

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
**For Inclusion on Board Agenda**

\_\_\_\_\_ Resolution or Ordinance (Blue) \_\_\_\_\_ *Waiver of First Requested*  
\_\_\_\_\_ Recommendations of Boards, Commissions & Committees (Green)  
  X   Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: March 25, 2014 (COW)(B of T) April 2, 2014

TITLE: A Motion Authorizing an Extension of Contract for Banking Services

SUBMITTED BY: Timothy Sexton, Director of Finance

**BACKGROUND/POLICY IMPLICATIONS:**

Attached is staff's memo to the Finance Committee to request a three year extension for the Village's banking service contract with Wheaton Bank & Trust Company. As stated in the memo, the Village has been very satisfied with the services provided by Wheaton Bank & Trust and they have offered to extend the contract without increasing any costs.

At their March 24, 2014 meeting, the Finance Committee reviewed staff's memo and voted unanimously to recommend to the Village Board approval of three year contract extension with Wheaton Bank & Trust for general banking, custodial, and lockbox services.

Review (as necessary):

Village Attorney X _____	Date _____
Finance Director X <u>Timothy Sexton</u>	Date <u>3/26/14</u>
Village Manager X _____	Date _____

**NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.**



## VILLAGE OF LOMBARD

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**To:** Finance Committee

**From:** Timothy Sexton, Director of Finance

**Date:** March 19, 2014

**Subject:** **Banking Services Contract Extension**

In December 2010, the Village Board approved the Finance Committee's recommendation to award the banking services contract to Wheaton Bank & Trust Company. Staff has been very satisfied with the level of service we have received over the past three years. Actual expenses for general banking and lockbox services in FY 2010 were \$47,499.00 with MB Bank compared to \$35,844.60 in 2013 with Wheaton Bank. Wheaton Bank quoted 30% less than the next competitive bank for the 2010 RFP. In addition, Wheaton Bank helped the Village to secure funding for infrastructure projects in 2013. Wheaton Bank has offered to extend our contract for another three years without increasing any costs.

The 2010 RFP contained the following language:

Proposals for depository services for a three year agreement are being sought, with an option for three additional years, at the Village's request. Upon selection of the vendor(s), the Village and the vendor(s) will enter into a contract for a period of three years, with an option for an additional three years, beginning May 1, 2011 and ending on April 30, 2014.

All costs will remain fixed for the first three years of the contract. Price adjustments may be made for the fourth through sixth years of the contract, but may not exceed the lesser of 5% or the rate of inflation for the Chicago metropolitan region to be determined using the Consumer Price Index as of December each year (December 2013 for the year beginning 5/1/2014, December 2014 for the year beginning 5/1/2015). If the Bank proposes to fix costs for the entire six year period, this should be indicated on the Cost Proposal Form(s).

Staff is requesting the Finance Committee's recommendation for a three-year extension with our current banking provider, Wheaton Bank & Trust Company. If approved, this recommendation will be presented to the Village Board of Trustees for their consideration.