

MEMORANDUM

TO: David A. Hulseberg, Village Manager

FROM: William Heniff, AICP, Director of Community Development

DATE: November 20, 2008

SUBJECT: Non-Profit Temporary Signage Permit Fee Exemption

Due to a number of non-profit organizations requesting a waiver of permit fees for temporary signs, staff is proposing amendments to the Village Code, which exempts any non-for-profit organizations from permit fees for attention-getting devices, banners, temporary signs and inflatable devices.

The following text would be added to Title 15, Chapter 150 of the Building Code of the Code of Lombard:

150.141 Permit Fees

(U) FENCES & SIGNS

1) All fences shall be subject to a \$15.00 fee. Fences involving electrically operated gates shall be charged a fee in accordance with Section 150.141(F) of the Lombard Village Code.

2) Attention Getting Devices, Banners, Temporary Signs and Inflatable Devices shall be subject to a \$15.00 fee. Attention Getting Devices, Banners, Temporary Signs and Inflatable Devices permit fees shall not be applicable to any governmental unit or to any charitable organization as defined in "An Act to Regulate Solicitation and Collection of Funds for Charitable Purposes, Providing for Violations Thereof and Making an Appropriation Therefor", 225 ILCS 460/1.

3) All other Signs

Per Square Foot of Face: \$2.00/square foot or \$75.00 minimum

Electrical Service: \$100.00

Staff recommends that the Village Board adopt the proposed changes to the Village Code, which exempts any non-for-profit organizations from permit fees for attention-getting devices, banners, temporary signs and inflatable devices. Although permit fees will be exempt for those organizations, a permit will still be required in order to ensure compliance with all relevant Codes.

In 2008 there have been a total of 76 permits for attention-getting devices, banners, temporary signs and inflatable devices. Of those 76 sign permits, ten were received from non-profit organizations that would qualify for the proposed exemption. The standard fee for each of those permits is \$15.00, for a total of \$150.00.

RECOMMENDATION:

Please place this item on the November 20, 2008 Village Board agenda for consideration of the aforementioned text amendments. Staff recommends approval of the amendments.

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