




MEMORANDUM

TO: Trustee Laura Fitzpatrick, Chairperson
Economic & Community Development Committee Members

FROM: Jennifer Ganser, Assistant Director of Community Development 

DATE: October 14, 2013

SUBJECT: **North Park Municipal Parking Lot – 21 N Park**

Staff would like to amend the business parking permit application for the North Park municipal parking lot at 21 N. Park. Currently residential permits are renewed annually and business permits are renewed semi-annually. This lot was granted a conditional use for a parking lot in 2000 and went before the Plan Commission (PC 00-18).

Staff is bringing this before the ECDC as this item is a business regulation in downtown Lombard. In order to keep both permits in uniformity staff requests that the business permit application is amended to be an annual permit. Staff believes the original reason for the semi-annually renewed parking permits was due to employee turnover. Staff has not noted any abuse of the parking permits to date. Staff also feels this would benefit the downtown business owners since they could save time by filling out the application once, versus twice, a year. Lombard Town Centre brought forth this proposal after talking with numerous downtown business owners about the parking permit process.

ACTION REQUESTED

Staff recommends the ECDC review the proposed change and seek concurrence with staff on the policy change.