

## **MEMORANDUM**

**TO:** William T. Lichter, Village Manager

**FROM:** David A. Hulseberg, AICP, Director of Community Development

**DATE:** March 3, 2005

**SUBJECT: Fees for Approving & Recording Plats of Easement & Vacation**

Please find the attached amendment to Chapter 36.21(J)(1) pertaining to fees associated with approving and recording plats of easement dedication, abrogation and vacation.

### **BACKGROUND**

Existing Village Code established a fee schedule associated with the review and approval of plats of annexation, subdivision and resubdivisions. However, current Village Code is silent with respect to fees associated with other types of plats commonly reviewed and approved by staff and the Village Board.

For developments subject to an annexation or a development agreement, plat fees can be considered reimbursable expenses. However, absent an agreement, the approval and recording costs for plats of dedication, abrogation and right-of-way vacation would be borne by the Village. The proposed amendment will establish reasonable approval and recording fees in a similar manner. The proposed fees schedule will be the same as administrative plats of subdivision (i.e., \$150.00 for the first page, \$50.00 for each additional page).

### **RECOMMENDATION**

Staff recommends approval of the attached Ordinance with a waiver of first reading.