

060644
All Districts

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda


Resolution or Ordinance (Blue) X
Recommendations of Boards, Commissions & Committees (Green)
Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: William T. Lichter, Village Manager

DATE: November 7, 2006 (B of T) Date: November 16, 2006

TITLE: Change order for PWO 0714 Tree & Stump Removal

SUBMITTED BY: Steve Kremke, Forestry/Electrical/Streets Supervisor 

BACKGROUND/POLICY IMPLICATIONS:


See attached memo

Fiscal Impact/Funding Source:

General Fund/Hotel Motel Account
\$10,000.00 INCREASE

Review (as necessary):

Village Attorney X

Finance Director X 

Village Manager X 

Date 11/8/06
Date 11/9/06

NOTE:

All materials must be submitted to and approved by the Village

Manager's Office by 12:00 noon, Wednesday, prior to the Agenda

Distribution.



To: William T. Lichter, Village Manager

From: Wesley B. Anderson, Director of Public Works

Date: 7 Nov 2006

Subject: Hot/Mot Funds and Proposed Change to Tree and Stump Removal Contract PWO 0714

Public Works requested \$25,000 from the HOT/MOT account for its annual contract tree and stump removal. In addition, we requested an \$10,000 to cover an increase in contract tree and stump removals that Public Works anticipated as a result of the agreement. As part of the budget process the additional \$10,000 was not approved.

Since the beginning of the fiscal year the Department has spent the \$25,000 and an additional \$4,300. Based on projected requirements, we will need an additional \$5,700 for the remainder of the fiscal year.

Last year we were able to make up for the shortfall from savings from the mosquito control contract, as the Village did not spray during the previous fiscal year. This year we do not have that option since the Village did not fund any mosquito control sprayings.

Public Works is requesting an additional \$10,000 to remove large trees and stumps during the remainder of the fiscal year.

The change order is greater than 25% but less than 50% of the value of the original contract, therefore, the Village does not have to re-bid a contract for the change order. However, the change order must be approved by the Board of Trustees.

Please present this item to the Board of Trustees at the November 16, 2006 meeting.



To: William Lichter, Village Manager

Through: Wes Anderson, Director of Public Works

From: Steve Kremiske, Forestry/Electrical/Streets Supervisor

Date: November 7, 2006

Subject: Change Order to Tree & Stump Removal Contract PWO 0714

Due to the large number of parkway trees requiring removal this year, I am requesting a change order in the amount of \$10,000.00 as an increase to the current tree & stump removal contract. We have removed over 250 parkway trees due to decline, construction, disease, and utility digs. The majority of the removals were performed in-house, but the largest trees and the stump grinding were contracted. We are currently \$4,300.00 over budget and I anticipate additional removals before the end of the fiscal year. Because this change order represents an increase greater than 25% of the awarded contract, I am seeking Board of Trustees approval.

Please present this item to the Board of Trustees at the November 16, 2006 meeting for their approval.

Attachments: Change Order Form
Resolution

R E S O L U T I O N
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07

A RESOLUTION AUTHORIZING A CHANGE ORDER
INVOLVING AN INCREASE IN THE DOLLAR AMOUNT OF
THE CONTRACT OF AN INCREASE IN EXCESS OF 25% OR MORE

WHEREAS, pursuant to Illinois Compiled Statutes, Chapter 720, Section 5/33B-9, units of local government are required to make specific findings prior to authorizing any change order relative to a contract which would increase or decrease the dollar amount of the contract by 25% or more, or would extend or shorten the time in which the contract is to be completed by thirty days or more; and

WHEREAS, staff has presented and recommended the proposed Change Order No. 1 to the contract between the Village of Lombard and Closek Tree Service, Inc. regarding additional tree & stump removal, as attached hereto as Exhibit "A" and made part hereof, to the Corporate Authorities of the Village of Lombard; and

WHEREAS, said change order attached hereto as Exhibit "A" would increase the dollar amount of the contract by \$10,000.00

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:

SECTION 1: That after reviewing the explanation of staff as to the necessity of and reasons for the change order attached hereto as Exhibit "A", the President and Board of Trustees find as follows:

- A That the circumstances which necessitated said change order were not reasonably foreseeable at the time the contract was entered into.
- B That the basis of the change order was not within the contemplation of the contract when the contract was signed.
- C That it is in the best interests of the Village of Lombard to approve the change order in its proposed form.
- D That to the extent that it may have been necessary to go to bid relative to the work contemplated by said change order, bidding is hereby specifically waived as to the change order work.

SECTION 2: That having made the findings set forth in Section 1 above, the President and Board of Trustees hereby approve the change order attached hereto as Exhibit "A", and direct and authorize the Village President and Village Clerk to execute said change order on behalf of the Village.

Adopted this _____ day of _____, 2006.

Ayes: _____

Nays: _____

Absent: _____

Approved this _____ day of _____, 2006.

ATTEST:

William J. Mueller
Village President

Brigitte, O'Brien
Village Clerk

APPROVAL AS TO FORM:

Thomas P. Bayer
Village Attorney

VILLAGE OF LOMBARD CHANGE ORDER

PROJECT NAME: TREE & STUMP REMOVAL PROJECT NO.: _____

LOCATION: THROUGHOUT VILLAGE CHANGE ORDER: 1

CONTRACTOR: CIOSEK TREE SERVICE, INC DATE: 11/7/2006

DESCRIPTION OF CHANGE ORDER: ADDITIONAL TREE & STUMP REMOVAL

ORIGINAL CONTRACT AMOUNT:	[1]	\$25,000.00
TOTAL OF PREVIOUS AUTHORIZED CHANGE ORDERS:	[2]	\$0.00
CURRENT CONTRACT AMOUNT: ([1])+([2])	[3]	\$25,000.00
PROPOSED CHANGE ORDER: (PENDING APPROVAL)	[4]	\$10,000.00
PROPOSED REVISED CONTRACT AMOUNT: ([3])+([4])	[5]	\$35,000.00

NET OF ALL CHANGE ORDERS: (PENDING APPROVAL) ([2])+([4]) \$10,000.00

TIME EXTENSION OR REDUCTION: NONE

TOTAL CONTRACT TIME: (PENDING APPROVAL)

BUDGET ESTIMATE: _____

ENGINEER'S ESTIMATE: _____

RECOMMENDED FOR ACCEPTANCE:

Approved By: Thomas A. Korman 11-7-06 Date: _____
 Forestry/Electrical/Streets Sup Contractor

Approved By: _____ Date: _____
 Village Engineer

Approved By: _____ Date: _____
 Director of Public Works

Approved By: _____ Date: _____
 Asst. Finance Director

Approved By: _____ Date: _____
 Village Manager (<\$10K or 25%)

Approved By: _____ Date: _____
 Village President (<\$10K or 25%)

Attest: _____ Date: _____
 Village Clerk

It is understood that as part of this change order that the Contractor agrees that all bonds, permits, insurance and guarantees are hereby extended to incorporate this Change Order.