

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
 For Inclusion on Board Agenda

 X Resolution or Ordinance (Blue) _____ Waiver of First Requested
 _____ Recommendations of Boards, Commissions & Committees (Green)
 _____ Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: William T. Lichter, Village Manager

DATE: March 21, 2007 (COW) (B of T) **Date:** April 5, 2007

TITLE: Disposal of Surplus Equipment

SUBMITTED BY: David A. Dratnol, P.E. – Village Engineer *DD*

BACKGROUND/POLICY IMPLICATIONS:

Please see the attached memo.

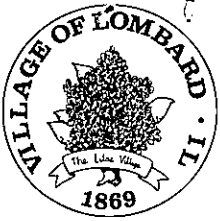
FISCAL IMPACT/FUNDING SOURCE:

Review (as necessary):

Village Attorney X _____	Date _____
Finance Director X _____	Date _____
Village Manager X <i>David A. Dratnol</i>	Date _____

NOTE:

All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



InterOffice Memo

To: William T. Lichter, Village Manager
From: David A. Dratnol, P.E., Village Engineer
Through: Wesley B. Anderson, Public Works Director
Date: March 22, 2007
Subject: Disposal Of Furniture

David A. Dratnol
Wesley B. Anderson

Public Works Engineering is requesting disposal of six 3' x 5' office desks, (4 with hutches), two 4' x 6' drafting tables, and ten cubicle dividers. This furniture has zero salvage value.

During the search for replacement furniture, several firms were contacted regarding salvage or purchase credit value for the furniture. None offered any purchase credit nor free removal. Other Village departments have been emailed to contact Public Works Engineering before April 6th if they had any interest in using this furniture.

ORDINANCE _____

**ORDINANCE AUTHORIZING THE SALE AND/OR DISPOSAL
OF MUNICIPAL OWNED PERSONAL PROPERTY**

WHEREAS, in the opinion of the Corporate Authorities of the Village of Lombard, it is no longer necessary or useful to or in the best interest for the Village of Lombard to retain the following described personal property:

Six 3'x5' office desks (4 with hutches)
Two 4'x6' drafting tables
Ten cubicle dividers

now owned by the Village of Lombard; and

WHEREAS, the Village routinely declares such type of personal property surplus and the best interest of the Village of Lombard will be served by its sale and/or disposal.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:

Section 1: Pursuant to 65 ILCS 5/11-76-4, the President and Board of Trustees find the following described property:

Six 3'x5' office desks (4 with hutches)
Two 4'x6' drafting tables
Ten cubicle dividers

now owned by the Village of Lombard is no longer necessary or useful to the Village of Lombard and the best interest of Lombard will be served by its disposal.

Section 2: Pursuant to said 65 ILCS 5/11-76-4, the Village President and Clerk are hereby authorized and directed to sell and/or dispose of the aforementioned personal property now owned by the Village of Lombard.

Section 3: This ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

Passed on first reading this _____ day of _____, 2007

First reading waived by action of the Board of Trustees this _____ day of _____, 2007

Passed on second reading this _____ day of _____, 2007

Ordinance No. _____

Page 2

Ayes: _____

Nays: _____

Absent: _____

Approved this _____ day of _____, 2007

William J. Mueller
Village President

ATTEST:

Brigitte O'Brien
Village Clerk