


VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : David A. Hulseberg, Village Manager
DATE : April 7, 2009 Agenda Date: April 16, 2009
TITLE : Renewal of contract for Snow and Debris Hauling
SUBMITTED BY: Keith J. Surges, Operations Superintendent 

RESULTS:

Date Bids Were Published N/A Bidding Closed N/A

Total Number of Bids Received N/A

Total Number of Bidders Meeting Specifications _____

Bid Security Required _____ Yes _____ No

Performance Bond Required _____ Yes _____ No

Were Any Bids Withdrawn _____ Yes _____ No

Explanation:

Waiver of Bids Requested? _____ X _____ Yes _____ No

If yes, explain:

Award Recommended to Lowest _____ Yes _____ No

Responsible Bidder?

If no, explain:

FISCAL IMPACT:

Amount of Award \$5,500 – 2715.755700, \$18,000 - 2715.756420, \$40,000 - 7730.756420
\$50,000 – 7750.756420, \$9,000 – 7765.756420

BACKGROUND/RECOMMENDATION:

This item is to extend the existing contract with Marcott Enterprises, Inc. for one additional year as allowed by the original bid documents. Attached you will find a letter from Scott Schroeder, President of Marcott Enterprises, Inc., requesting an extension of the contract at no additional rate increase.

Has Recommended Bidder Worked for Village Previously _____ X Yes _____ No

If yes, was quality of work acceptable _____ X Yes _____ No

Was item bid in accordance with Public Act 85-1295? _____ Yes _____ X No

Waiver of bids - Public Act 85-1295 does not apply _____ X Yes

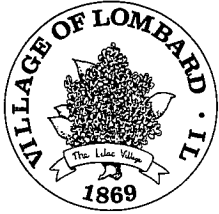
REVIEW (as needed):

Village Attorney XX _____ Date _____

Finance Director XX _____ Date _____

Village Manager XX _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.



To: David A. Hulseberg, Village Manager
Through: Carl Goldsmith, Director of Public Works *CG*
From: Keith J. Surges, Operations Superintendent *KJS*
Date: April 7, 2009
Subject: Snow and Debris Hauling Contract PWO-1003

On May 15, 2008, the Village Board approved a contract with Marcott Enterprises, Inc. for the Snow and Debris Hauling for FY 2009. In the bid documents was a provision to extend the contract for Snow and Debris Hauling for one additional year. Attached is a letter from Marcott Enterprises, Inc. indicating their willingness to provide the same service under the same terms, conditions and unit prices for an additional year.

To exercise the renewal option, the Village Attorney has stated that the Village Board must approve acceptance of the renewal. There is no need to sign a new contract. If approved by the Board, staff would send confirming letters with signature space for Marcott Enterprises, Inc. to accept extension of the contract. Marcott Enterprises, Inc. has provided good service during FY 2009.

Public Works is requesting a waiver of bid and the renewal of a contract with Marcott Enterprises, Inc. for one year under the same terms, conditions and pricing for FY 2010. Please note that when the Board approves the extension, Public Works will have all Snow and Debris Hauling provided by Marcott Enterprises, Inc. in an amount not to exceed \$122,500.00. Please place this item on the April 16, 2009, agenda for consideration by the Village Board.

Marcott Enterprises, Inc.

770 W. Factory Rd.
Addison, IL 60101

(630) 543-2900
Fax: (630) 543-8277

March 24, 2009

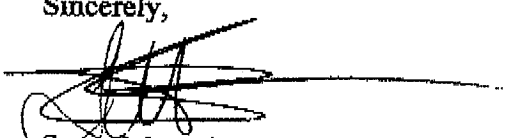
Keith Surges
Acting Assistant
Director of Public Works
Village of Lombard
255 E. Wilson Ave.
Lombard, IL 60148-3931

Dear Keith:

Per our conversation of today, I would like to extend the contract for "Snow & Debris Hauling" for an additional year with no rate increase.

Please let me know if this will be acceptable.

Sincerely,



Scott Schroeder
President

SS:tk