

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
BIDS AND PROPOSALS

TO: President and Village Board of Trustees
FROM: David A. Hulseberg, Village Manager
DATE: May 8, 2013 Agenda Date: May 16, 2013
TITLE: PC Purchases

SUBMITTED BY: Larry Mcghinnis, IT Manager

RESULTS:

Date Bids Were Published:.....Date Bidding Closed: / /

Total Number of Bids Received

Total Number of Bidders Meeting Specifications Yes No

Bid Security Required Yes No

Performance Bond Required Yes No

Were Any Bids Withdrawn Yes No

Explanation..... Yes No

If yes, explain:

Waiver of Bids Requested? Yes No

If yes, explain: Village standardized on Dell computers. Government pricing used.

Award Recommended to Lowest Responsible Bidder Yes No

If no, explain:

FISCAL IMPACT:

Funding for this project is budgeted in the Technology Reserve Fund. I.T. is recommending the purchase of 50 Dell PCs for a cost not to exceed \$40,292.50.

BACKGROUND/RECOMMENDATION:

See attached memo.

Has Recommended Bidder Worked for Village Previously Yes No

If yes, was quality of work acceptable Yes No

Was item bid in accordance with Public Act 85-1295? Yes No

Waiver of bids - Public Act 85-1295 does not apply Yes

REVIEW (as needed):

Finance Director XX _____ Date _____

Village Manager XX _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 Noon, Wednesday, prior to the Board Agenda distribution.



To: Tim Sexton
Finance Director

From: Larry McGhinnis
I.T. Manager

Date: May 8, 2013

Subject: PC Replacement Program

I.T. currently supports approximately 260 PCs. To maintain a replacement program of every 3 years I.T. would have to replace at least 86 PCs per year. In light of the economical environment, I have taken a conservative approach to the replacement of Village PCs and have extended their useful life an extra year or two. During the past few years I.T. has replaced only 30 PCs each year. There are numerous employees that will benefit with the new PCs while working with the New World System software.

IT is recommending purchasing 50 PCs at one time this year to allow for the best price and a standard configuration. The Village has standardized on Dell computers and government pricing is being applied.

Funding for this project would come from the Technology Reserve Fund.

I.T. recommends the purchase from Dell in an amount not to exceed \$40,292.50 for the purchase of 50 PCs that include 4yr warranties.