

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

 X Resolution or Ordinance (Blue) _____ Waiver of First Requested

Recommendations of Boards, Commissions & Committees (Green)
Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: April 22, 2014 (COW) (B of T) **Date:** May 1, 2014

TITLE: Vista Pond Expansion
Design Engineering

SUBMITTED BY: David A. Dratnol, P.E., Village Engineer *DD*

BACKGROUND/POLICY IMPLICATIONS:

Contract for the Vista Pond Expansion programmed for Fiscal Year (FY) 14. The project entails excavating the pond into the existing grassed area immediately west of the existing pond.

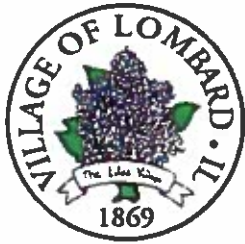
FISCAL IMPACT/FUNDING SOURCE:

Total Contract Amount: \$59,206.36
Project Number: SS 14 01 Design Eng.
Account: Water/Sewer Capital Reserve: 520.790.715.75420 (\$500,000)

Review (as necessary):

Village Attorney X _____ Date _____
Finance Director X _____ Date _____
Village Manager X _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



To: Scott Niehaus, Village Manager
Through: Carl S. Goldsmith, Director of Public Works *CSG by DRH*
From: David A. Dratnol, P.E., Village Engineer *DRH*
Date: April 22, 2014
Subject: Vista Pond Expansion
Design Engineering Contract

The current Capital Improvement Plan (CIP) has the Vista Pond Expansion programmed for Fiscal Year (FY) 2014. The project entails excavating the pond into the existing grassed area immediately west of the existing pond. This action adds additional storage volume to lower local flood stages.

A Request For Proposal (RFP) was sent to the Village's Design Engineering short list of firms on March 24, 2014. Christopher B. Burke Engineering Ltd. (CBBEL) was determined to be the most qualified firm. CBBEL was the design engineer for the Vista Pond Watershed Hydrologic and Hydraulic analysis. The project scope and fee was directly negotiated with CBBEL and agreed to by both parties.

The scope of work includes final engineering. Included in the engineering work are: evaluation of existing drainage, assessment of underground utility structures, extension of a walk path, and designing the expansion of the Pond. The scope of work also includes preparation of bid documents (plans, specifications and engineer's estimate of cost), utility permitting, and participation in a project public information meeting.

This work will be performed for a total not to exceed engineering fee of \$59,206.36. The engineering costs will be paid through the Water and Sewer Capital Reserve Fund. The current CIP budgets \$500,000 in FY 2014 for Construction.

Please present this agreement and resolution for Design Engineering services to the President and Board of Trustees for their review at their regular meeting of May 1, 2014. If approved, please return two original signed copies of the agreement to Public Works-Engineering for further processing.

DAD/YM

RESOLUTION
R _____ 14

A RESOLUTION AUTHORIZING SIGNATURE OF
PRESIDENT AND CLERK ON AN AGREEMENT

WHEREAS, the Corporate Authorities of the Village of Lombard have received an Agreement between the Village of Lombard, and Christopher B. Burke Engineering Ltd. (CBBEL) regarding the Vista Pond Expansion project as attached hereto and marked Exhibit "A"; and

WHEREAS, the Corporate Authorities deem it to be in the best interest of the Village of Lombard to approve such agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS as follows:

SECTION 1: That the Village President be and hereby is authorized to sign on behalf of the Village of Lombard said agreement as attached hereto.

SECTION 2: That the Village Clerk be and hereby is authorized to attest said agreement as attached hereto.

Adopted this 1st day of May, 2014.

Ayes: _____

Nays: _____

Absent: _____

Approved this 1st day of May, 2014.

Keith Giagnorio
Village President

ATTEST:

Sharon Kuderna
Village Clerk

VILLAGE OF LOMBARD CONTRACT

CONTRACT DOCUMENT NUMBER SS-14-01

This agreement is made this 1st day of May, 2014, between and shall be binding upon the VILLAGE of Lombard, an Illinois municipal Corporation hereinafter referred to as the "VILLAGE" and Christopher B. Burke Engineering Ltd. hereinafter referred to as the "ENGINEER" and its successors.

Witnessed, that in consideration of the mutual promises of the parties delineated in the contract documents, the ENGINEER agrees to perform the services and the VILLAGE agrees to pay for the following services as set forth in the contract documents:

Design Engineering Services for the Vista Pond Expansion

1. This contract shall embrace and include all of the applicable contract documents listed below as if attached hereto or repeated herein:
 - a. VILLAGE'S Request for Qualifications for Short-List for Engineering Services Dated December 13, 2013
 - b. Village's Request for Proposal dated March 24, 2014
 - c. ENGINEER'S Proposal Dated April 11, 2014
 - d. ENGINEER'S Work Effort and Fee submittal Dated April 22, 2014
 - e. Required Certificates and Signatures and Certificate of Insurance
2. The VILLAGE agrees to pay, and the ENGINEER agrees to accept as full payment for the services which are the subject matter of this contract in accordance with the General Provisions.
3. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by the Village President, and the ENGINEER have hereunto set their hands this 1st day of May, 2014.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Christopher B. Burke Engineering Ltd.

Accepted this _____ day of _____, 2014.

Individual or Partnership _____ Corporation _____

By Position/Title

By Position/Title

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 1st day of May, 2014.

Keith Giagnorio
Village President

Attest: _____
Sharon Kuderna
Village Clerk

**VILLAGE OF LOMBARD
ENGINEER'S CERTIFICATION**

_____, having been first duly sworn depose and states as follows:
(Officer or Owner of Company)

Christopher B. Burke Engineering Ltd., having submitted a proposal for: Vista Pond Expansion to the Village of Lombard, hereby certifies that said ENGINEER:

- 1. has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).
- 2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
 - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the approve Revenue Act; or
 - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.
- 3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that

(Name of employee/driver or "all employee drivers")
is/are currently participating in a drug and alcohol testing program pursuant to the
aforementioned rules.

By:

Officer or Owner of Company named above

Subscribed and sworn to
before me this _____
day of _____, 2014.

Notary Public