

**MINUTES  
ECONOMIC AND COMMUNITY DEVELOPMENT COMMITTEE  
WEDNESDAY, SEPTEMBER 2, 2009  
COMMUNITY ROOM  
7:00 PM**

**CALL TO ORDER AND ROLL CALL OF MEMBERS**

The meeting was called to order by Chairperson Ware at 7:00 p.m.

Present: Chairperson Trustee William "Bill" Ware, Keith Giagnorio, David Irion, James Hogan, Brenda Gannon and Dennis McNicholas

Also in attendance: William Heniff; Christopher Stilling;

**PUBLIC PARTICIPATION**

Dan Wittington, of the LTC was present to update the Committee about LTC activities.

**APPROVAL OF MINUTES**

On a motion by Mr. Hogan, seconded by Mr. Giagnorio, the minutes of the July 9, 2009 meeting were unanimously approved by the members present.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

*Downtown Plan Update*

Mr. Stilling provided background on the latest directives pertaining to downtown planning activities. Mr. Stilling stated that staff has completed a comprehensive inventory all properties located in the Downtown TIF District and has created a database. By creating this inventory, we will be able to provide a foundation for describing, understanding, and restructuring the economy of the downtown area. The downtown database will also help Lombard Town Centre manage the downtown. He then provided some key details about total square footage and vacancies.

Mr. Stilling then provided an update on the Market Study being completed by Houseal and Lavigne and Associates. He stated that the draft report will be completed at the end of the month. Finally Mr. Stilling provided the committee with an update on the Downtown Planting Plan completed by Hitchcock Design.

Mr. McNicholas suggested that staff share the plans, including the inventory database with downtown businesses and property owners. The committee also suggested that staff share this information with the local realtors and make sure that the data is regularly maintained.

Mr. Giagnorio asked about the issues that were raised by businesses during the visioning sessions. Mr. Heniff stated that staff continues to work with the local businesses and some of the items have already been addressed such as live entertainment.

*Roosevelt Road Update*

Mr. Stilling presented a memo updating the committee on the various Certificates of Occupancy/Zoning Certificates that have been issued along Roosevelt Road. In addition, Mr. Stilling provided an update on the various new developments along the corridor and some pending annexation agreements.

*Available Properties Update*

Staff made a presentation to the committee showing the interactive map on the Village's website highlighting the available properties. Furthermore, Mr. Stilling highlighted the current vacancy rates for the office, industrial and retail throughout the Village. Mrs. Gannon asked about the current trends. Mr. Stilling responded by saying that staff tracks the vacancies on a regular basis and that the current vacancy rates for the various uses are consistent with our neighboring communities.

**OTHER BUSINESS**

There was no other business.

**INFORMATION ONLY**

*Lombard Town Centre Report*

Dan Wittington, President of the LTC provided an update to the Committee about recent LTC activities.

**ADJOURNMENT**

The meeting was adjourned at 8:35p.m.