

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
**For Inclusion on Board Agenda**  
**Bids and Proposals**

TO : President and Village Board of Trustees

FROM : Tim Sexton, Acting Village Manager

DATE : January 8, 2014 Agenda Date: January 16, 2014

TITLE : Bid Opening for: HVAC Maintenance Contract PWO 1306

SUBMITTED BY: Tom Ellis, Operations Superintendent

**RESULTS:**

Date Bids Were Published 10/17/12 Bidding Closed 11/02/12

Total Number of Bids Received 6

Total Number of Bidders Meeting Specifications 6

Bid Security Required	<u>X</u> Yes	<u>      </u> No
Performance Bond Required	<u>      </u> Yes	<u>X</u> No
Were Any Bids Withdrawn	<u>      </u> Yes	<u>X</u> No

Explanation:

Waiver of Bids Requested?        Yes X No

If yes, explain:

See attached memo.

Award Recommended to Lowest Responsible Bidder? X Yes        No

If no, explain: **See attached memo.**

**FISCAL IMPACT:**

Engineer's estimate/budget estimate \$54,300.00 FY 2014

Amount of Award FY 2014 cost is \$33,952.00

**BACKGROUND/RECOMMENDATION:**

See attached memo.

Has Recommended Bidder Worked for Village Previously	<u>X</u> Yes	<u>      </u> No
If yes, was quality of work acceptable	<u>X</u> Yes	<u>      </u> No
Was item bid in accordance with Public Act 85-1295?	<u>X</u> Yes	<u>      </u> No
Waiver of bids - Public Act 85-1295 does not apply	<u>      </u> Yes	

**REVIEW** (as needed):

Village Attorney XX \_\_\_\_\_ Date \_\_\_\_\_

Finance Director XX \_\_\_\_\_ Date \_\_\_\_\_

Village Manager XX \_\_\_\_\_ Date \_\_\_\_\_

**NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.**

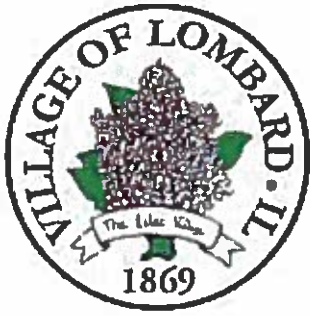


To: Tim Sexton, Acting Village Manager  
Through: Carl Goldsmith, Director of Public Works  
From: Tom Ellis, Operation Superintendent  
Date: January 8, 2014  
Subject: Year Two of "HVAC Maintenance Contract PWO 1306"

On Wednesday November 2, 2012, bids were opened for the HVAC Maintenance Contract. Bid specifications were sent to eight (8) vendors, resulting in six (6) bidders responding who met Village specifications. Seasons Comfort was the low bidder. The bid results are as follows:

<u>Supplier</u>	<u>First year cost 11- months</u>	<u>2<sup>nd</sup> year cost 12- Months</u>	<u>Total 2 Year Contract Cost</u>
DePue Mechanical 113 S Ridge Road Minooka, Illinois 60447	\$70,276	\$73,276.00	\$143,552.00
AMC Mechanical 11535 W. 183 <sup>rd</sup> Place Orland Park, Illinois 60467	\$44,320.00	\$46,370.00	\$90,690.00
Amber Mechanical 11950 S. Central Ave Alsip, Illinois 60803	\$74,053.00	\$76,284.00	\$150,337.00
Season's Comfort 107 W 61 <sup>st</sup> St Westmont, IL 60559	\$32,955.00	\$33,952.00	\$66,907.00
Monico Mechanical. 1971 University Lane Lisle, Illinois 60532	\$37,200.00	\$38,316.00	\$75,516.00
Oak Brook Mechanical, Inc. 961 S. Rt. 83 Elmhurst, Illinois 60126	\$39,540.00	\$40,860.00	\$80,400.00

The contract would be in effect for a two year period from January 1, 2013 to December 31, 2014 with a potential extension for one additional two year period. The scope of work includes all maintenance of the HVAC systems in the Public Works Buildings, Village Hall, Police Station, both Fire Stations and the Water Production Civic Center Reservoir and Central Station.



The Public Works Department has checked with the current customer list provided by Season's Comfort and have received excellent reviews on their workmanship. Therefore the Public Works Department is recommending the execution of the second year of the contract with Season's Comfort for HVAC Maintenance in an amount not to exceed \$33,952.00.

Please place this item on the January 16, 2014 agenda for consideration by the Village Board. If you have any questions, feel free to contact me.