1985
December 5, 1985
December 12, 1985
December 19, 1985

1986

January 9, 1986
January 13, 1986

*Written minutes not yet approved

February 6, 1986
April 10, 1986
March 6, 1986
March 20, 1986
May 9, 1986
May 22, 1986
June 5, 1986
June 12, 1986
June 26, 1986
July 10, 1986
July 24, 1986
August 7, 1986
September 11, 1986
September 25, 1986
October 23, 1986
November 6, 1986
November 20, 1986
December 4, 1986
December 18, 1986

1987

January 8, 1987
January 22, 1987
February 26, 1987
March 12, 1987
March 26, 1987
April 23, 1987
May 21, 1987
June 11, 1987
June 18, 1987
June 25, 1987
June 28, 1987
July 9, 1987
September 3, 1987
September 17, 1987
September 24, 1987
October 1, 1987
October 15, 1987
November 19, 1987
December 3, 1987
December 17, 1987

1988

January 7, 1988
January 21, 1988
January 28, 1988
February 4, 1988
February 18, 1988
February 22, 1988
March 3, 1988
March 17, 1988
March 24, 1988
April 7, 1988
April 8, 1988
April 21, 1988
May 5, 1988
May 8, 1988
May 26, 1988
June 2, 1988
July 7, 1988

July 21, 1988
August 4, 1988
August 18, 1988
September 1, 1988
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January 5, 1989
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February 8, 1990
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February 6, 1992
February 20, 1992
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April 16, 1992
May 7, 1992
July 16, 1992
August 6, 1992
September 3, 1992
September 17, 1992
October 1, 1992
October 15, 1992
November 19, 1992
December 17, 1992

1993

January 7, 1993
January 21, 1993
March 18, 1993
April 1, 1993
April 15, 1993
May 6, 1993
June 3, 1993
July 1, 1993

July 22, 1993
August 26, 1993
September 2, 1993
September 16, 1993
October 7, 1993
October 21, 1993
November 4, 1993
November 18, 1993
December 16, 1993

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February 3, 1994
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November 16, 1995
December 7, 1995

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January 18, 1996
February 1, 1996
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April 11, 1996
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May 16, 1996
June 6, 1996
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September 5, 1996
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October 3, 1996
October 17, 1996

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December 5, 1996
December 19, 1996

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January 16, 1997
February 6, 1997
March 20, 1997
May 15, 1997
May 22, 1997
June 19, 1997
July 17, 1997
August 14, 1997
September 4, 1997
September 11, 1997
October 9, 1997
October 16, 1997
October 30, 1997
November 6, 1997
November 20, 1997
December 4, 1997

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January 22, 1998
February 5, 1998
February 12, 1998
February 19, 1998
March 19, 1998
April 16, 1998
April 27, 1998
May 4, 1998
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November 2, 2000
December 7, 2000

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January 4, 2001
February 2, 2001
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June 21, 2001
July 19, 2001
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September 6, 2001
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October 4, 2001
November 1, 2001
November 15, 2001
December 6, 2001

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January 3, 2002
January 17, 2002
February 7, 2002
February 21, 2002
March 7, 2002
March 21, 2002
April 4, 2002
May 2, 2002
June 6, 2002
June 20, 2002
July 18, 2002
September 5, 2002
October 3, 2002
October 17, 2002
November 7, 2002
November 21, 2002
December 5, 2002

*Written minutes not yet approved

2003

January 16, 2003
February 20, 2003
March 6, 2003
March 20, 2003
April 3, 2003
April 17, 2003
May 1, 2003
May 15, 2003
June 5, 2003
June 19, 2003
July 17, 2003
September 4, 2003
October 16, 2003
November 20, 2003

2004

January 15, 2004
February 5, 2004
March 18, 2004
April 15, 2004
May 6, 2004
June 3, 2004
June 17, 2004
August 19, 2004
September 2, 2004
September 16, 2004
October 7, 2004
November 4, 2004
November 18, 2004

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January 6, 2005
February 17, 2005
March 3, 2005
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May 5, 2005
July 21, 2005
August 18, 2005
September 15, 2005
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January 5, 2006
February 16, 2006
March 2, 2006
April 6, 2006
April 20, 2006
May 18, 2006
June 1, 2006
August 17, 2006
September 7, 2006
November 2, 2006
November 16, 2006
December 7, 2006

2007

January 4, 2007
January 18, 2007

February 15, 2007
March 15, 2007
April 5, 2007
April 19, 2007
June 7, 2007
June 21, 2007
August 9, 2007
September 6, 2007
September 20, 2007
November 1, 2007
December 6, 2007

2008

January 3, 2008
February 7, 2008
February 21, 2008
April 3, 2008
April 17, 2008
April 26, 2008 (special meeting)
May 1, 2008
May 5, 2008
June 5, 2008
August 21, 2008
September 4, 2008
September 18, 2008
November 20, 2008
December 4, 2008
December 18, 2008

2009

January 6, 2009
February 5, 2009
February 19, 2009
March 5, 2009
March 19, 2009
April 16, 2009
May 7, 2009
May 21, 2009
June 4, 2009
June 18, 2009
August 20, 2009
October 1, 2009
November 19, 2009

2010

January 7, 2010
January 21, 2010
February 4, 2010
February 18, 2010
March 4, 2010
March 18, 2010
April 1, 2010
May 6, 2010
May 20, 2010
June 3, 2010
June 17, 2010
August 19, 2010
September 2, 2010
September 16, 2010
October 7, 2010

*Written minutes not yet approved

November 18, 2010

November 21, 2013

December 19, 2013

2011

January 6, 2011
January 20, 2011
February 3, 2011
February 17, 2011
March 23, 2011
April 7, 2011
April 21, 2011
May 5, 2011
June 2, 2011
June 16, 2011
August 18, 2011
September 1, 2011 (special meeting)
September 1, 2011 (regular meeting)
September 15, 2011
November 17, 2011
December 27, 2011

2012

January 19, 2012
February 2, 2012
February 16, 2012
March 1, 2012
March 15, 2012
March 28, 2012
April 19, 2012
May 17, 2012
June 7, 2012
June 21, 2012
August 23, 2012
September 6, 2012
October 2, 2012
October 18, 2012
November 1, 2012
November 15, 2012
December 20, 2012

2013

January 17, 2013
February 7, 2013
March 21, 2013
April 4, 2013
May 2, 2013
May 16, 2013
May 22, 2013 (special meeting)
June 6, 2013
June 20, 2013
August 15, 2013
September 5, 2013
September 19, 2013
October 3, 2013 (#1)
October 3, 2013 (#2)
October 17, 2013
October 29, 2013 (special meeting)
November 7, 2013
November 12, 2013 (special meeting)
November 13, 2013 (special meeting)
November 14, 2013 (special meeting)

2014

January 16, 2014
February 20, 2014
March 6, 2014
March 20, 2014
April 3, 2014
May 15, 2014
August 21, 2014
October 2, 2014
October 16, 2014

2015

January 22, 2015
February 5, 2015
February 19, 2015
March 5, 2015
April 2, 2015
May 21, 2015
July 16, 2015
August 13, 2015
October 1, 2015
November 5, 2015
November 19, 2015
December 3, 2015
December 17, 2015

2016

January 21, 2016
February 18, 2016
March 17, 2016
April 21, 2016
May 5, 2016
May 19, 2016
June 16, 2016
July 21, 2016
December 1, 2016

2017

January 5, 2017
January 19, 2017
February 2, 2017
February 16, 2017
February 27, 2017 (special meeting)
March 2, 2017
March 16, 2017
April 6, 2017
April 20, 2017
April 27, 2017 (special meeting)
May 3, 2017 (special meeting)
May 4, 2017
May 18, 2017
June 15, 2017
July 20, 2017
November 2, 2017
December 7, 2017

*Written minutes not yet approved

2018

January 4, 2018*

February 1, 2018*

March 1, 2018*

April 5, 2018*

April 19, 2018*

May 17, 2018*

***Written minutes not yet approved**

EXHIBIT B
EXECUTIVE SESSION MINUTES PREVIOUSLY APPROVED FOR
DISCLOSURE

1964

January 6, 1964
January 20, 1964
February 3, 1964
March 16, 1964
April 6, 1964
May 18, 1964
November 2, 1964

1965

March 15, 1965
May 17, 1965
September 7, 1965
October 18, 1965

1966

February 21, 1966
March 21, 1966
October 3, 1966
November 7, 1966

1967

January 3, 1967
January 16, 1967
April 10, 1967
July 3, 1967

1968

May 6, 1968
May 27, 1968
June 3, 1968
June 17, 1968
October 7, 1968
November 18, 1968

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January 6, 1969
January 20, 1969
February 3, 1969
March 7, 1969
March 24, 1969
April 4, 1969
April 21, 1969
May 19, 1969
May 26, 1969
June 16, 1969
June 23, 1969
August 4, 1969
August 18, 1969
September 2, 1969
October 6, 1969
November 17, 1969
December 1, 1969
December 15, 1969

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February 2, 1970
February 16, 1970
April 6, 1970
April 20, 1970
May 4, 1970
May 18, 1970
June 1, 1970
June 15, 1970
July 6, 1970
July 20, 1970
August 3, 1970
October 19, 1970
December 7, 1970

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January 4, 1971
January 18, 1971
February 1, 1971
March 1, 1971
April 19, 1971
May 3, 1971
June 21, 1971
July 6, 1971
August 2, 1971
August 16, 1971
September 20, 1971
October 4, 1971
October 25, 1971
November 15, 1971
December 6, 1971

1972

February 21, 1972
February 28, 1972
April 17, 1972
June 5, 1972
September 18, 1972
October 2, 1972
December 4, 1972
December 18, 1974

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February 5, 1973
March 5, 1973
March 19, 1973
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April 16, 1973
June 18, 1973
August 16, 1973
October 18, 1973
November 1, 1973
November 28, 1973

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January 3, 1974
January 31, 1974
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January 2, 1975
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January 8, 1981
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November 10, 1983
November 17, 1983

December 1, 1983
December 8, 1983

1984

January 12, 1984
January 26, 1984
February 9, 1984
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April 11, 1996
April 20, 1996
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June 6, 1996
June 20, 1996
September 5, 1996
September 19, 1996
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December 5, 1996
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December 4, 1997

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March 18, 1999
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April 15, 1999
May 20, 1999
June 17, 1999
July 15, 1999
September 2, 1999
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November 4, 1999
November 18, 1999
December 2, 1999

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January 6, 2000
January 20, 2000
February 3, 2000
February 17, 2000
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July 19, 2001
August 16, 2001
September 6, 2001
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October 4, 2001
November 1, 2001
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December 6, 2001

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January 3, 2002
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February 7, 2002
February 21, 2002
March 7, 2002
March 21, 2002
April 4, 2002
May 2, 2002
June 6, 2002
June 20, 2002
July 18, 2002
September 5, 2002
October 3, 2002
October 17, 2002
November 7, 2002
November 21, 2002
December 5, 2002

2003

January 16, 2003
February 20, 2003
March 20, 2003
April 3, 2003
May 1, 2003
May 15, 2003
June 19, 2003
July 17, 2003
September 4, 2003
October 16, 2003
November 20, 2003

2004

February 5, 2004
March 18, 2004
April 15, 2004
May 6, 2004
June 3, 2004
June 17, 2004
August 19, 2004

2005

January 6, 2005
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November 3, 2005

2006

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March 2, 2006
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August 17, 2006
September 7, 2006
November 2, 2006
November 16, 2006
December 7, 2006

2007

January 4, 2007
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April 19, 2007
June 7, 2007
June 21, 2007
September 6, 2007
September 20, 2007
November 1, 2007

2008

January 3, 2008
February 7, 2008
April 17, 2008
May 1, 2008
May 5, 2008
September 4, 2008
September 18, 2008
November 20, 2008
December 4, 2008
December 18, 2008

2009

January 6, 2009
February 5, 2009
February 19, 2009
March 5, 2009
March 19, 2009
April 16, 2009
June 4, 2009
June 18, 2009
October 1, 2009
November 19, 2009 (partial)

2010

January 7, 2010
March 18, 2010
May 20, 2010
September 2, 2010

2011

April 7, 2011
April 21, 2011

2012

January 19, 2012
December 20, 2012

2013

January 17, 2013
February 7, 2013
April 4, 2013
September 5, 2013 (partial)
September 19, 2013
October 3, 2013 (#1)
October 17, 2013
October 29, 2013 (special meeting)P
November 21, 2013 (partial)

EXHIBIT C
EXECUTIVE SESSION MINUTES TO REMAIN CONFIDENTIAL

2003

March 6, 2003
April 17, 2003
June 5, 2003

2004

January 15, 2004
September 2, 2004
September 16, 2004
October 7, 2004
November 4, 2004
November 18, 2004

2005

May 5, 2005
July 21, 2005
October 6, 2005

2006

April 6, 2006
May 18, 2006
June 1, 2006

2007

April 5, 2007
August 9, 2007
December 6, 2007

2008

February 21, 2008
April 3, 2008
April 26, 2008 (special meeting)
June 5, 2008
August 21, 2008

2009

May 7, 2009
May 21, 2009
August 20, 2009
November 19, 2009 (partial)

2010

January 21, 2010
February 4, 2010
February 18, 2010
March 4, 2010
April 1, 2010
May 6, 2010
June 3, 2010
June 17, 2010

August 19, 2010
September 16, 2010
October 7, 2010
November 18, 2010

2011

January 6, 2011
January 20, 2011
February 3, 2011
February 17, 2011
March 23, 2011
May 5, 2011
June 2, 2011
June 16, 2011
August 18, 2011
September 1, 2011 (special meeting)
September 1, 2011 (regular meeting)
September 15, 2011
November 17, 2011
December 27, 2011

2012

February 2, 2012
February 16, 2012
March 1, 2012
March 15, 2012
March 28, 2012
April 19, 2012
May 17, 2012
June 7, 2012
June 21, 2012
August 23, 2012
September 6, 2012
October 2, 2012
October 18, 2012
November 1, 2012
November 15, 2012

2013

March 21, 2013
May 22, 2013 (special meeting)
June 6, 2013
September 5, 2013 (partial)
October 3, 2013 (#2)
November 12, 2013 (special meeting)
November 13, 2013 (special meeting)
November 14, 2013 (special meeting)
November 21, 2013 (partial)

*Written minutes not yet approved

2014

January 16, 2014
March 20, 2014
April 3, 2014
May 15, 2014
August 21, 2014
October 2, 2014

2015

February 5, 2015
April 2, 2015
May 21, 2015
July 16, 2015
August 13, 2015
December 3, 2015

2016

January 21, 2016
February 18, 2016
March 17, 2016
April 21, 2016
May 5, 2016
May 19, 2016
June 16, 2016
July 21, 2016
December 1, 2016

2017

February 2, 2017
April 20, 2017
May 4, 2017
May 18, 2017
July 20, 2017
November 2, 2017
December 7, 2017

2018

January 4, 2018*
February 1, 2018*
March 1, 2018*
April 5, 2018*
April 19, 2018*
May 17, 2018*

*Written minutes not yet approved

EXHIBIT D
EXECUTIVE SESSION MINUTES NOT PREVIOUSLY APPROVED
FOR DISCLOSURE
BUT NOW APPROVED FOR DISCLOSURE AS OF JUNE 21, 2018

2013

May 2, 2013
May 16, 2013
June 20, 2013
August 15, 2013
November 7, 2013
December 19, 2013

2014

February 20, 2014
March 6, 2014
October 16, 2014

2015

January 22, 2015
February 19, 2015
March 5, 2015
October 1, 2015
November 5, 2015
November 19, 2015
December 17, 2015

2017

January 5, 2017
January 19, 2017
February 16, 2017
February 27, 2017 (special meeting)
March 2, 2017
March 16, 2017
April 6, 2017
April 27, 2017 (special meeting)
May 3, 2017 (special meeting)
June 15, 2017