

**VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION**

_____ Resolution or Ordinance (Blue) Waiver of First requested ___
_____ Recommendations of Boards, Commissions & Committees (Green)
 X Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott R. Niehaus, Village Manager

DATE: May 8, 2024 (B of T) Date: May 16, 2024

TITLE: Granicus Annual Fees – Freedom of Information Act Portal

SUBMITTED BY: Sheila York
 Deputy Village Clerk

BACKGROUND/POLICY IMPLICATIONS:

Attached please find information regarding staff recommendations for approval and acceptance of the annual fee for Granicus, GovQA portal for processing Freedom of Information Act requests and approval of funding to Granicus, as a result of the annual fees for the GovQA Portal, Legistar, and Government Transparency Suite, serviced by Granicus, being in excess of the amount allowed without Board of Trustee approval, not to exceed, \$55,000.00.

Attached please find the Master Subscription Agreement for the Legistar and Government Transparency Suite and the three-year agreement for the Freedom of Information Portal GovQA with the breakdown of each year.

Please place this item on the May 16, 2024, Board of Trustees agenda.

101,110,103,73910

FISCAL IMPACT/FUNDING SOURCE:

Review (as necessary):

Village Attorney _____ Date _____

Finance Director *[Signature]* _____ Date _____

Village Manager *[Signature: Scott Niehaus]* _____ Date *5/8/23*