

70525

**VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION**

**For Inclusion on Board Agenda
BIDS AND PROPOSALS**

TO: President and Village Board of Trustees
FROM: William T. Lichter, Village Manager
DATE: August 28, 2007
Agenda Date: September 6, 2007

TITLE: **BUILDING CODE AND INSPECTION CONSULTANT SERVICES**

SUBMITTED BY: George E. Seagraves, Fire Chief
[Signature]

RESULTS:

Date Bids Were Published: N/A
Date Bidding Closed: N/A

Total Number of Bids Received: N/A

Total Number of Bidders Meeting Specifications: Yes No

Bid Security Required: Yes No

Performance Bond Required: Yes No

Were Any Bids Withdrawn: Yes No

Explanation: Yes No

If yes, explain: Waiver of Bids Requested? Yes No

If yes, explain: Award Recommended to Lowest Responsible Bidder: Yes No

If no, explain: If no, explain:

FISCAL IMPACT:

Budget estimate: (FY07) \$69,600
Amount of Award: \$96,600

BACKGROUND/RECOMMENDATION:

B & F Technical of Aurora is used to provide field inspectors and consultation on plan review. The estimated costs of B & F Technical for FY 2008 is \$96,600. The predominant amount of work being performed by B & F Technical is at the Conference Center. These costs will be covered by fees.

Has Recommended Bidder Worked for Village Previously: Yes No

If yes, was quality of work acceptable: Yes No

Was item bid in accordance with Public Act 85-1295? Yes No

Waiver of bids - Public Act 85-1295 does not apply: Yes No

REVIEW (as needed):

Finance Director XX *[Signature]* Date 8/28/07
Village Manager XX *[Signature]* Date 8/27/07

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 Noon, Wednesday, prior to the Board Agenda distribution.



August 28, 2007

TO : William T. Lichter, Village Manager

FROM : George E. Seagraves, Fire Chief

RE : UTILIZATION OF B & F TECHNICAL CODE SERVICES, INC.

Please place before the Village Board at the September 6, 2007 Board Meeting, authorization to use B & F Technical Code Services, Inc. of Aurora, IL in an amount greater than \$20,000.

The Fire Department has used B & F Technical for more than 15 years of code consultant work and for field inspectors. Code consultation includes plan review that we need to expedite, are just not available to complete or we lack the expertise. We use them to provide field inspectors in all areas of BIS such as electrical, plumbing, structural and HVAC when we are short on inspectors due to vacancies or leave from the department or when the workload is too great.

In past years we have used them for amounts much less than the level requiring Board of Trustees action. Due to the requirements of the Conference Center and Yorktown Mall we have used field inspectors and to a lesser degree consultant services far greater than in the past, thus requiring Board of Trustee approval.

For Fiscal Year 2008 we budgeted \$69,600 for B & F Technical. We are currently estimating the final cost to be \$96,600. Fees from the Conference Center permit will cover both B & F and the cost of our in-house services.

There is no contract with B & F Technical. We have their hourly rate charge which at \$80.00 per hour is less than their current rate of \$90.00. The lower rate is due to our long standing with them. If we used them on a regular basis rather than fill in we would use a contract. The \$80.00 is consistent with another company T.P.I. of St. Charles, Illinois. B & F is the largest and most diversified building code consulting firms in the area.

Attachment

GES:jh

The fee of \$80.00 per hour includes their travel, vehicle and inspection tools. They do not do administrative work other than their inspection reports. I have included a sample bill.



Village of Lombard
 Building Department
 255 East Wilson
 Lombard, IL 60148

INVOICE

Invoice Date

7/31/2007

Invoice Number

26706

Federal I.D. No.

36-3687796

MAKE CHECK PAYABLE TO: B & F TECHNICAL CODE SERVICES, INC.
MAIL PAYMENT TO: P. O. BOX 2091 • AURORA, IL 60507-2091

PROJECT	DESCRIPTION	AMOUNT
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Charles Ritorgate	105.50 hours @ \$80.00 per hr	8,440.00
Joseph McGrath	8.00 hours @ \$80.00 per hr	640.00
William Gleason	6.00 hours @ \$80.00 per hr	480.00
William George	92.25 hours @ \$80.00 per hr	7,380.00

BUILDING, ELECTRICAL
 MECHANICAL INSPECTIONS
 July 2007
 As per attached report:

2350 - 755700
 86-70-PHY
 8/2/07 - JJJ

TOTAL DUE:	\$16,940.00
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Due & Payable Upon Receipt

Thank You For Choosing B & F Technical Code Services, Inc.

34172
 Aug.

B & F Technical Code Services, Inc.

Project Number: 3070524

JULY 2007

BUILDING/ELECTRICAL/MECHANICAL INSPECTIONS

Charles Ritorgiate

July 2, 2007	@ \$80.00 per hour	8.00 hours	\$ 640.00
July 3, 2007	@ \$80.00 per hour	8.00 hours	\$ 640.00
July 5, 2007	@ \$80.00 per hour	8.00 hours	\$ 640.00
July 6, 2007	@ \$80.00 per hour	8.00 hours	\$ 640.00
July 9, 2007	@ \$80.00 per hour	8.00 hours	\$ 640.00
July 10, 2007	@ \$80.00 per hour	8.00 hours	\$ 640.00
July 11, 2007	@ \$80.00 per hour	2.50 hours	\$ 200.00
July 12, 2007	@ \$80.00 per hour	3.50 hours	\$ 280.00
July 13, 2007	@ \$80.00 per hour	3.25 hours	\$ 260.00
July 16, 2007	@ \$80.00 per hour	2.75 hours	\$ 220.00
July 17, 2007	@ \$80.00 per hour	3.75 hours	\$ 300.00
July 18, 2007	@ \$80.00 per hour	8.00 hours	\$ 640.00
July 19, 2007	@ \$80.00 per hour	8.00 hours	\$ 640.00
July 20, 2007	@ \$80.00 per hour	3.25 hours	\$ 260.00
July 23, 2007	@ \$80.00 per hour	3.50 hours	\$ 280.00
July 24, 2007	@ \$80.00 per hour	5.50 hours	\$ 440.00
July 25, 2007	@ \$80.00 per hour	5.50 hours	\$ 440.00
June 28, 2007	@ \$80.00 per hour	8.00 hours	\$ 640.00
<u>105.50 hours</u>			
July 2, 2007	@ \$80.00 per hour	7.75 hours	\$ 620.00
July 3, 2007	@ \$80.00 per hour	8.25 hours	\$ 660.00
July 5, 2007	@ \$80.00 per hour	8.00 hours	\$ 640.00
July 6, 2007	@ \$80.00 per hour	7.75 hours	\$ 620.00
July 9, 2007	@ \$80.00 per hour	7.00 hours	\$ 560.00
July 10, 2007	@ \$80.00 per hour	8.00 hours	\$ 640.00
July 11, 2007	@ \$80.00 per hour	8.25 hours	\$ 660.00
July 12, 2007	@ \$80.00 per hour	8.25 hours	\$ 660.00
July 13, 2007	@ \$80.00 per hour	7.75 hours	\$ 620.00
July 16, 2007	@ \$80.00 per hour	7.75 hours	\$ 620.00
July 17, 2007	@ \$80.00 per hour	6.75 hours	\$ 540.00
July 20, 2007	@ \$80.00 per hour	6.75 hours	\$ 540.00
<u>92.25 hours</u>			
July 2, 2007	@ \$80.00 per hour	7.75 hours	\$ 620.00
July 3, 2007	@ \$80.00 per hour	8.25 hours	\$ 660.00
July 5, 2007	@ \$80.00 per hour	8.00 hours	\$ 640.00
July 6, 2007	@ \$80.00 per hour	7.75 hours	\$ 620.00
July 9, 2007	@ \$80.00 per hour	7.00 hours	\$ 560.00
July 10, 2007	@ \$80.00 per hour	8.00 hours	\$ 640.00
July 11, 2007	@ \$80.00 per hour	8.25 hours	\$ 660.00
July 12, 2007	@ \$80.00 per hour	8.25 hours	\$ 660.00
July 13, 2007	@ \$80.00 per hour	7.75 hours	\$ 620.00
July 16, 2007	@ \$80.00 per hour	7.75 hours	\$ 620.00
July 17, 2007	@ \$80.00 per hour	6.75 hours	\$ 540.00
July 20, 2007	@ \$80.00 per hour	6.75 hours	\$ 540.00
<u>\$ 7,380.00</u>			

Total Billed:

\$ 16,940.00