

DISTRICT #

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

_____ Resolution or Ordinance (Blue) Waiver of First Requested _____
_____ Recommendations of Boards, Commissions & Committees (Green)
 X Other Business (Pink)

TO : PRESIDENT AND BOARD OF TRUSTEES

FROM : Scott Niehaus, Village Manager

DATE : November 25, 2019 **B of T:** December 5, 2019

SUBJECT: Regular Village Board Meeting Dates

BACKGROUND/POLICY IMPLICATIONS:

Concurring with the recommendation of staff to cancel the regularly scheduled first and third Thursday Village Board meetings in January (January 2, 2020 and January 16, 2020) and schedule meetings on the second and fourth Thursdays in January (January 9, 2020 and January 23, 2020); and to cancel the first regularly scheduled Village Board meetings in June, July and August (June 4, 2020; July 2, 2020 and August 6, 2020).

Fiscal Impact/Funding Source:

Review (as necessary):

Finance Director _____ Date _____
Village Manager Scott Niehaus _____ Date 11/25/19

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the agenda distribution.



MEMO TO : Village President Keith Giagnorio and
Lombard Village Board

FROM : Scott R. Niehaus
Village Manager

DATE : November 25, 2019

SUBJECT : **UPCOMING VILLAGE BOARD MEETING SCHEDULE**

As per the direction given by the Village Board at the December 21, 2019 Village Board meeting, I am asking for approval of the schedule below for the 2020 Village Board meetings.

1. Proposed Dates for January 2020 Village Board Meetings

Due to the first Village Board meeting of 2020 falling on January 2nd, and there being five weeks in January, staff is recommending that the January meetings be changed to the second and fourth Thursdays of the month. January 2nd and January 16th would be cancelled and January 9th and January 23rd would be the dates for the meetings. If there are no objections to this schedule we can place this matter on the December 5th Village Board agenda for formal approval.

2. Approval of the Regular Meeting Schedule for 2020

It has been past practice of the Village Board to move to one meeting per month in June, July and August. Attached is a list of the meeting schedule for 2020 reflecting the cancellation of meetings on June 4, July 2 and August 6. It would be my intent to bring this up under the Village Manager's report. If there are no issues, the formal schedule will be placed on the December 5th Village Board agenda.

Please do not hesitate to contact me if you have any questions or concerns. Thank you.

SN:cb

Attachment

**VILLAGE OF LOMBARD - MEETING DATES
EFFECTIVE JANUARY 2020**

Notice is hereby given pursuant to the provision of "Meetings of Public Agencies, 42.03" of the meeting dates of the following regularly scheduled meetings for calendar year 2020.

BOARD, COMMISSION OR GOVERNMENTAL BODY	REGULAR MEETING DATE	TIME OF MEETING	LOCATION OF MEETING
Board of Building Appeals	1 st Wednesday Feb/May/Aug/Nov	6:00 P.M.	Village Hall
Board of Fire & Police Commissioners	4th Friday	8:00 A.M.	Village Hall
Board of Local Improvements	Upon Call		Village Hall
Firefighters Pension Fund Board of Trustees	Jan 22/Apr 22/ July 22/Oct 28	8:30 A.M.	Village Hall
Historic Preservation Commission	3rd Tuesday Jan/Apr/July/Oct	7:30 P.M.	Village Hall
Liquor Commission	Upon Call		Village Hall
Plan Commission	3rd Monday	7:00 P.M.	Village Hall
Police Pension Fund Board of Trustees	Jan. 13/Apr. 20/ July 20/Oct. 19	1:30 P.M.	Police Facility
Village Board of Trustees *	1st/3rd Thursdays	7:00 P.M.	Village Hall
Zoning Board of Appeals	4th Wednesday	7:00 P.M.	Village Hall
Glenbard Wastewater Authority	Upon Call	6:00 P.M.	Glen Ellyn/ Lombard V.H.
VILLAGE BOARD COMMITTEES			
Community Promotion/Tourism	1 st Tuesday	7:00 P.M.	Village Hall
Community Relations	2 nd Monday	7:00 P.M.	Village Hall
Economic/Community Dvlp.	2 nd Monday	7:00 P.M.	Village Hall
Finance & Administration	4 th Monday	6:00 P.M.	Village Hall
Pub. Safety & Transportation	1 st Wednesday	7:00 P.M.	Village Hall
Public Works & Environmental	2nd Tuesday	7:00 P.M.	Public Works
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Foreign Fire Insurance	Upon Call		Fire Station

* January 2020 meetings changed to January 9 and January 23 with January 2 and January 16 meetings cancelled

* First Village Board Meetings in June, July and August (June 4, July 2, August 6) are cancelled