

VILLAGE OF LOMBARD  
REQUEST FOR BOARD OF TRUSTEES ACTION  
For Inclusion on Board Agenda

Resolution or Ordinance (Blue) \_\_\_\_\_  
 Recommendations of Boards, Commissions & Committees (Green) \_\_\_\_\_  
 Other Business (Pink) \_\_\_\_\_  
 X \_\_\_\_\_  
*Waiver of First Requested*

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: David A. Hulseberg, Village Manager *dm*

DATE: March 24, 2010 (B of T) Date: April 1, 2010

TITLE: Titles 3 and 15 of the Lombard Building Code (Building Permit Fees)

SUBMITTED BY: Department of Community Development *MD*

BACKGROUND/POLICY IMPLICATIONS:

The Department of Community Development transmits for your consideration an ordinance amending Title 15, Chapter 150, Sections 150.41 and 150.283 and Title 3, Chapter 36, Section 36.21 of the Lombard Village Code in regard to increasing Building Permit fees.

Staff recommends approval of the amendments.

Please place this item on the April 1, 2010 Board of Trustees agenda.

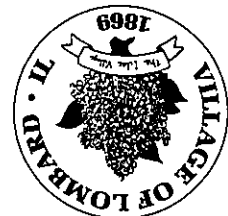
Fiscal Impact/Funding Source:

Review (as necessary):

Village Attorney X \_\_\_\_\_ Date \_\_\_\_\_  
 Finance Director X \_\_\_\_\_ Date \_\_\_\_\_  
 Village Manager X *David A. Hulseberg* \_\_\_\_\_ Date *3/24/10*

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.





**MEMORANDUM**

**TO:** David A. Hulseberg, Village Manager

**FROM:** William J. Heniff, AICP, Director of Community Development *WJH*

**DATE:** April 1, 2010

**SUBJECT: BUILDING PERMIT FEE INCREASE - FY2011**

As part of the budgeting process for FY10-11, staff has prepared a fee increase ordinance adjusting the Building Permit Fee Schedule three percent (3%) above FY 2010 levels, rounding to whole dollars in many cases.

**BACKGROUND**

The Building Permit Fee Schedule is established to recognize the costs of development review and inspection to ensure compliance with relevant codes. Subject to economic conditions and to the greatest extent possible, the Building Division fees are traditionally intended to offset actual costs to administering the Building Division activities, so that the costs of private development are not borne by the taxpayers at large.

Last fiscal year, Ordinance 6331 adopted May 7, 2009 amended permit fees by five percent (5%). This increase was proposed after surveying comparable neighboring communities' fees based on a permit for a single family residence as well as for a commercial structure. The results of that survey indicated that Village of Lombard fees were ranked as one of the lowest. Even after incorporating the 5% increase adjustment, the Village's ranking did not change. Prior to the 2009 increase permit fees were not increased since 2005.

The current fee adjustment schedule also includes consideration of the recently adopted State Energy Efficiency Act requirements and companion fees for engineering review for selected building permits. The ordinance also corrects an error in the 2009 amendments that raised the bond requirement fees.

**RECOMMENDATION**

Staff recommends that the Village Board approve an ordinance amending Village Code to increase Building Permit fees by three percent (3%), effective June 1, 2010.



**AN ORDINANCE AMENDING TITLES 3 AND 15 OF THE LOMBARD VILLAGE CODE IN REGARD TO BUILDING PERMIT FEES**

BE IT ORDAINED by the President and Board of Trustees of the Village of Lombard, DuPage County, Illinois as follows:

SECTION 1: That Title 15, Chapter 150, Section 150.141, PERMIT FEES, of the Lombard Village Code is hereby amended to read in its entirety as follows:

§150.41 PERMIT FEES.

**(A) PERMIT PROCESSING FEES.**

- (1) Administration fee – 10% of the Building portion of the permit fee, minimum \$20.00 per application on all single family and two family dwellings; and a minimum \$30.00 per application on all commercial, industrial and multi-family dwellings.

**(2) Plan Review Fees:**

Examination of all Plans by Construction Valuation from

Single Family and Two Family Dwelling	\$50 to \$5,000	\$33.00\$34.00
	\$5,001 to \$25,000	\$48.00\$49.00
	\$25,001 to \$50,000	\$86.00\$89.00
	\$50,001 to \$75,000	\$108.00\$111.00
	\$75,001 to \$100,000	\$130.00\$134.00
	\$100,001 to \$200,000	\$216.00\$222.00
	\$200,001 to \$300,000	\$399.00\$411.00
	\$300,001 to \$500,000	\$476.00\$490.00
	\$500,001 and up	\$476.00\$490.00 plus
		2.802.90/thousand or
		portion thereof

- (3) Re-Review Fees/Revised Plans: After the initial review has been completed, revised or corrected plans shall be charged a fee equal to one half of the initial plan review fee.

- (4) Certificate of Completion - 10% of the building portion of the permit fee, minimum \$53.00\$55.00 per application for residential & multi-family dwellings; and \$89.00\$92.00 per application for commercial, industrial or assembly type properties.

- (B) CONSTRUCTION PERMIT FEES. Fees for all new buildings or structures by cubic content shall be computed on the basis of outside

Commercial/Industrial/Multi-Family	\$50 to \$5,000	\$42.00\$43.00
	\$5,001 to \$25,000	\$63.00\$65.00
	\$25,001 to \$50,000	\$110.00\$113.00
	\$50,001 to \$75,000	\$126.00\$130.00
	\$75,001 to \$100,000	\$168.00\$173.00
	\$100,001 to \$200,000	\$268.00\$276.00
	\$200,001 to \$300,000	\$509.00\$524.00

dimensions and from the lowest floor, including basement or bottom of footing, to the highest point of the main roof which will include all projections. No deduction shall be made for pitch or angles of roof. Fees shall be as follows:

Single Family and Two Family Dwelling	\$98.00	\$101.00
0 to 5,000 cubic feet	\$135.00	\$139.00
5,001 to 7,500 cubic feet	\$227.00	\$234.00
7,501 to 10,000 cubic feet	\$227.00	\$234.00
10,001 to 500,000 cubic feet	\$5.70	\$5.90

Plus	\$5.70	\$5.90
1,000 cubic ft. in excess of		
10,000 cubic feet	\$3.120.00	\$3.028.00
500,001 to 1,000,000 cubic feet		

plus	\$5.792.00	\$5.624.00
1,000 cubic ft. in excess of		
1,000,000 cubic feet	\$5.20	\$5.40
1,000 cubic ft. in excess of		
1,000,000 cubic feet	\$1,050.00	\$1,000.00

Cash Bond	\$74.00	\$76.00
Reinspection fees: (all construction)		
Commercial/Industrial/Multi-Family Structures	\$126.00	\$130.00
0 to 5,000 cubic feet	\$179.00	\$184.00
5,001 to 7,500 cubic feet	\$284.00	\$293.00
7,501 to 10,000 cubic feet	\$284.00	\$293.00
10,001 to 500,000 cubic feet	plus \$7.50	\$8.00
500,001 to 1,000,000 cubic feet	\$3.795.00	plus \$7.00
		\$7.20

per 1,000 cubic ft. in excess of 500,000 cubic feet \$6,867.00  
1,000,000 cubic feet and up \$7,073.00  
plus \$6.50 \$6.70 per 1,000 cubic ft. in excess of 1,000,000 cubic feet \$2,100.00  
Cash Bond \$2,000.00  
Reinspection fees: (all construction) \$74.00 \$76.00

(C) ADDITIONS, ALTERATIONS, REPAIRS AND REMODELING. Fees shall be based on construction valuations from:	
Roofing-single family and two family dwelling-	\$52.00 \$54.00

Single Family and Two Family Dwelling	\$41.00	\$42.00
\$25 to 500	\$57.00	\$59.00
\$501 to 1,000	\$70.00	\$72.00
\$1,001 to 2,500	\$86.00	\$89.00
\$2,501 to 5,000		
For each \$1,000 or fraction thereof in excess of \$5,000, the fee shall be \$5.40 \$5.60 per \$1,000 of cost.		

Commercial/Industrial/Multi-Family	\$53.00	\$55.00
\$25 to 500	\$74.00	\$76.00
\$501 to 1,000	\$89.00	\$92.00
\$1,001 to 2,500	\$110.00	\$113.00
\$2,501 to 5,000		
For each \$1,000 or fraction thereof in excess of \$5,000, the fee shall be \$7.00 \$7.20 per \$1,000 of cost.		

(D) PLUMBING PERMITS.  
Single Family and Two Family Dwelling  
(1) Fixture fees.  
Per standard fixture \$81.00 \$83.00

\$4.90\$5.05 per thousand in excess of \$15,501

Commercial/Industrial/Multi-Family

\$50 to \$500	\$89.00\$92.00
\$501 to \$1,000	\$100.00\$103.00
\$1,001 to \$2,500	\$110.00\$113.00
\$2,501 to \$7,500	\$158.00\$163.00
\$7,501 to \$15,000	\$194.00\$200.00
+ \$6.50\$6.70 per thousand in excess of \$15,501	

(F) ELECTRICAL

(1) Services.

Single Family and Two Family Dwelling

100 Ampere	\$78.00\$81.00
200 Ampere	\$93.00\$96.00
400 Ampere	\$108.00\$111.00
600 Ampere	\$124.00\$128.00
800 Ampere	\$139.00\$143.00
1200 Ampere	\$154.00\$159.00
* For each 100 Amperes over 1200 Amperes add \$12.50	

Commercial/Industrial/Multi-Family

100 Ampere	\$105.00\$108.00
200 Ampere	\$116.00\$119.00
400 Ampere	\$137.00\$141.00
600 Ampere	\$168.00\$173.00
800 Ampere	\$179.00\$184.00
1200 Ampere	\$200.00\$206.00
* For each 100 Amperes over 1200 Amperes add \$16.00\$17.00	

(2) In addition to the above service fees the following circuit fees shall be added:

Single Family and Two Family Dwelling

1 to 4 circuits	\$65.00\$67.00
5 to 9 circuits	\$96.00\$99.00
10 to 14 circuits	\$124.00\$128.00
15 to 50 circuits	\$124.00\$128.00 +
\$6.00\$6.20 (per circuit over 14)	

Per fixture over one Water heater \$31.00\$33.00  
Gas meter and piping \$24.00\$25.00

Commercial/Industrial/Multi-Family

\$50 to \$500	\$39.00\$40.00
\$501 to \$1,000	\$39.00\$40.00
\$1,001 to \$2,500	\$39.00\$40.00
\$2,501 to \$7,500	\$39.00\$40.00
\$7,501 to \$15,000	\$39.00\$40.00
Final	
(3) Alteration, extension, remodel or plumbing systems \$80.00\$82.00	
Water softener \$74.00\$76.00	

Commercial/Industrial/Multi-Family

(1) Fixture fees.	\$110.00\$113.00
Per standard fixture	\$21.00\$22.00
Water heater	\$42.00\$43.00
Gas meter and piping	\$32.00\$33.00

Commercial/Industrial/Multi-Family

(2) Inspection fees.	\$53.00\$55.00
Underground work	\$53.00\$55.00
Rough plumbing	\$53.00\$55.00
Vent test	\$53.00\$55.00
Final	\$53.00\$55.00

Commercial/Industrial/Multi-Family

(3) Alteration, extension, repair, remodel or plumbing systems	\$110.00\$113.00
Water softener	\$89.00\$92.00

(E) HEATING, VENTILATING AND AIR CONDITIONING SYSTEMS.

Construction Valuations

Single Family and Two Family Dwelling

\$50 to \$500	\$50.00\$51.00
\$501 to \$1,000	\$65.00\$67.00
\$1,001 to \$2,500	\$76.00\$78.00
\$2,501 to \$7,500	\$130.00\$134.00
\$7,501 to \$15,000	\$151.00\$156.00
\$15,001 plus, equates to: \$151\$156 +	

51 or over	\$5.00\$5.15
1 to 4 circuits	\$89.00\$92.00
5 to 9 circuits	\$116.00\$119.00
10 to 14 circuits	\$168.00\$173.00
15 or over	\$8.00\$8.25

(per circuit over 14)

(3) Three-wire circuits are two times single circuit fee.

Four wire circuits are three times single circuit fee.

(4) Electrical fees for detached garages, accessory shall be \$53.00\$55.00.

(5) Inspection fees for the original installation of commercial or private street or parking lot lighting shall be at the rate of \$48.00\$49.00 for each lamp post or festoon.

(6) For inspection of motors or other current consuming device, the inspection fee for single family and two family dwellings or commercial, industrial and multi-family structures shall be as follows:

One motor	\$26.50\$27.00
Each additional motor	\$16.00\$16.50

(7) Minimum electrical fee \$95.00\$98.00

(8) Inspection Fees:

Rough-In	\$63.00\$65.00
Underground	\$63.00\$65.00
Final Inspection	\$63.00\$65.00

(G) ELEVATORS, ESCALATORS, AND DUMBWAITERS.

Commercial/Industrial/Multi-Family and Single Family/Two Family Dwelling	Passenger, Escalator, Dumbwaiter, Docklift, Freight Per Floor	\$131.00	\$135.00
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(H) TANKS FOR FLAMMABLE LIQUIDS OR COMBUSTIBLE LIQUIDS

Plan Review	\$268.00
Inspection - Semi-annual	\$116.00
Wheicheair Lift/Chair Lift	\$119.00
Plan Review	\$89.00
Annual Inspection Fees	\$92.00
Temp. Construction	\$65.00
Towers	\$200.00

(1) Installation  
Commercial/Industrial/Multi-Family and Single Family/Two Family Dwelling

1000 Gal. Capacity or Less	\$404.00
Each 100 Gals. or Fraction thereof over 1,000 Gallons	\$8.50
	\$8.75/10
	0 gallons

(2) Removal of Tanks

All Sizes	\$289.00
	\$298.00

(3) Remote Dispensing Device

Each Hose or Nozzle	\$116.00
	\$119.00

(1) FIRE PROTECTION

Single Family and Two Family Dwelling

*Sprinkler Systems*  
No fees will be assessed for plan reviews of sprinkler systems designed to NFPA 13D to be installed in single family detached dwellings. Sprinkler systems designed to NFPA 13 or NFPA



*Standpipe Systems*

Exceptions: For reviews of changes to existing systems involving over 100 sprinklers, the fees may be reduced by up to 50% where the base buildings sprinkler system was reviewed under this fee schedule.

301-500	\$1,402.00\$1,444.00
201-300	\$1,019.00\$1,050.00
101-200	\$830.00\$855.00
21-100	\$194.00\$200.00
1-20	\$131.00\$135.00

Number of Sprinklers:

Includes relocating sprinklers for building alterations, tenant build-outs and so forth. Note: All systems subject to design changes, upgrades to pipe sizes and so forth are subject to the fee schedule for new systems, regardless of size.

*Existing Sprinkler Systems*

1. Systems designed to NFPA 13D to be installed in single family detached dwellings.  
 2. Systems to be installed which are not required by Village of Lombard Ordinance.

1-20	\$299.00\$308.00
21-100	\$651.00\$671.00
101-200	\$830.00\$855.00
201-300	\$1,019.00\$1,050.00
301-500	\$1,402.00\$1,444.00
Over 500	\$1,402.00\$1,444.00

plus \$3.25\$3.35 per sprinkler

Exception: No fees will be assessed for Plan review of the following sprinkler systems:

Number of Sprinklers:  
 Include standpipes and fire pump as part of system.

*New Sprinkler Systems*

Commercial/Industrial/Multi-Family  
 multi-family dwellings.  
 13R, are subject to the sprinkler fee schedule for

*Fire Alarm Systems*

Over 1,000 Pounds	\$1,050.00\$1,081.00
751-1,000	\$893.00\$920.00
501-750	\$767.00\$790.00
301-500	\$635.00\$654.00
101-300	\$446.00\$459.00
1-100	

Carbon Dioxide Systems: Based on pounds of suppression agent.

*Suppression Systems*

Over 10,000 cu. ft.	\$788.00\$812.00
5,001-10,000 cu. ft.	\$635.00\$654.00
1-5,000 cu. ft.	\$446.00\$459.00

“Clean agent” gaseous systems: Based on volume of protected space per system.

Wet or dry chemical suppression system for special hazards: \$446.00\$459.00/system

Chemical suppression system for cooking surfaces/hoods: \$194.00\$200.00/hood

*Suppression Systems*

enhanced by pump.  
 Note: For pumps being installed to upgrade and/or enhance the design of an existing sprinkler or standpipe system, additional fees may apply for the review of the new design of the system being enhanced by pump.

*Fire Pumps*

Note: Standpipes as part of a sprinkler system plan review are not subject to these fees.

Each additional standpipe as part of the same standpipe system/review add:  
 \$131.00\$135.00

Initial standpipe with fire pump:	\$257.00\$265.00
Initial standpipe without fire pump:	\$383.00\$394.00

New fire alarm systems base review fee (includes panel replacement):  $\$257.00$   $\$265.00$

Add for detection device, notification appliance, etc., tied to system:  $\$5.25$   $\$5.40$ /device

Existing fire alarm system base review fee (include relocating existing devices):  $\$131.00$   $\$135.00$

Add for detection device, notification appliance, etc., tied to system:  $\$5.25$   $\$5.40$ /device

*Special Consultation*

For any fire protection concerns in which the Village of Lombard Community Development Director, Fire Chief or Fire Marshal determine that additional technical resources or technical assistance is required from sources outside of the Village of Lombard staff, the following fee may be charged by the Village of Lombard. - Fee  $\$147.00$   $\$151.00$  per hour or portion thereof.

Examples where such fees may apply are as follows: Plan review of smoke control systems; Life Safety plan review for covered malls or other similar type structures; plan review of projects where performance based design is used to comply with codes.

(J) GARAGES.

Single Family and Two Family Dwellings  
Two-car  $\$79.00$   
Three-car  $\$81.00$   
Four-car  $\$105.00$   
Four-car  $\$108.00$   
Four-car  $\$152.00$   
Over four cars, fees shall be based on construction valuation as in division (C) above.

Commercial/Industrial/Multi-Family  
Two-car  $\$116.00$   
 $\$119.00$

Three-car  $\$142.00$   
Four-car  $\$146.00$   
Four-car  $\$173.00$   
Over four cars, fees shall be based on construction valuation as in division (C) above.

(K) APPROACHES AND DRIVEWAYS.  
(1) Residential  $\$53.00$   
 $\$55.00$

(2) Commercial and Industrial:  
0 - 5,000 sq. ft.  $\$116.00$   
 $\$119.00$   
5,001 - 10,000 sq. ft.  $\$173.00$   
 $\$178.00$   
10,001 - 15,000 sq. ft.  $\$231.00$   
 $\$238.00$   
15,001 and up  $\$347.00$   
 $\$357.00$   
plus .03 per sq. ft.

(L) WRECKING PERMITS.

(1) Accessory Buildings  $\$84.00$   
 $\$87.00$

(2) Single Family Buildings  $\$210.00$   
 $\$216.00$   
(3) Multi-Family Buildings:  $\$231.00$   
First Floor  $\$238.00$   
Each Additional Floor  $\$173.00$   
 $\$178.00$

(4) Commercial or Industrial Building:

0 to 5,000 sq. ft.  $\$347.00$   
 $\$357.00$   
5,000 to 10,000 sq. ft.  $\$462.00$

Department	Description	Amount
Department (N) STREET OPENINGS-per Public Works	10,000 and up	\$476.00
		\$462.00
		\$476.00
	plus \$4.30	
	\$4.40 per	
	1,000 sq.	
	ft. or	
	portion	
	thereof	
	Cash Restoration Bond	\$2,100.00
	\$2,000.00	
	\$2,000.00	
	\$541.00	
Cash restoration bond	\$2,100.00	
	\$2,000.00	
	\$2,000.00	
	\$525.00	
All types	\$541.00	
	\$2,100.00	
	\$2,000.00	
	\$2,000.00	
See § 150.209.		
(O) SEWER AND WATER		
(1) Sewer inspection,		
new and repair	\$163.00	
	\$168.00	
Water inspection,		
new repair	\$163.00	
	\$168.00	
(P) UNMETERED WATER (FOR CONSTRUCTION PURPOSES).		
(1) Single Family & Two Family Dwellings		
Frame	\$69.00	
	\$71.00	
Brick veneer	\$81.00	
	\$83.00	
Solid masonry	\$116.00	
	\$119.00	
(2) Commercial-Industrial & Multi-Family Structures		
Not over 100,000 cubic ft.	\$131.00	
	\$135.00	
Not over 500,000 cubic ft.	\$257.00	
	\$265.00	
Not over 1,000 cubic ft.	\$446.00	
	\$459.00	
For each additional		
100,000 cubic feet over	\$446.00	
	\$459.00	
1,000,000	\$63.00	
	\$65.00/	
100,000		
cubic		
feet or		
portion		
thereof		
(Q) WATER TAP. See § 51.04(B).		
(R) WATER METERS. See § 51.06(A).		
(S) SEWER AND WATER CONNECTION FEE. See § 51.100.		
(T) SWIMMING POOLS.		
Single Family and Two Family Dwellings		
Above ground	\$53.00	
	\$55.00	
Electric	\$53.00	
	\$55.00	
Gas Heater	\$39.00	
	\$40.00	
Inground:		
Structure - as per division (C) above.	\$81.00	
Plumbing	\$83.00	
	\$81.00	
Electric	\$83.00	
	\$83.00	
Plan review	\$69.00	
	\$71.00	
Commercial/Industrial/Multi-Family		
Above ground	\$131.00	

Per Square Foot of Face: \$2.10/\$2.15/square foot  
 or \$75.00 minimum  
 Electrical Service: \$108.00

(V) SHEDS. See subsection (C) above.  
 (W) GOVERNMENT ENTITIES.  
 Requirements relative to fees, bonds and letters of credit shall be waived in accordance with Sections 14.01 and 14.02 of this Code.

(X) PLAN REVIEW FEES. Traffic Impact Advisory Services: In addition to other fees established by this ordinance, all applications for building permits that have a substantial traffic impact as determined by the Inter-Departmental Review Committee, shall be accompanied by a deposit of \$1,000 to be used for traffic impact analysis services. If the Village's costs for such services exceeds the deposit, the applicant shall reimburse the additional costs incurred by the Village. If such costs are less than the deposit, the Village shall return the difference to the applicant. The total cost incurred by the applicant for such services shall not exceed \$10,000.00. Until such time that the Village has received final payment of all traffic advisory services fees, no permits for the use or development of land shall be issued.

Inground: Structure - as per division (C) above.  
 Plumbing \$194.00  
 Electric \$152.00  
 Plan review \$131.00  
 \$135.00

(U) FENCES & SIGNS  
 All fences shall be subject to a \$16.00 fee. Fences involving electrically operated gates shall be charged a fee in accordance with Section 150.141(F) of the Lombard Village Code.  
 Attention Getting Devices, Banners, Temporary Signs and Inflatable Devices shall be subject to a \$16.00 fee. Attention Getting Devices, Banners, Temporary Signs and Inflatable Devices permit fees shall not be applicable to any governmental unit or to any charitable organization as defined in "An Act to Regulate Solicitation and Collection of Funds for Charitable Purposes, Providing for Violations Thereof and Making an Appropriation Therefor", 225 ILCS 460/1.

SECTION 2: That Title 15, Chapter 150, Section 150.283(B) of the Lombard Village Code is hereby amended to read in its entirety as follows:

§150.283(B) The filing fee for such application for a permit shall be \$02,002.16 dollars per square foot of the total area of the lot or lots on which the fill or grade change is located, or \$15.00/\$16.00 whichever is greater.

SECTION 3: That Title 3, Chapter 36, Section 36.21(J)(2)d, FEE SCHEDULE, of the Lombard Village Code is hereby amended to read in its entirety as follows:

§36.21(J)(2)d. The engineering review and inspection fee for a new single family residence shall be \$120.00/\$125.00 per lot for each vacant lot that is part of a major plat of subdivision and \$350.00/\$360.00 per lot of an infill or teardown lot.

**SECTION 4:** This ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

Passed on first reading this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

First reading waived by action of the Board of Trustees this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

Passed on second reading this \_\_\_\_\_ day of \_\_\_\_\_, 2010, pursuant to a roll call vote as follows:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Approved by me this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

William J. Mueller, Village President

ATTEST:

\_\_\_\_\_  
Brigitte O'Brien, Village Clerk

Published in pamphlet from this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
Brigitte O'Brien,  
Village Clerk

