



To: Tim Sexton
Finance Director

From: Larry McGhinnis
I.T. Manager

Date: September 10, 2012

Subject: Replacing PCs

I.T. currently supports approximately 260 PCs. To maintain a replacement program of every 3 years I.T. would have to replace at least 86 PCs per year. In light of the economical environment, I have taken a conservative approach to the replacement of Village PCs and have extended their useful life an extra year or two. Over the past couple years I.T. has replaced only 30 PCs each year. There are approximately 70 PCs that are over 5 years old and need to be replaced.

I.T. is recommending purchasing 50 PCs at one time this year to allow for the best price and a smooth flow of implementing the new hardware with the implementation of the new Village Wide software applications. The Village has standardized on Dell computers and government pricing is being applied.

Funding for this project would come from the Technology Reserve Fund.

I.T. recommends the purchase from Dell in an amount not to exceed \$40,591.50 for the purchase of 50 PCs that include 4yr warranties.