



## MEMORANDUM

To: Public Works & Environmental Committee

From: Timothy Sexton, Director of Finance

Date: May 13, 2019

Subject: Request for Recommendation for Ordinance Changes to Add New Charges for a Water Meter Reading Device Opt-Out Program

Pursuant to ordinance 51.10 (Meter Required) the Village of Lombard mandated that all water meters be replaced or brought up to specifications to be used with the new Advanced Metering Infrastructure (AMI) system that was implemented in 2018. This replacement program was completed in May 2019.

Some residents and businesses choose to opt-out of having their water meter brought up to the specifications needed to participate in the AMI system. Due to the opt-out of these accounts, the Village of Lombard now must manually procure water meter readings, enter readings and generate separate bills. As such, staff recommends that these customers will incur an additional charge each bill. Those charges per account are:

\$25 - Meter Technician/Equipment/Vehicle  
\$10 - Water Billing Representative

The above listed charges are in addition to any water and sewer consumption charges as well as any service fees that may be applicable to those specific water and sewer accounts.

If a customer is opting out due to medical reasons and requests waiving of the above fees, staff recommends that the customer provides an annual notarized statement from a medical physician stating that the customer must avoid exposure to RF emissions to the extent possible to protect their health. The following year, charges will be automatically added each billing period until the annual notarized statement is provided to the Waterbilling department.

Staff is seeking a recommendation from the Public Works & Environmental Committee to send the attached ordinance changes to the Village Board for final approval.

§ 51.10 - Meter required.

**Remove language in section (C) and add section (G)**

- (A) All water furnished to consumers, except that provided through special connections to fire protection equipment, including automatic sprinkler systems and standpipe systems, or other fire protection systems through a flow switch shall be passed through an approved water meter.
- (B) All persons, firms, corporations, schools, churches, or any other use applying for a permit for the construction of any building or structure, or for any other work in the village which will necessitate the permanent use of village water shall purchase a water meter of a size and type approved by the Bureau of Inspectional Services, or as described herein.
- (C) The cost of the water meter shall be included as part of the building permit costs. ~~The meter shall be manufactured by the Rockwell International Company or approved equal and priced at the initial delivered cost, plus a reasonable handling charge. Where possible~~ A remote readers must be installed and will be part of the costs of the respective use.
- (D) The right is reserved to require replacement of a respective meter/remote in the event the existing meter is inappropriate for the respective use.
- (E) Where only sewer services are rendered, their source of water supply should be metered, where possible, to determine the amount of their sewer service bill, or minimum charges, as set forth in § 50.107.
- (F) The consumer or property owner is required to install and maintain any connecting lines to the water meter.
- (G) Residents and businesses that choose to opt-out of having the required remote reading device installed with the meter will be subject to fees as set forth in § 50.114.

('70 Code, § 13.28.010) (Ord. 2513, passed 1-7-82)

§ 50.114 - Water rates.

**Add section (D)**

(D) Residents and businesses that choose to opt-out of having the required remote reading device installed with the meter will be subject to a flat fee of \$35.00 per billing period as an administrative service charge to cover the Village's administrative expenses relating to providing the expenses of meter reading and manual entry of water of consumption. If you are opting out due to a medical reasons and request waiving of the above fees, the Village of Lombard requires you to provide an annual notarized statement from a medical physician stating that you must avoid exposure to RF emissions to the extent possible to protect your health. The following year, charges will be automatically added each billing period until the annual notarized statement is provided to the Waterbilling department.



## VILLAGE OF LOMBARD

255 E. Wilson Ave.  
Lombard, Illinois 60148-3926  
(630) 620-5700 Fax (630) 620-8222  
[www.villageoflombard.org](http://www.villageoflombard.org)

April 26, 2019

«CustomerName»  
«ServiceAddress»  
Lombard, IL 60148

Service Address: «ServiceAddress» Account # «AcctNumber»

### NOTICE OF CHARGES INCURRED DUE TO OPT-OUT OF RADIO-CONTROLLED WATER METER READING

Dear «CustomerName»;

Pursuant to ordinance 51.10 (Meter Required) the Village of Lombard mandated that all water meters be replaced or brought up to specifications to be used with the new Advanced Metering Infrastructure (AMI) system that was implemented in 2018. You have chosen to opt-out of the Village of Lombard's radio-controlled water meter reading system. Due to the opt-out of your account, the Village of Lombard now must manually procure water meter readings, enter readings and generate separate bills. As such, you will incur an additional charge each bill. Those charges are:

\$25 - Meter Technician/Equipment/Vehicle

\$10 - Water Billing Representative

The above listed charges are in addition to any water and sewer consumption charges as well as any service fees that may be applicable to your specific water and sewer account(s).

If you are opting out due to a medical reasons and request waiving of the above fees, the Village of Lombard requires you to provide an annual notarized statement from a medical physician stating that you must avoid exposure to RF emissions to the extent possible to protect your health. The following year, charges will be automatically added each billing period until the annual notarized statement is provided to the Waterbilling department.

If you have any questions, please contact Water Billing at (630) 620-5920 Monday through Friday 8:00 A.M. to 4:30 P.M. or via email at [waterbilling@villageoflombard.org](mailto:waterbilling@villageoflombard.org).

Sincerely,

Water Billing Department  
Village of Lombard