

Legistar: 080286

DISTRICT: None

**VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION**
For Inclusion on Board Agenda

Resolution or Ordinance (Blue) _____
Waiver of First Requested
Recommendations of Boards, Commissions & Committees (Green) _____
Other Business (Pink) _____

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: William T. Lichter, Village Manager

DATE: May 5, 2008 (COW) (B of T) **Date:** May 15, 2008

TITLE: South Booster Station
Resident Engineering

SUBMITTED BY: David A. Dramol, P.E., Village Engineer *DDM*

BACKGROUND/POLICY IMPLICATIONS:
See attached memo.

FISCAL IMPACT/FUNDING SOURCE:

Contract Amount: \$207,782.00 W/SCapRsv
HTE Project Number: 0707
Account: 7901.809425
PW Project Number: WA-07-01(B)

Review (as necessary):

Village Attorney X _____
Finance Director X *DK* _____
Village Manager X *W.T. Lichter* _____
Date *5/7/08*

NOTE: All materials must be submitted to and approved by the Village
Manager's Office by 12:00 noon, Wednesday, prior to the Agenda
Distribution.



Interoffice Memo

Legistar: 080286

DDF

WMS

To:

William T. Lichter, Village Manager

From:

David A. Dratmol, P.E., Village Engineer

Through:

David P. Gorman, P.E., Acting Public Works Director

Date:

May 5, 2008

Subject:

South Booster Station

Resident Engineering Services

Please find attached a contract, resolution, and fee schedule for Resident Engineering Services for the construction of the South Booster Station.

This selection was made from the new 2008/2009 Resident Engineering Short List. The short list is comprised of seven firms. The proposal was sent to six firms. The design firm, Christopher B. Burke Engineering of Rosemont, was not eligible under Public Works Policy. Four firms responded to the request for proposal. Upon review, it was determined that Strand Associates, Inc. of Joliet, is the most qualified firm to serve as resident engineer for this project. Strand Associates, Inc. is new to the Village's Engineering Short List and has extensive municipal experience. The scope and fee were negotiated with Strand Associates, Inc. and agreed to by both parties. The not-to-exceed fee for resident engineering services is \$207,782.00.

Please present this agreement and resolution to the President and Board of Trustees for their review at their regular meeting of May 15, 2008. If approved, please return one original signed copy to Public Works-Engineering for further processing.

DAD/fsk

RESOLUTION
R _____
08

**A RESOLUTION AUTHORIZING SIGNATURE OF
PRESIDENT AND CLERK ON AN AGREEMENT**

WHEREAS, the Corporate Authorities of the Village of Lombard have received an Agreement between the Village of Lombard, and Strand Associates, Inc. regarding Resident Engineering Services for the South Booster Station project as attached hereto and marked Exhibit "A"; and

WHEREAS, the Corporate Authorities deem it to be in the best interest of the Village of Lombard to approve such agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS as follows:

SECTION 1: That the Village President be and hereby is authorized to sign on behalf of the Village of Lombard said agreement as attached hereto.

SECTION 2: That the Village Clerk be and hereby is authorized to attest said agreement as attached hereto.

Adopted this 15th day of May, 2008.

Ayes: _____

Nays: _____

Absent: _____

Approved this 15th day of May, 2008.

William J. Mueller
Village President

ATTEST:

Bridgette O'Brien
Village Clerk

APPROVAL AS TO FORM:

Thomas P. Bayer
Village Attorney



VILLAGE OF LOMBARD
CONTRACT

CONTRACT DOCUMENT NUMBER WA-07-01B



This agreement is made this 1st day of May 2008, between and shall be binding upon the VILLAGE of Lombard, an Illinois municipal Corporation hereinafter referred to as the "VILLAGE" and Strand Associates, Inc. hereinafter referred to as the "ENGINEER" and its successors.

Witnessed, that in consideration of the mutual promises of the parties delineated in the contract documents, the ENGINEER agrees to perform the services and the VILLAGE agrees to pay for the following services as set forth in the contract documents:

Resident Engineering Services for the South Booster Station Project

1. This contract shall embrace and include all of the applicable contract documents listed below as if attached hereto or repeated herein:

a. Request for Qualifications (January 11, 2008) consisting of the following:

- i) Cover Sheet
- ii) Table of Contents
- iii) General Provisions
- iv) Special Provisions
- v) Request for Qualifications Resident Engineering Short-List
- vi) Instructions Regarding the Consultant Evaluation Form
- vii) Instructions Regarding the Statement of Qualifications Form
- viii) Consultant Evaluation Form
- ix) Statement of Qualifications Form

b. ENGINEER'S Statement of Qualifications Date January 25, 2008

c. Request for Proposal Dated March 18, 2008

d. ENGINEER'S Proposal Dated April 4, 2008

e. ENGINEER'S Letter Dated April 29, 2008

f. ENGINEER'S Amended Project Scope spreadsheet Dated May 1, 2008

g. Required Certificates and Signatures and Certificate of Insurance

2. The VILLAGE agrees to pay, and the ENGINEER agrees to accept as full payment for the services, which are the subject matter of this contract in accordance with the General Provisions.

3. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by William J. Mueller, Village President, and the ENGINEER have hereunto set their hands this 15th day of May 2008.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Strand Associates, Inc.

Accepted this _____ day of _____, 2008.

Individual or Partnership _____ Corporation _____

By _____
Position/Title

By _____
Position/Title

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 15th day of May, 2008.

William J. Mueller, Village President

Attest:

Brigitte O'Brien, Village Clerk

**VILLAGE OF LOMBARD
ENGINEER'S CERTIFICATION**

_____, having been first duly sworn depose and states as follows: (Officer or Owner of Company)

_____, having submitted a proposal for: (Name of Company)

South Booster Station Project to the Village of Lombard, hereby certifies that said ENGINEER:

1. has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).

2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:

a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the approve Revenue Act; or

b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.

3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that

(Name of employee/driver or "all employee drivers")
is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules.

By: _____
Officer or Owner of Company named above

Subscribed and sworn to before me this _____ day of _____, 2008.

Notary Public

Client Village of Lombard
 Project South Booster Station - Construction Services
 Date May 1, 2008

Project Scope and Manhours

Task	Process Task No.	Personnel and Hours										Direct Expenses		Tools				
		Project Manager	Construction Resident	Asst. Const. Resident	Survey Chief	Technical Assistance	Expedient Engineer	Structure Engineer	Office Technician	Secretary	Cell Phone	Message	Hours	Expense Cost	Labor Cost	Line Cost		
Kobalt meetings (1)	1	7.00	6.00															
	1a	4.00	6.00															
	1b	4.00	6.00															
Construction Administration	2	2.00	4.00															
	2a	4.00	8.00															
Construction Observation	3	4.00	8.00															
	3a	4.00	8.00															
Construction Laid and Staking	4	4.00	8.00															
	4a	4.00	8.00															
Construction Observation	5	4.00	8.00															
	5a	4.00	8.00															
Regular Meetings and Reporting	6	20.00	40.00															
	6a	8.00	16.00															
Maintenance of project files	7	12.00	24.00															
	7a	4.00	8.00															
Project Administration	8	4.00	8.00															
	8a	4.00	8.00															
Second Drawings	9	2.00	4.00															
	9a	2.00	4.00															
SUMMARY																		
Labor Cost												\$222,499						
Overhead Cost												\$5,323						
Total												\$227,822						

Direct Expenses:
 Mileage at \$0.48/mile to only charge for vehicle use on project
 assumes 80 miles/day
 Cell phone - National direct with \$50 startup and \$30.50 per month

Project Multiplier:
 Overhead 1.71
 Profit at 15% 0.40
 Multiplier 3.11