

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

Resolution or Ordinance (Blue) _____
Recommendations of Boards, Commissions & Committees (Green) _____
Other Business (Pink) _____
X

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: William T. Lichter, Village Manager

DATE: April 8, 2008 (COW) (B of T) Date: April 17, 2008

TITLE: Main Street Access Improvement Project - Resident Engineering

SUBMITTED BY: David A. Dratmol, P.E., Village Engineer *Drat*

BACKGROUND/POLICY IMPLICATIONS:

Please see memo.

FISCAL IMPACT/FUNDING SOURCE:

Total Contract Amount: \$69,205.11
HTE Project Number: 0828
Account: 7110.809425
PW Project Number: ST-08-03

Review (as necessary):

Village Attorney X _____
Finance Director X *W. L. ...*
Village Manager X *W. L. ...*
Date 4/10/08
Date 4/10/08

NOTE:

All materials must be submitted to and approved by the Village
Manager's Office by 12:00 noon, Wednesday, prior to the Agenda
Distribution.



To: William T. Lichter, Village Manager
 Through: Dave Gorman, P.E., Acting Director of Public Works *DWG*
 From: David A. Dratmol, P.E., Village Engineer *DAD*
 Date: April 8, 2008
 Subject: Main Street Access Improvement Project - Resident Engineering

Attached please find the contract and resolution for resident engineering services for Main Street Access Improvement Project. The Request for Proposal included the STP Project and the Access Improvements, since they need to be closely coordinated. See the memo for the Main Street STP Project for more details.

This selection was made from the new 2008/2009 Resident Engineering Short List. The short list is comprised of seven firms. The proposal was sent to six firms. The design firm, Civitech Engineering, Inc. of Itasca was not eligible under Public Works Policy. Five firms responded to the request for proposal. Upon review, it was determined that V3 Companies of Illinois in Woodridge is the most qualified firm to serve as resident engineer for this project.

The scope and fee were negotiated with V3 and agreed to by both parties. The not-to-exceed fee for resident engineering services is \$69,205.11 for the Main Street Access Improvement Project.

Please present this agreement and resolution to the President and Board of Trustees for their review at their regular meeting of April 17, 2008. If approved, please return one original signed copy returned to Public Works-Engineering for further processing.

DAD/pk

c: File: ST-04-06

H:P/W/PW-ENG/PROJECTS/FY2004/ST-04-06/construction/RE/BOT Memo

R E S O L U T I O N
R 08

**A RESOLUTION AUTHORIZING SIGNATURE OF
PRESIDENT AND CLERK ON AN AGREEMENT**

WHEREAS, the Corporate Authorities of the Village of Lombard have received an Agreement between the Village of Lombard, and V3 Companies of Illinois regarding the Main Street Access Improvement project as attached hereto and marked Exhibit "A"; and

WHEREAS, the Corporate Authorities deem it to be in the best interest of the Village of Lombard to approve such agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS as follows:

SECTION 1: That the Village President be and hereby is authorized to sign on behalf of the Village of Lombard said agreement as attached hereto.

SECTION 2: That the Village Clerk be and hereby is authorized to attest said agreement as attached hereto.

Adopted this 17th day of April, 2008.

Ayes: _____

Nays: _____

Absent: _____

Approved this 17th day of April, 2008.

William J. Mueller
Village President

ATTEST:

Brigitte O'Brien
Village Clerk

APPROVAL AS TO FORM:

Thomas P. Bayer
Village Attorney

VILLAGE OF LOMBARD
CONTRACT

CONTRACT DOCUMENT NUMBER ST-08-03



This agreement is made this 17th day of April 2008, between and shall be binding upon the VILLAGE of Lombard, an Illinois municipal Corporation hereinafter referred to as the "VILLAGE" and V3 Companies of Illinois hereinafter referred to as the "ENGINEER" and its successors.

Witnessed, that in consideration of the mutual promises of the parties delineated in the contract documents, the ENGINEER agrees to perform the services and the VILLAGE agrees to pay for the following services as set forth in the contract documents:

Resident Engineering services for Main Street Access Improvement Project

1. This contract shall embrace and include all of the applicable contract documents listed below as if attached hereto or repeated herein:
 - a. Request for Qualifications and Request for Proposal (January 11, 2008) consisting of the following:

- i) Cover Sheet
- ii) Table of Contents
- iii) General Provisions
- iv) Special Provisions
- v) Request for Qualifications Resident Engineering Short-List
- vi) Instructions Regarding the Consultant Evaluation Form
- vii) Instructions Regarding the Statement of Qualifications Form
- viii) Consultant Evaluation Form
- ix) Statement of Qualifications Form

- b. Request for Proposal Dated February 19, 2008
- c. ENGINEER'S Proposal Dated March 07, 2008
- d. ENGINEER'S Fee Proposal Dated March 21, 2008
- e. Required Certificates and Signatures and Certificate of Insurance

2. The VILLAGE agrees to pay, and the ENGINEER agrees to accept as full payment for the services, which are the subject matter of this contract in accordance with the General Provisions.

3. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by William J. Mueller, Village President, and the ENGINEER have hereunto set their hands this 3rd day of April 2008.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

V3 Companies of Illinois

Accepted this _____ day of _____, 2008.

Individual or Partnership _____ Corporation _____

By Position/Title

By Position/Title

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 17th day of April, 2008.

William J. Mueller, Village President

Attest:

Brigitte O'Brien, Village Clerk

**VILLAGE OF LOMBARD
ENGINEER'S CERTIFICATION**

_____, having been first duly sworn depose and states as follows:

(Officer or Owner of Company)

_____, having submitted a proposal for:

(Name of Company)

Main Street STP and Access Improvement Projects, hereby certifies that said ENGINEER:

1. has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).

2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:

- a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the approve Revenue Act; or
- b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.

3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that

(Name of employee/driver or "all employee drivers")

is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules.

By:

Officer or Owner of Company named above

Subscribed and sworn to before me this _____ day of _____, 2008.

Notary Public

	Personnel & Hours										Total Hours	% of Hours	Total Cost		
	Corridor Manager	Project Quality Manager	Resident Engineer	Field Engineer	Field Inspector / Inform	Contract Administrator	Scheduling / Website	Design Tech / Record Drawings	Shop Dwg. Support / Reviewer / Tech	Survey PM				Survey/Layout	
Pre-Construction Phase															
Corridor Coordinator															
Meetings w/ Stakeholders															
Weekly Meetings w/ A/R															
Newsletters															
Schedule Reviews															
Website Construction															
Master Schedule Completion															
Initial Survey & X-section															
Contractability Reviews															
Remove Layout															
Submittal Review															
Construction Phase															
Corridor Coordinator															
Meetings w/ Stakeholders															
Meetings w/ A/R															
Newsletters															
Lane Closure Processing															
Website Maintenance/Updates															
Master Schedule Updates															
Public Relations/Communication															
Coordination/Meetings															
Documentation															
Layout															
Excavation for Widening															
Pavement Milling															
Pavement Patching															
Water															
Sewer															
Pavement Widening															
Electrical / Traffic Signals															
Record Drawing Data Collection															
Change Structures Adjust/Recon.															
Curb & Gutter															
Signage															
Stormwater Parking															
Pavement Marking															
Record Drawing Data															
Miscellaneous Construction															
Post-Construction Phase															
Corridor Coordinator															
Meetings w/ Stakeholders															
Documentation															
Punchlist and Closeout															
Record Drawings															
Submittal															
% of Hours															
Total Cost															
Multipier															
Total Cost	\$300.00	\$743.25	\$37.25	\$28.50	\$15.00	\$44.00	\$69.00	\$174.00	\$66.20	\$0.00	\$200.00	\$450.00	\$450.00	\$1,900.00	\$23,980.95
	1%	0%	38%	37%	14%	2%	0%	1%	1%	3%	26	776	100%	\$63,947.61	
														\$3,257.50	
														\$69,205.11	

Durham = 1.44
Direct Labor = 1.00
Profit = 0.31
Multiplier = 2.75

Direct Costs:
Vehicle Expenses: 65 days x \$45/day = \$2,925.00
Field Radio/Cell Phones: 3.5 mos x \$79/mo = \$282.50
Misc. Exp. (FedEx, Reproductions, etc.): \$10/mo. X 7 mo. = \$70.00
\$ 3,257.50