

**MEMORANDUM**

**TO:** William T. Lichter, Village Manager

**FROM:** David A. Hulseberg, AICP, Assistant Village Manager/Director of Community Development

**DATE:** March 4, 2008

**SUBJECT:** **310 S. Main Street – Letter Agreement**

Village Counsel has recommended that in order to make the intention of the parties more clear in the above Agreement some very minor language changes should be made. These changes are as follows:

Page 1, Section 2.A., 13<sup>th</sup> line

- change the word “within” with “at least”
- change the second “of” with “prior to”

I have attached the previously submitted page indicating the words that have been changed. They are highlighted in yellow. Please substitute the revised page 1 into the Letter Agreement.

Should you have any questions, please feel free to contact me.