

**ALL DISTRICTS**

**VILLAGE OF LOMBARD  
REQUEST FOR BOARD OF TRUSTEES ACTION  
For Inclusion on Board Agenda  
Bids and Proposals**

TO: President and Village Board of Trustees  
 FROM: Scott R. Niehaus, Village Manager  
 DATE: February 3, 2017 MEETING DATE: February 16, 2017  
 TITLE: Bid Opening For: Elevator Inspection Services  
 SUBMITTED BY: William J. Heniff, AICP, Community Development Director *WJH*

**RESULTS:**

Date Bids Were Published 12/29/2016 Bidding Closed 1/17/2017  
 Total Number of Bids Received 4  
 Total Number of Bidders Meeting Specifications \_\_\_\_\_  
 Bid Security Required \_\_\_\_\_ Yes X No  
 Performance Bond Required \_\_\_\_\_ Yes X No  
 Were Any Bids Withdrawn \_\_\_\_\_ Yes X No  
 Explanation:  
 Waiver of Bids Requested? \_\_\_\_\_ Yes X No  
 If yes, explain:  
 Award Recommended to Lowest \_\_\_\_\_ Yes X No

Responsible Bidder?  
 If no, explain: Recommendation to reject all bids and authorize staff to seek proposals for requested elevator inspection services activity, with a recommendation to be forwarded to the Village Board upon completion.

**BACKGROUND/RECOMMENDATION:**

Has Recommended Bidder Worked for Village Previously \_\_\_\_\_ Yes \_\_\_\_\_ No  
 If yes, was quality of work acceptable \_\_\_\_\_ Yes \_\_\_\_\_ No  
 Was item bid in accordance with Public Act 85-1295? X Yes \_\_\_\_\_ No  
 Waiver of bids - Public Act 85-1295 does not apply \_\_\_\_\_ Yes X No

**REVIEW (as needed):**

Village Attorney XX \_\_\_\_\_ Date \_\_\_\_\_  
 Finance Director XX *[Signature]* \_\_\_\_\_ Date \_\_\_\_\_  
 Village Manager XX *[Signature]* \_\_\_\_\_ Date 2/7/17

**NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.**