

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

_____ Resolution or Ordinance (Blue) _____ *Waiver of First Requested*
_____ Recommendations of Boards, Commissions & Committees (Green)
 X _____ Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: June 21, 2019 (COW)(B of T) July 18, 2019

TITLE: Motion to Waive Bids and Approve a Proposal from Dell in the Amount of \$52,868.32, for the purchase of Dell Computers, Laptops, and Monitors

SUBMITTED BY: Timothy Sexton, Director of Finance

FISCAL IMPACT:

Amount of Award: \$52,868.32. This is a budgeted request that will come from Technology Reserve Hardware (640.840.840.73920).

BACKGROUND/POLICY IMPLICATIONS:

The Village of Lombard has standardized on the use of Dell computer equipment, to include computers, servers, laptops, and monitors. All of our computer equipment has a replacement lifecycle that the Village uses as a means of ensuring that Village staff are utilizing up to date equipment and software to operate as secure and efficiently as possible. The Village budgets for these replacements based on the expected lifecycle of equipment on an annual basis from the Technology Reserver Fund. This year, we have 31 desktop computers, 21 laptops, and 62 monitors that have reached the end of their lifecycle and need to be replaced.

RECOMMENDATION:

Staff recommends the Village Board of Trustees approve a proposal from Dell in the amount of \$52,868.32, for the purchase of Dell Computers, Laptops, and Monitors.

Review (as necessary):

Village Attorney X _____ Date _____
Finance Director X *Timothy Sexton* _____ Date 7/10/19
Village Manager X *Scott Niehaus* _____ Date 7/10/19

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.