

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

 X Resolution or Ordinance (Blue) _____ Waiver of First Requested
____ Recommendations of Boards, Commissions & Committees (Green)
____ Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: April 30, 2020 (COW) (B of T) **Date:** May 21, 2020

TITLE: Sanitary Sewer Overflow Investigation
(Route 53/St Charles and Terrace View Pond Areas)
Professional Engineering Services

SUBMITTED BY: David Gorman, P.E., Assistant Director of Public Works *DRT*

BACKGROUND/POLICY IMPLICATIONS:

Contract for engineering services to investigate potential sources of inflow and infiltration that contribute to sanitary sewer overflows.

FISCAL IMPACT/FUNDING SOURCE:

Total Contract Amount: \$176,031.00
Project Number: SA 20 01
Total CIP Budget Amount: Funding from 3 existing program budgets
Account: Water/Sewer Capital Reserve Fund: 520.790.715.75420 (\$65,000.00)
 RM PROG 37 Manhole Inspection and Rehabilitation
 Water/Sewer Capital Reserve Fund: 520.790.715.75420 (\$35,000.00)
 RM PROG 5 Sewer Televising and Cleaning
 Water/Sewer Capital Reserve Fund: 520.790.715.75420 (\$76,031.00)
 RM PROG 10 Sewer Maintenance and Improvements

Review (as necessary):
Village Attorney X _____ Date _____
Finance Director X _____ Date _____
Village Manager X _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



To: Scott Niehaus, Village Manager
Through: Carl Goldsmith, Director of Public Works *g*
From: David Gorman, P.E., Assistant Director of Public Works *DGK*
Date: April 29, 2020
Subject: Sanitary Sewer Overflow Investigation Engineering Services

Attached are a contract, resolution, and fee schedule for engineering services related to the Sanitary Sewer Overflow Investigation Program. This firm was selected from a request for proposals sent to the five firms on the current Design Engineering Shortlist, plus RJN Group of Wheaton since they specialize in this type of work. A total of three proposals were received.

Background

Public Works wishes to reduce sanitary sewer overflows in two areas during moderate to heavy storm events. The first area is on the east side of Route 53. The manhole that overflows is located at the dead-end of Phillips Court. The second area is the north and east sides of Terrace View Pond, where two structures on West Berkshire Avenue periodically overflow, and a third structure at the intersection of Park and Crystal Avenues nearly overflows. The selected firm will comprehensively investigate the tributary sanitary sewer system. The scope of work includes flow monitoring (over many months or until an overflow event, whatever occurs first), obtaining GPS data for the sanitary manholes, televising the sanitary sewers and manholes, smoke testing, and possibly dye testing of the adjacent storm sewers.

The sewer and manhole conditions will be recorded in the Asset Management system. After analysis, projects that address the sewerage deficiencies will be identified. Budget estimates for these projects will then be programmed into the Capital Improvement Program (CIP).

Award

Staff's four-person evaluation committee selected Baxter & Woodman of Crystal Lake as the "most qualified" firm. Baxter & Woodman (B&W) has provided engineering services for many successful Village projects.

The scope and fee were negotiated with B&W, and agreed to by both parties. The not-to-exceed fee for engineering services is \$176,031.00. Monies shall be drawn from the related CIP maintenance programs.

Please present this contract to the President and Board of Trustees at their regular meeting of May 21, 2020. If approved, please return one original signed copy to Public Works-Engineering for further processing.

RESOLUTION
R _____ 20

A RESOLUTION AUTHORIZING SIGNATURE OF
PRESIDENT AND CLERK ON AN AGREEMENT

WHEREAS, the Corporate Authorities of the Village of Lombard have received an Contract between the Village of Lombard, and Baxter & Woodman Group regarding engineering services related to the Sanitary Sewer Overflow Investigation project as attached hereto and marked Exhibit "A", and

WHEREAS, the Corporate Authorities deem it to be in the best interest of the Village of Lombard to approve such Contract.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS as follows:

SECTION 1: That the Village President be and hereby is authorized to sign on behalf of the Village of Lombard said Contract as attached hereto.

SECTION 2: That the Village Clerk be and hereby is authorized to attest said Contract as attached hereto.

Adopted this 21st day of May, 2020.

Ayes; _____

Nays: _____

Absent: _____

Approved this 21st day of May, 2020.



Keith Giagnorio
Village President

ATTEST:



Sharon Kuderna
Village Clerk



VILLAGE OF LOMBARD CONTRACT

CONTRACT DOCUMENT NUMBER SA 20 01

This Contract is made this 7th day of May 2020, between and shall be binding upon the VILLAGE of Lombard, an Illinois Municipal Corporation hereinafter referred to as the "VILLAGE" and Baxter & Woodman hereinafter referred to as the "ENGINEER" and its successors.

Witnessed, that in consideration of the mutual promises of the parties delineated in the Contract documents, the ENGINEER agrees to perform the services and the VILLAGE agrees to pay for the following services as outlined in the Contract documents:

Engineering Services for Sanitary Sewer Overflow Investigation

1. This Contract shall embrace and include all applicable contract documents listed below as if attached hereto or repeated herein:
 - a. Request for Qualifications and Request for Proposal (October 31, 2016) consisting of the following:
 - i) Cover Sheet
 - ii) Table of Contents
 - iii) General Provisions
 - iv) Special Provisions
 - v) Request for Qualifications and Proposals for Resident Engineering Short-List
 - vi) Instructions Regarding the Consultant Evaluation Form
 - vii) Instructions Regarding the Statement of Qualifications Form
 - viii) Consultant Evaluation Form
 - ix) Statement of Qualifications Form
 - b. Request for Proposal dated March 4, 2020
 - c. Addenda issued April 1, 2020
 - d. ENGINEER'S Proposal Dated April 8, 2020
 - e. ENGINEER'S Work Effort and Fee Dated April 29, 2020
 - f. Required Certificates and Signatures and Certificate of Insurance
2. The VILLAGE agrees to pay, and the ENGINEER agrees to accept as full payment for the services, which are the subject matter of this contract in accordance with the General Provisions.
3. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by Keith Giagnorio, Village President, and the ENGINEER have hereunto set their hands this 7th day of May 2020.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Baxter & Woodman

Accepted this _____ day of _____, 2020.

Individual or Partnership _____ Corporation _____

By

Position/Title

By

Position/Title

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 7th day of May, 2020.

Keith Giagnorio, Village President

Attest:

Sharon Kuderna, Village Clerk

**VILLAGE OF LOMBARD
ENGINEER'S CERTIFICATION**

_____, having been first duly sworn depose and states as follows:
(Officer or Owner of Company)

_____, having submitted a proposal for:
(Name of Company)

to the Village of Lombard hereby certifies that said ENGINEER:

1. has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).
2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
 - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the approve Revenue Act; or
 - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.
3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that

(Name of employee/driver or "all employee drivers")
is/are currently participating in a drug and alcohol testing program pursuant to the
aforementioned rules.

By: _____
Officer or Owner of Company named above

Subscribed and sworn to
before me this _____
day of _____, 2020.

Notary Public