



August 19, 2019

**TO:** Public Works and Environmental Concerns Committee  
**FROM:** Carl Goldsmith, Director of Public Works *CG*  
**SUBJECT:** Request for Variation – Backyard Drainage Grant

The Village of Lombard created the Backyard Drainage Grant program with the intent to eliminate flood-prone backyards through cooperative efforts by the Village of Lombard and effected residents. The program is created, and exists, through a Village Policy (4.D.). The program is jointly administered by the Public Works Department and the Community Development Department. The program is funded through the Water and Sewer Capital Fund at a level of \$20,000 annually.

Like all grant programs created by a Village Board Policy, the Backyard Drainage Grant program has established eligibility requirements and procedures that assist staff in administering the grant programs. A copy of the program guidelines is attached for your consideration and review. A summary of the criteria can be found below:

- The program requires that two or more contiguous properties are directly affected by backyard flooding and experience standing water for more than 72 hours following a storm event.
- Eligible costs may include surveying, engineering, permits, and construction work and restoration.
- Drainage systems must include an appropriate restrictor.
- After passage of final inspections, the Village will reimburse the applicants for 50% of the project costs up to a maximum of \$5,000.
- "Direct" or "indirect" connections to combined and sanitary sewer systems are prohibited by current Village ordinance and will not be eligible for the grant program.
- Improvements constructed on private property will be operated and maintained by the property owners.

The Village has been in discussions with the property owners in the 100 block of W. Windsor and 100 block of N. Lincoln regarding flooding and stormwater issues. The property owners have met with Village staff on possible solutions to address their concerns relative to the stormwater and flooding issues. The issues affect the following properties:

- 141 West Windsor
- 139 West Windsor
- 135 West Windsor
- 131 West Windsor
- 125 North Lincoln
- 121 North Lincoln
- 117 North Lincoln
- 140 West Grove
- 138 West Grove
- 134 West Grove
- 130 West Grove
- 126 West Grove

The residents in the area have documented the flood conditions to support the drainage program. The plan is to tie in a 6” storm sewer to the rear yard of 134 W. Grove and install a 24” inlet in the low spot of the property. The residents have provided a topographic map showing the location of the proposed improvement that would have a positive impact on twelve (12) properties.

Due to the scope of the project and the cost estimate of the project, which is \$14,400, Scott Zatt (134 W. Grove) has requested a deviation from the guidelines established by the Backyard Drainage Grant Policy. The resident(s) are requesting that the Village grant a waiver from the requirements of the Backyard Drainage Grant Program. The requested deviation from the policy is as follows:

- A variation from Section II.F., which establishes the maximum amount of reimbursement at \$5,000 per project. The residents are seeking a 50% reimbursement for the estimated \$14,400 project for a total reimbursement of \$7,200.

Staff has reviewed the submitted material from the property owner/applicant. Please note that no formal application has been made to date. The request for additional funding has been submitted prior to the Village approving plans for the project. The Village established the Backyard Drainage Grant Program in December 1999. Since the establishment of the program, there have been fifty-three (53) grant applications funded by the Village. In each case, there were two or more properties that benefited and in each case, the maximum reimbursement was capped at \$5,000 per the policy. The policy was developed and is implemented in a manner to preserve consistency and equality.

This matter is being presented to the Committee for their review and recommendation for any deviations to the Village Board Policy. Given the information presented by the pending applicant, staff would recommend the requested deviation in the funding level from the grant program. The residents have presented information or material that identifies a unique set of circumstances given the number of benefitting properties that would warrant such steps being taken by the Village.

**Date:** August 19, 2019

**To:** Village of Lombard Public Works and Environmental Concerns Committee

**From:** Scott Zatt, 134 W. Grove Street, Lombard

**Re: Request for \$2,200 Additional Grant for a Drainage Project for the Backyards of:**

- 1) 141 West Windsor
- 2) 139 West Windsor
- 3) 135 West Windsor
- 4) 131 West Windsor
- 5) 125 North Lincoln
- 6) 121 North Lincoln
- 7) 117 North Lincoln
- 8) 140 West Grove
- 9) 138 West Grove
- 10) 134 West Grove
- 11) 130 West Grove
- 12) 126 West Grove

Dear Sirs and Madams,

I recently submitted an application for the Backyard Drainage Grant Program.

The current 50% grant is limited to a maximum payout of \$5,000, and is eligible if standing water is present for 72 hours, and it affects two properties.

The backyard drainage project for our neighborhood has standing water for much longer than 72 hours and affects 12 properties. Flooding in this area occurs multiple times each year and has done so every year for the 25 years we have lived in our house. Over the past 5 or so years the flooding has occurred more frequently and the standing water remains longer.

As evidence of the standing water, refer to the attached photos. For example, Photos 2A and 2B show extensive standing water remaining, over multiple properties, even after 96 hours from the first photo of this area, Photo 2. Photo 2 was taken on June 23, 2018 and Photos 2A and 2B were taken on June 27, 2018.

The standing water in this area is deep and often remains for weeks during spring months. Ducks have been seen swimming in the standing water and during winter months children have skated on this area. As picturesque as this sounds, the area is a haven for mosquitoes, bad odors, and the cause for destruction of landscaping to many properties. Neighbors have backyard patios and children play areas very close to the area of standing water.

On the attached DuPage County topography map the closed loop elevation of 694, the area of flooding, is highlighted, and the 12 properties with standing water are labeled. Even the adjoining properties without standing water are affected by the mosquitoes, unsightliness and odors.

In planning this project, additional effort was taken to minimize the cost. Even though only two estimates were suggested, quotes were requested from five plumbing contractors with experience in sewer work. Two of the plumbing contractors, both from the Village of Lombard list of approved contractors, declined to provide a quote after visiting the site, stating the project was too large for them. Three quotes were obtained, and the lowest bidder was selected. See the attached three quotes. The highest was \$19,125 and the lowest was \$14,400.

Since the project is so large and impacts so many properties, and additional effort was made to reduce cost by selecting the lowest bidder from the larger than requested number of bidders, I respectfully request that the grant cover 50% of the \$14,400 cost of the project, equaling \$7,200 (\$2,200 over the current \$5,000 maximum).

Sincerely,

A handwritten signature in black ink, appearing to read "Scott Zatt", written in a cursive style.

Scott Zatt  
134 W. Grove St., Lombard

**BACKYARD DRAINAGE GRANT PROGRAM**  
 VILLAGE OF LOMBARD, ILLINOIS Board of Trustees POLICY MEMORANDUM 00-1  
**Application Form** (Last revised 3/2/00)

**Part 1 – PROJECT SPONSORS** Date: 8/16/19  
 By signing, the sponsor and co-sponsors certify, under penalty of law for misrepresentation, that the attached documentation demonstrates that their property is subjected to at least 72 hours of standing water.  
 Sponsor: SCOTT ZATT Phone: (day) 630-207-8526 (evening) SAME  
 Address: 134 W. GROVE ST Lombard, IL 60148 Signature: Scott Zatt  
 Co-sponsors agree that sponsor is duly authorized to communicate with the Village on their behalf.  
 Co-Sponsor: Dave Schroeder Street Address: 121 N. Lincoln Ave.  
 Signature: Dave Schroeder  
 Co-Sponsor: \_\_\_\_\_ Street Address: \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Co-Sponsor: \_\_\_\_\_ Street Address: \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Co-Sponsor: \_\_\_\_\_ Street Address: \_\_\_\_\_  
 Signature: \_\_\_\_\_

**Part 2 – EVIDENCE OF STANDING WATER FOR 72 HOURS AFFECTING 2 OR MORE PROPERTIES**  
 How often does the property collect water that remains for at least 72 hours? 4-6 TIMES PER YEAR.  
 How many properties are effected? 12 How many years has it flooded? 25+ YEARS  
 Please attach photos, statements, inspections, or any other evidence that this property has experienced backyard drainage problems resulting in standing water for 72 hours affecting at least 2 properties. The Village of Lombard may require that a property inspection be performed prior to grant approval.  
 The included information is true to the best of our knowledge: Scott Zatt  
 Signature of Sponsor

**Part 3 – PLAN APPROVAL** Attach approved plan from Community Development Department.  
 Signature of Community Development Official \_\_\_\_\_ Print Name \_\_\_\_\_ Date 1/1/

**Part 4 – COST ESTIMATE** Attach contractor's proposal. We suggest at least two (2) estimates be obtained. The cost estimate for the proposed work is \$ 14,460 LOWEST B/W OF 3

**Part 5 – GRANT APPROVAL** Approved for 50% of system costs not to exceed \$5,000.  
 Signature of Public Works Official \_\_\_\_\_ Print Name \_\_\_\_\_ Date 1/1/

**Part 6 – PERMITS** For pumping systems: Plumbing permit and electrical permit has been issued by Bureau of Inspectional Services and fees paid. Attach documentation.  
 Bureau of Inspectional Services (BIS) \_\_\_\_\_ Print Name \_\_\_\_\_ Date 1/1/

**Part 7 – CERTIFICATION OF FINAL INSPECTION**  
 Bureau of Inspectional Services (BIS) \_\_\_\_\_ Print Name \_\_\_\_\_ Date of Final Inspection 1/1/  
 Community Development Department \_\_\_\_\_ Print Name \_\_\_\_\_ Date of Final Inspection 1/1/

**Part 8 – PROJECT COMPLETE: REQUEST FOR REIMBURSEMENT** Drainage work is finished to our complete satisfaction; contractors are paid in-full; and we are requesting reimbursement for the approved grant amount. Final project cost was \$ \_\_\_\_\_. Attach documentation & and complete reverse side.  
 Signature of Sponsor \_\_\_\_\_ Print Name \_\_\_\_\_ Date 1/1/

**Part 9 – AUTHORIZATION FOR REIMBURSEMENT** Approved for reimbursement in the amount of \$ \_\_\_\_\_ for backyard drainage work performed in accordance with Board of Trustees Policy Memorandum 00-1.  
 Signature of Public Works Official \_\_\_\_\_ Print Name \_\_\_\_\_ Date 1/1/

**REIMBURSEMENT AGREEMENT**

Date: 8/16/19


To: Public Works Department

From: Backyard Drainage Project Sponsor and Co-sponsors

Subject: Agreed reimbursement amounts

We agree to the following distribution of reimbursement amounts for project costs:

Please print CLEARLY:

Sponsor	<u>SCOTT ZATT</u>	\$ <u>14,400</u>	or <u>100</u> %	Signature	
Address	<u>Lombard, IL 60148</u>				

Co-Sponsor	_____	\$ _____	or _____ %	Signature	_____
Address	<u>Lombard, IL 60148</u>				

Co-Sponsor	_____	\$ _____	or _____ %	Signature	_____
Address	<u>Lombard, IL 60148</u>				

Co-Sponsor	_____	\$ _____	or _____ %	Signature	_____
Address	<u>Lombard, IL 60148</u>				

Co-Sponsor	_____	\$ _____	or _____ %	Signature	_____
Address	<u>Lombard, IL 60148</u>				

Co-Sponsor	_____	\$ _____	or _____ %	Signature	_____
Address	<u>Lombard, IL 60148</u>				

**REIMBURSEMENT PAYMENT APPROVAL**

<b>For Village staff use:</b>		<b>Acct# 7901.756420 Proj# 5517</b>
Approved: _____	_____ / ____ / ____	
Director of Public Works	Date	
Approved: _____	_____ / ____ / ____	
Finance Director	Date	
Approved: _____	_____ / ____ / ____	
Village Manager	Date	

**G.SNOW & SONS**  
**107 PAUL ST. UNIT D**  
**ELBURN, IL 60119**  
**PH 630-365-0988**

**PROPOSAL**

Date	Proposal
6/20/2019	3229

<b>Name / Address</b>
SCOTT ZATT 134 W GROVE ST LOMBARD, IL 60148

P.O. No.	Terms	Project
630-207-8526	30 DAYS	STORM SEWER

Description	Qty	Rate	Total
HRS. MOBILIZATION	6		0.00
FT TO BORE 4" POLY PIPE INCLUDED FROM PARKWAY OF 121 LINCLON ST ALONG FENCELINE TO REAR OF YARD MAX 1% SLOPE.	185		0.00
HRS. TOOL TRUCK & LABOR TO CORE INLET MAKE CONNECTIONS.	32		0.00
HRS MINI EXCAVATOR TO TRENCH 30 FT TO EXISTING STRUCTURE AT 121 LINCOLN ST AND ACROSS BACK YARD AT 134 GROVE TO LOW AREA	32		0.00
FT STORM SEWER 4" SDR 26 FOR DIG IN PARKWAY ON LINCOLN AND IN BACK YARD OF GROVE TO LOW AREAS	125		0.00
2"INLET W/FRAME FOR LOW AREA IN YARD	1		0.00
NO LANDSCAPING OR PERMITS. NO RESTORATION. ELEVATIONS, AND SURVEY NEEDS TO BE DONE PRIOR TO WORK STARTING. NO LAYOUT OF PIPING. NO BLACKTOP/CONCRETE REPAIR			
PRICE FOR ALL ABOVE ITEMS LISTED.	1	19,125.00	19,125.00
EXCLUDES- WET,FROST,ASBESTOS,BED ROCK,PERMITS,CONCRETE,CONTAMINATED SOIL,TESTING SOIL,HAULING,BONDS,		<b>Total</b>	<b>\$19,125.00</b>

Print name \_\_\_\_\_  
 Title \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_ CUSTOMER HAS 3 DAYS TO TERMINATE PROPOSAL  
 AFTER SIGNING. RATES ARE GOOD FOR 30 DAYS. 2% ADDED TO  
 INVOICE 60 DAYS PAST DUE. PAST DUE ACCOUNTS LIABLE FOR ALL  
 LEGAL AND COLLECTION FEES.





REVISION #2  
June 27, 2019

Scott Zatt  
134 W Grove  
Lombard, IL  
630.207.8526  
SZATT2@GMAIL.COM

Estimate

**JOB ADDRESS: 134 W Grove St., Lombard, Illinois**

Revised estimate is going through property at 121 Lincoln. There is approx. 12" pitch from the storm sewer to the proposed basin in the back yard. Tree and Landscaping removal will be necessary. Project could be completed as follows as long as there are no conflicts with existing utilities.

**STORM SEWER**

- One street opening
- One 6" tap (core & boot)
- Install approx. 310 ft. of 6" PVC
- Install Two Cleanouts
- Install Two 24" diameter basins
- Haul excess spoil
- Stone bedding
- Tree to be removed by others
- Landscaping restoration by others
- Remove fence as necessary - Replacement by others

Storm Sewer	\$13,900.00	} 15,700
Street Patch	\$1,800.00	
Black Dirt & Seed	\$3,150.00	

*Permits and Fees are Not Included in the Estimate*

If the estimate is accepted: Please sign and return a copy to our office.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and about the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. We will not be held responsible for underground utilities when saw cutting or digging is part of the proposal; saw cutting to be no more than 6" thick. Our workers are fully covered by Workman's Compensation Insurance. We may withdraw this proposal if not accepted within 30 days. Payment to be made upon completion of work. The proposal does not include village financial institution, or processing fees. Any and all additional fees will be added to the final payment.

We accept Cash, Check, Visa, MasterCard, or Discover. A 3% Fee will be added to all credit card charges.

**Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed name: \_\_\_\_\_

318 Interstate Road Addison, IL 60101-4516 Phn: 630-543-5250 Fax: 630-543-0605

License # 055-014062 Web: russplumbing.com

NEW EMAIL ADDRESS: Email: info@russplumbing.com



www.AMP.Plumbing



1361 63rd Street  
Lagrange Highlands II  
60525  
INFO@AMP.PLUMBING  
www.AMP.PLUMBING  
708-784-6336  
Licence # 055-044179

# American Municipal Private Plumbing

## Estimate

For: Scott Zatt  
szatt2@gmail.com  
134 W Grove St  
Lombard, IL, 60148

Estimate No: 365  
Date: 05/31/2019

Description	Amount
<p>A.M.P proposes the following for address listed below 134 W Grove &amp; 121 N Lincoln</p>	\$14,400.00
<p>Saw cut and open street in front of 121 N Lincoln Excavate down to city storm sewer Install 1 - 6" sewer tap Install approximately 270' of 6" sdr directly through address 121 Lincolns yard Install 1-24" inlet in low spot of address 121 N Lincoln Continue in to yard of 134 W Grove Install 1-24" inlet in low spot of 134W Grove yard Haul away spoil Street patch Remove fencing as needed Installation of fencing to be done by others Lawn and yard restoration to be done by others</p>	
<p>This will allow only two yards to be distrupted during project and two fences to be removed.</p>	

American Municipal Private Plumbing - Estimate 365 - 05/31/2019

Subtotal	\$14,400.00
Total	\$14,400.00

<b>Total</b>	<b>\$14,400.00</b>
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Notes

Permit fees and other village fee are not included in price  
Any work outside this will be a extra charge  
Please sign and return for acceptance of this contract

American Municipal Private Plumbing

  
Client's signature



**Photo 1 - June 23, 2018** - This photo shows standing water in the backyards of 134 W. Grove, 130 W. Grove St., and 128 W. Grove Street. The properties on the other side of the fence are; 131 W. Windsor, 127 W. Windsor.



**Photo 1A - June 27, 2018** - This photo shows standing water four days later in the backyards of 134 W. Grove, 130 W. Grove St., and 128 W. Grove Street. The properties on the other side of the fence are; 131 W. Windsor, 127 W. Windsor.



**Photo 2 - June 23, 2018** - This photo shows standing water in the backyard of 134 W. Grove St., 139 W. Windsor and 135 W. Windsor.



**Photo 2A - June 27, 2018** - This photo shows standing water four days later in the backyards of 134 W. Grove St., 139 W. Windsor and 135 W. Windsor.



**Photo 2B - June 27, 2018** - This photo shows standing water four days later in the backyards of 134 W. Grove St., and 135 W. Windsor.





**Photo 3 - June 23, 2018 - This photo shows standing water primarily in the backyard of 130 W. Grove St.**



**Photo 4 - June 23, 2018** - This photo shows standing water in the backyard of 130 W. Grove, closer to the house.



**Photo 4A - June 27, 2018** - This photo shows standing water four days later in the backyard of 130 W. Grove, closer to the house.



**Photo 5 - June 23, 2018** - This photo shows standing water on the west side of the backyard of 134 W. Grove Street. The properties with standing water on the other side of the fence include; 138 W. Grove Street, 121 N. Lincoln and 125 N. Lincoln.

**VILLAGE OF LOMBARD**  
**VILLAGE BOARD POLICY MEMORANDUM**

**Subject: Backyard Drainage Program**

Number: 00-1

Date: January 20, 2000

**I. Purpose**

The purpose of this program is to eliminate flood-prone backyards through cooperative efforts by the Village of Lombard and effected residents.

**II. Procedures/Guidelines**

- A. Interested homeowners who can demonstrate that two (2) or more contiguous properties are directly effected by backyard flooding can apply for a grant for 50% of the costs to install a backyard drainage system. "Directly effected" means that the property is subject to standing water for more than 72 hours.
- B. Eligible costs may include surveying, engineering, permits, and construction work including connection to public storm sewer and street restoration.
- C. Homeowner groups initiate projects and perform surveying and prepare engineering plans by a Professional Engineer. Plans are submitted to Community Development Department for approval.
- D. Approved plans are eligible for a grant. Grant applications are submitted to Public Works along with approved plans, cost estimates or bids. Public Works shall evaluate the reasonableness and appropriateness of the grant application. Costs associated with preparing unapproved plans are not eligible for grant funds.
- E. Drainage systems must include an appropriate restrictor.
- F. Upon successful completion of the work and final inspection, the Village will reimburse the homeowner group for 50% of the project costs up to a maximum of \$10,000.
- G. The annual Village contribution to this program will be determined in the Capital Improvement Program.
- H. "Direct" or "indirect" connections to combined and sanitary sewer systems are prohibited by current Village ordinance and will not be considered. "Indirect" connections enter a storm sewer that discharges to a combined sewer (re-combining).
- I. Proposed backyard pumping systems discharging to combined sewer areas that comply with current Village ordinance 50.027 (D) are also eligible for this program (Exhibit "A" attached).
- J. Improvements constructed on private property will be operated and maintained by the owners, not the Village of Lombard.
- K. The effective date of this policy is December 1, 1999.

**III. Legislation/Documentation**

Minutes of January 11, 2000 Public Works Committee meeting.

Minutes of January 20, 2000 Board of Trustees meeting.

## EXHIBIT "A"

### § 50.027 SUMP PUMP, DOWNSPOUT AND OTHER STORMWATER DISCHARGES

(A) For all habitable structures and business structures constructed after January 1, 1986, all building subsoil drain sump pump discharge pipes shall be connected to the storm sewer system wherever there is a storm sewer reasonably available for such connection as determined by the Director of Public Works.

(B) For all habitable structures and business structures constructed after September 1, 1996, if storm sewers are not reasonably available, all subsoil drain sump discharge pipes shall discharge on a grassed area at any point within fifteen (15) feet of the building structure, away from adjacent properties, and in a manner so as to not cause a nuisance in the public right-of-way, or at the discretion of the Director of Community Development.

(C) Notwithstanding the requirements of 50.26(A) and (B), for all habitable structures and business structures, all downspouts shall be directed away from adjacent properties. Downspouts discharging toward a combined sewer shall discharge onto splash blocks into a grassed area at any point within fifteen (15) feet of the building structure or at the discretion of the Director of Community Development.

(D) Notwithstanding the requirements of 50.026, any person, but only one person from the area tributary to the common depressional storage area, may pump stormwater run-off from a common depressional storage area on private property toward a combined sewer subject to the following restrictions: (1) pumping may not commence or continue during a rainfall event; (2) pumping may not commence until seventy-two (72) hours after a rainfall event or until the Lombard Combined Sewage Treatment Facility has stopped discharging effluent to the East Branch of the DuPage River, whichever is longer; (3) the discharge point must be within fifteen (15) feet of the building structure, and in a manner so as to not cause a nuisance in the public right-of-way, or at the discretion of the Director of Public Works; and (4) no pumping rate can exceed 250 gallons per minute. Notwithstanding the foregoing, pumping as described in this subsection (D) will be prohibited if combined sewer surcharges are induced from such pumping. In addition, the Village of Lombard reserves the right to further restrict the approved pumping rate in individual situations where it has been determined that the maximum rate will result in surcharging, sewer overflows, adverse health or environmental problems.

('70 Code, § 13.08.075) (Ord. 2797, passed 11-14-85, Ord. 4190, passed 7/18/96)

**BACKYARD DRAINAGE GRANT PROGRAM**  
VILLAGE OF LOMBARD, ILLINOIS Board of Trustees POLICY MEMORANDUM 00-1

**Application Form** (Last revised 3/2/00)

<b>Part 1 – PROJECT SPONSORS</b>		Date: ___/___/___
Sponsor: _____	Phone: (day) _____	(evening) _____
Address: _____ Lombard, IL 60148		Signature: _____
<i>Co-sponsors agree that sponsor is duly authorized to communicate with the Village on their behalf.</i>		
Co-Sponsor: _____	Street Address: _____	
Signature: _____		
Co-Sponsor: _____	Street Address: _____	
Signature: _____		
Co-Sponsor: _____	Street Address: _____	
Signature: _____		
Co-Sponsor: _____	Street Address: _____	
Signature: _____		

<b>Part 2 – EVIDENCE OF STANDING WATER FOR 72 HOURS AFFECTING 2 OR MORE PROPERTIES</b>
How often does the property collect water that remains for at least 72 hours? _____
How many properties are effected? _____. How many years has it flooded? _____
<i>Please attach photos, statements, inspections, or any other evidence that this property has experienced backyard drainage problems resulting in standing water for 72 hours affecting at least 2 properties. The Village of Lombard may require that a property inspection be performed prior to grant approval.</i>
The included information is true to the best of our knowledge: _____
Signature of Sponsor

<b>Part 3 -- PLAN APPROVAL</b> Attach approved plan from Community Development Department.		
Signature of Community Development Official _____	Print Name _____	Date ___/___/___

<b>Part 4 -- COST ESTIMATE</b> Attach contractor's proposal. We suggest at least two (2) estimates be obtained. The cost estimate for the proposed work is \$ _____
---

<b>Part 5 -- GRANT APPROVAL</b> Approved for 50% of system costs not to exceed \$10,000.		
Signature of Public Works Official _____	Print Name _____	Date ___/___/___

<b>Part 6 -- PERMITS</b> For pumping systems: Plumbing permit and electrical permit has been issued by Bureau of Inspectional Services and fees paid. <i>Attach documentation.</i>		
Bureau of Inspectional Services (BIS) _____	Print Name _____	Date ___/___/___

<b>Part 7 -- CERTIFICATION OF FINAL INSPECTION</b>		
Bureau of Inspectional Services (BIS) _____	Print Name _____	Date of Final Inspection ___/___/___
Community Development Department _____	Print Name _____	Date of Final Inspection ___/___/___

<b>Part 8 -- PROJECT COMPLETE; REQUEST FOR REIMBURSEMENT</b> Drainage work is finished to our complete satisfaction; contractors are paid in-full; and we are requesting reimbursement for the approved grant amount. Final project cost was \$ _____. <i>Attach documentation &amp; and complete reverse side.</i>		
Signature of Sponsor _____	Print Name _____	Date ___/___/___

<b>Part 9 -- AUTHORIZATION FOR REIMBURSEMENT</b> Approved for reimbursement in the amount of \$ _____ for backyard drainage work performed in accordance with Board of Trustees Policy Memorandum 00-1.		
Signature of Public Works Official _____	Print Name _____	Date ___/___/___

**REIMBURSEMENT AGREEMENT**

**Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**To:** Public Works Department

**From:** Backyard Drainage Project Sponsor and Co-sponsors

**Subject:** Agreed reimbursement amounts

We agree to the following distribution of reimbursement amounts for project costs:

Please print CLEARLY:

<b>Sponsor</b> _____	\$ _____ or _____%	Signature _____
Address _____ Lombard, IL 60148		

<b>Co-Sponsor</b> _____	\$ _____ or _____%	Signature _____
Address _____ Lombard, IL 60148		

<b>Co-Sponsor</b> _____	\$ _____ or _____%	Signature _____
Address _____ Lombard, IL 60148		

<b>Co-Sponsor</b> _____	\$ _____ or _____%	Signature _____
Address _____ Lombard, IL 60148		

<b>Co-Sponsor</b> _____	\$ _____ or _____%	Signature _____
Address _____ Lombard, IL 60148		

<b>Co-Sponsor</b> _____	\$ _____ or _____%	Signature _____
Address _____ Lombard, IL 60148		

**REIMBURSEMENT PAYMENT APPROVAL**

<b>For Village staff use:</b>	Account # <u>7901.756420 #0119</u>
Approved: _____ Director of Public Works	____/____/____ Date
Approved: _____ Finance Director	____/____/____ Date
Approved: _____ Village Manager	____/____/____ Date



**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
For Inclusion on Board Agenda

\_\_\_\_\_ Resolution or Ordinance (Blue) \_\_\_\_\_ Waiver of First Requested  
  X   Recommendations of Boards, Commissions & Committees (Green)  
\_\_\_\_\_ Other Business (Pink)

**TO:** PRESIDENT AND BOARD OF TRUSTEES  
**FROM:** Scott R. Niehaus, Village Manager  
**DATE:** August 19, 2019 (COW) (B of T) **Date:** Septemer 19, 2019  
**TITLE:** Request for Board Policy Variation – Backyard Drainage Program  
**SUBMITTED BY:** Carl Goldsmith, Director of Public Works

**BACKGROUND/POLICY IMPLICATIONS:**

A recommendation from the Public Works & Environmental Concerns Committee to approve a variation to the Village Board Policy #4D in order to allow a maximum reimbursement of \$7,200 rather than the \$5,000 for the residents of 100 block of West Windsor and 100 block of North Lincoln.

**FISCAL IMPACT/FUNDING SOURCE:**

Review (as necessary):  
Village Attorney X \_\_\_\_\_ Date \_\_\_\_\_  
Finance Director X \_\_\_\_\_ Date \_\_\_\_\_  
Village Manager X \_\_\_\_\_ Date \_\_\_\_\_

**NOTE:** All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.