

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

 X Resolution or Ordinance (Blue) X Waiver of First Requested
 Recommendations of Boards, Commissions & Committees (Green)
 Other Business (Pink)

TO : PRESIDENT AND BOARD OF TRUSTEES
FROM : Scott Niehaus, Village Manager
DATE : March 7, 2022 (BOT) Date: March 17, 2022
SUBJECT : Equipment to be Declared Surplus
SUBMITTED BY: Tim Sexton, Director of Finance

BACKGROUND/POLICY IMPLICATIONS:

Village departments are requesting to sell and/or dispose of surplus equipment as more specifically detailed in Exhibit "A" attached to the Ordinance to be sold at auction, sold for scrap, or recycled as these items have extended beyond their useful life or are obsolete, to include:

Public Works Department:

Assorted 3M materials and tools associated with temporary line striping and road markings; 3M surface prep material/adhesive (used/half pail); two (2) boxes of 3M traffic marking reflectors; approximately eighteen (18) boxes of yellow or white traffic tape, assorted sizes of large format traffic tape; traffic tape roller with weights; rolling cart used to apply the 3M adhesive; walk-behind Rustoleum aerosol spray cart; 3M vinyl used for sign making; assorted colors and lengths and widths; two (2) hydraulic post pounders; hydraulic saw (make and model unknown); large steel cabinet sliding drawers; six (6) stainless steel "pay boxes"; steel cable 3/8, unsure on length, 50-100ft approximately; miscellaneous nuts and bolts, anchors, and chain binders; stackable tool box; CORTY 5231 hot/cold pressure washer, natural gas/electric; two (2) Wausau hydraulic sectional plows, and assorted repair parts; Graphtec plotter. All items to be sold at auction.

Police Department:

Six (6) office work stations (PD Records) which include: eighteen (18) separation walls 6'x3', eight (8) desks, seven (7) 2-drawer file cabinets, seven ((7) L-shaped counter tops, three (3) large 5-drawer with upper sliding storage file cabinets 7'x 3', seven (7) two drawer 4'x3' file cabinets; six (6) Indiana Cash Drawer, spring loaded lockable w/keys; S/N 2371643, 2371620, 2371656, 2371637, 2371669, 23716..(unreadable); two (2) standard size, 2-drawer file cabinets; one (1) 4'x3' 2 shelf bookshelves; one (1) 4'x3' 3 drawer file cabinet; one (1) 4'x3' 5 drawer file cabinet; eleven (11) various wire file racks; items to be sold at auction.

Fiscal Impact/Funding Source: TBD

Review (as necessary):

Finance Director _____ Date _____

Village Manager _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the agenda distribution.

Submit surplus equipment 220092 03172022

ORDINANCE NO.

**ORDINANCE AUTHORIZING THE SALE AND/OR DISPOSAL
OF MUNICIPAL OWNED PERSONAL PROPERTY**

WHEREAS, in the opinion of the Corporate Authorities of the Village of Lombard, it is no longer necessary or useful to or in the best interest for the Village of Lombard to retain the following described personal property:

See Exhibit "A"

now owned by the Village of Lombard; and

WHEREAS, The Village routinely declares such type of personal property surplus and the best interest of the Village of Lombard will be served by its sale and/or disposal.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:

Section 1: Pursuant to 65 ILCS 5/11-76-4, the President and Board of Trustees find the following described property:

See Exhibit "A"

now owned by the Village of Lombard is no longer necessary or useful to the Village of Lombard and the best interest of Lombard will be served by its sale and/or disposal.

Section 2: Pursuant to said 65 ILCS 5/11-76-4, the Village President and Clerk are hereby authorized and directed to sell and/or dispose of the aforementioned personal property now owned by the Village of Lombard.

Section 3: This ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

Passed on first reading this ____ day of _____, 2022.

First reading waived by action of the Board of Trustees this ____ day of _____, 2022.

Passed on second reading this ____ day of _____, 2022, pursuant to a roll call vote as follows:

Ayes:

Nays:

Absent:

Approved by me this ___ day of _____, 2022.

Keith T. Giagnorio
Village President

ATTEST:

Elizabeth Brezinski
Village Clerk

Bauer, Carol

Subject: FW: Surplus items

From: Ellis, Tom

Sent: Monday, February 28, 2022 1:38 PM

To: Bauer, Carol <BauerC@villageoflombard.org>

Subject: RE: Surplus items

We would like to add the following for surplus approval.

Description

1

ASSORTED 3M materials and tools associated with temporary line striping and road markings. 3M surface prep material/adhesive (used/half pail), 2 boxes of 3M traffic marking reflectors, approx. 18 boxes of yellow or white traffic tape, assorted sizes of large format traffic tape, Traffic tape Roller with weights, Rolling cart used to apply the 3M adhesive, walk behind Rustoleum aerosol spray cart.

Start @ \$1 Auction-No Reserve

2

3M Vinyl used for sign making. Assorted colors and lengths and widths.

Start @ \$1 Auction-No Reserve

3

Hydraulic post pounders QTY: 2
Hydraulic saw. Makes and models unknown.

Start @ \$1 Auction-No Reserve

4

Large steel cabinet sliding drawers. Dimensions: 2' high x 4.6' wide x 3.5' deep

Start @ \$1 Auction-No Reserve

5

STAINLESS STEEL "pay boxes" QTY:6 Dimensions: 2.5' x 2.3'.

Start @ \$1 Auction-No Reserve

6

Steel Cable 3/8, unsure on length, 50-100ft approx.

Start @ \$50 Auction-No Reserve

7

Misc. Nuts and bolts, Anchors, and chain binders

Start @ \$1 Auction-No Reserve

8

Stackable tool box

Start @ \$1 Auction-No Reserve

9

CORTY 5231 hot/cold pressure washer. Natural gas/Electric

Start @ \$1 Action-No Reserve

10

Wausau Hydraulic sectional plows QTY: 2, and assorted repair parts, plows are 10' 8" wide,

Start @ \$1

Auction-No Reserve

11

Graphtec Plotter,

Start @ \$1

Auction-No Reserve

Thank you

Tom

Police Department

The following items are to be placed on the surplus, if the serial numbers not included with the listed items, the serial number was not available or located,

(6) office work stations (PD Records) which include [18 separation walls 6'x3', (8) desks, (7) 2 drawer file cabinets, (7) L-shaped counter tops, (3) Large 5 drawer with upper sliding storage file cabinets 7'x 3', (7) two drawer 4'x3' file cabinets]

6- Indiana Cash Drawer, spring loaded lockable w/ keys; S/N 2371643, 2371620, 2371656, 2371637, 2371669, 23716..(unreadable).

(2) standard sized, 2 drawer file cabinets

4'x3' 2 shelf bookshelves

4'x3' 3 drawer file cabinet

4'x3' 5 drawer file cabinet

(11) various wire file racks