

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

___ Resolution or Ordinance (Blue) _____ *Waiver of First Requested*
___ Recommendations of Boards, Commissions & Committees (Green)
x Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES
FROM: Scott Niehaus, Village Manager
DATE: May 15, 2018 (B of T) Date: May 17, 2018
TITLE: Preliminary Review and Approval for Placement of a Monument Display on Village Property (American Legion Post 391)

BACKGROUND/POLICY IMPLICATIONS:

Attached for your consideration is information pertaining to a preliminary request from Lombard American Legion Post 391 for placement of a granite monument display to be placed on the property at the Lombard Municipal Complex subject to development of a monument policy and with location, terms, additional details and final specifications to be determined and approved under the proposed policy by the Village Manager.

Review (as necessary):

Village Attorney X _____	Date _____
Finance Director X _____	Date _____
Village Manager X <u>SN</u> _____	Date <u>5-15-18</u> _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



MEMORANDUM

TO: Scott Niehaus, Village Manager
FROM: Nicole P. Aranas, Assistant Village Manager *NPA*
DATE: May 15, 2018
SUBJECT: PLACEMENT OF MONUMENT ON VILLAGE PROPERTY
LOMBARD AMERICAN LEGION POST 391

Attached please find information pertaining to a request by the American Legion for placement of a monument display on property owned by the Village of Lombard. The Legion is seeking placement of the monument next year to celebrate its Centennial in 2019.

The proposed monument shall be manufactured from granite and is depicted on the attached plan sheet. The monument stands eight (8) feet in height and two (2) feet in width. The base of the monument would be nine (9) square feet (3' x 3'). The design and engraving of the monument are subject to final refinement but are proposed to include the American Legion logo, the Village of Lombard logo, a copy of the original Legion Charter from 1919, and a notation recognizing the 100 year anniversary of the legion.

American Legion Commander Robert Corbino has approached the Village about placement of the monument on property owned by the Village here at the municipal complex. Several locations have been proposed by the Legion but final location of the monument will be subject to approval of the Village based upon multiple factors including but not limited to, site conditions, appropriateness, access, municipal operations and aesthetics.

The Village does not currently have a policy to regulate and permit the placement of a private monument on Village property. A proposed policy will be presented to the Community Relations Committee for review and recommendation at their June Committee Meeting.

Some of the items for consideration under the proposed monument policy shall include:

- Permitted monument types
- Location considerations
- Monument donation
- Maintenance funding
- Approval process
- Criteria for approval

A primary purpose for establishing the above policy on the placement of privately purchased or initiated monuments on public property is to insure that the Village of Lombard will not incur financial obligations for costs related to the fabrication, installation or maintenance of the monument. Pending the adoption of a formal policy regarding the matter, the issue of cost was conveyed to the American Legion through Commander Corbino. The Legion, through Corbino, has already stated their financial commitment to cover the costs of fabricating,

installing and maintaining their proposed monument. Details regarding the installation and maintenance costs on behalf of the Village as well as particular maintenance funding requirements under the policy are forthcoming.

While the monument policy is currently under review by the Community Relations Committee, the American Legion is seeking preliminary conceptual approval of their proposed monument. By this memo, Village staff is seeking a recommendation from the Board to approve placement of a granite monument of the American Legion on site at the municipal complex, subject to eventual approval and adoption of a monument policy and approval of the monument, location and other terms by the Village Manager, based upon the recommendation of Village staff.

Please let me know if there are any issues, questions or concerns regarding this request.

February 7, 2018

Created by Steven Bloome for American Legion Post 391

Peter Troost Monument Company

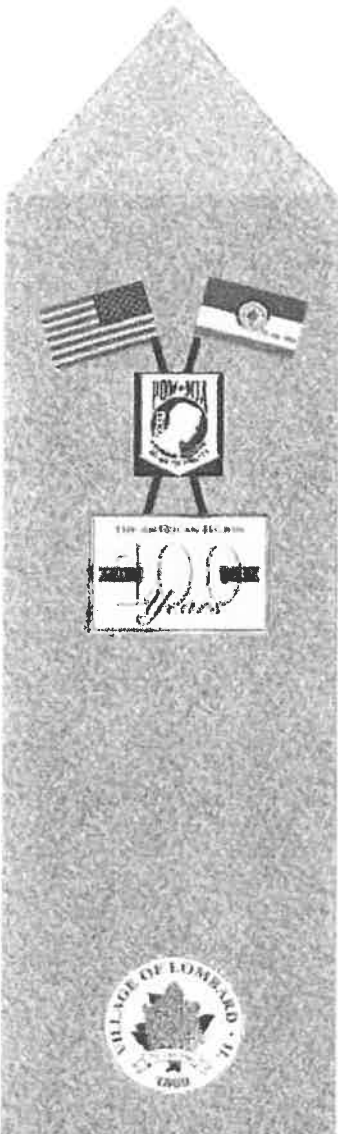
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AMERICAN LEGION MONUMENT

SIDES AND BACK

FRONT

2' 0"



7' 0"



1' 0"

3' 0"