

## **MEMORANDUM**

**TO:** William T. Lichter, Village Manager

**FROM:** David A. Hulseberg, AICP, Director of Community Development

**DATE:** November 4, 2004

**SUBJECT: PC 04-34: 309 & 315 W. St. Charles Road (Walgreens Planned Development)**

Attached please find the following items for Village Board consideration as part of the November 4, 2004 Village Board meeting:

1. Plan Commission referral letter;
2. IDRC report for PC 04-34; and
3. An Ordinance approving exceptions from the Zoning Ordinance to provide for an eight-foot high fence in a front yard and within a clear line of sight area.

As this petition came at the request of the abutting property owner and the Village Board, staff requests a waiver of first reading of the aforementioned Ordinance.