

**VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION**
For Inclusion on Board Agenda

Resolution or Ordinance (Blue) _____
Waiver of First Requested Recommendations of Boards, Commissions & Committees (Green) _____
Other Business (Pink) _____

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM:

William T. Lichter, Village Manager

DATE:

April 9, 2008 (COW) (B of T) **Date:** April 17, 2008

TITLE:

Main Street Lighting Project - Phase I
Resident Engineering

SUBMITTED BY:

David A. Dratmol, P.E., Village Engineer *Dratmol*

BACKGROUND/POLICY IMPLICATIONS:

Please see memo.

FISCAL IMPACT/FUNDING SOURCE:

Total Contract Amount: \$154,768.41
HTE Project Number: -0200 0806
Account: 7110.809425
PW Project Number: M-08-05

Review (as necessary):

Village Attorney X	Date
Finance Director X <i>OK</i>	4/10/08
Village Manager X <i>OK</i>	4/10/08

NOTE:

All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



To: William T. Lichter, Village Manager
Through: Dave Gorman, P.E., Acting Director of Public Works *DAG*
From: David A. Dratnol, P.E., Village Engineer *DAE*
Date: April 9, 2008
Subject: Main Street Lighting Project – Phase I
Resident Engineering

Attached please find a contract and resolution for resident engineering services for the Main Street Lighting Project – Phase I.

This selection was made from the new 2008/2009 Resident Engineering Short List. The short list is comprised of seven firms. The proposal was sent to six firms. The design firm, Cvillech Engineering, Inc. of Itasca was not eligible under Public Works Policy. Three firms responded to the request for proposal. Upon review, it was determined that Christopher B. Burke Engineering, Ltd. (CBBEL) of Rosemont is the most qualified firm to serve as resident engineer for this project.

In the past CBBEL has performed resident engineering services for the Village of Lombard. Most recently CBBEL served as resident engineer for the South Broadway Reconstruction Project and the Illinois Prairie Path Lighting Project.

The scope and fee were negotiated with Christopher B. Burke Engineering, Ltd. and agreed to by both parties. The not-to-exceed fee for resident engineering services is \$154,768.41.

Please present this agreement and resolution to the President and Board of Trustees for their review at their regular meeting of April 17, 2008. If approved, please return one original signed copy returned to Public Works-Engineering for further processing.

DAD/pk

c: File: H:PW/PW-ENG/PROJECTS/FY2008/M-08-05/construction/RE/BOT Memo RE M-08-05

**RESOLUTION
R
08**

**A RESOLUTION AUTHORIZING SIGNATURE OF
PRESIDENT AND CLERK ON AN AGREEMENT**

WHEREAS, the Corporate Authorities of the Village of Lombard have received an Agreement between the Village of Lombard, and Christopher B. Burke Engineering, Ltd. regarding the Main Street Lighting Project – Phase I as attached hereto and marked Exhibit "A"; and

WHEREAS, the Corporate Authorities deem it to be in the best interest of the Village of Lombard to approve such agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS as follows:

SECTION 1: That the Village President be and hereby is authorized to sign on behalf of the Village of Lombard said agreement as attached hereto.

SECTION 2: That the Village Clerk be and hereby is authorized to attest said agreement as attached hereto.

Adopted this 17th day of April, 2008.

Ayes;

Nays:

Absent:

Approved this 17th day of April, 2008.

William J. Mueller
Village President

ATTEST:

Brigitte O'Brien
Village Clerk

APPROVAL AS TO FORM:

Thomas P. Bayer
Village Attorney

**VILLAGE OF LOMBARD
CONTRACT**

CONTRACT DOCUMENT NUMBER M-08-05



This agreement is made this 17th day of April 2008, between and shall be binding upon the VILLAGE of Lombard, an Illinois municipal Corporation hereinafter referred to as the "VILLAGE" and Christopher B. Burke Engineering, Ltd. hereinafter referred to as the "ENGINEER" and its successors.

Witnessed, that in consideration of the mutual promises of the parties delineated in the contract documents, the ENGINEER agrees to perform the services and the VILLAGE agrees to pay for the following services as set forth in the contract documents:

Resident Engineering services for Main Street Lighting Project – Phase I

1. This contract shall embrace and include all of the applicable contract documents listed below as if attached hereto or repeated herein:

a. Request for Qualifications and Request for Proposal (January 11, 2008) consisting of the following:

- i) Cover Sheet
- ii) Table of Contents
- iii) General Provisions
- iv) Special Provisions
- v) Request for Qualifications Resident Engineering Short-List
- vi) Instructions Regarding the Consultant Evaluation Form
- vii) Instructions Regarding the Statement of Qualifications Form
- viii) Consultant Evaluation Form
- ix) Statement of Qualifications Form

- b. Request for Proposal Dated February 19, 2008
- c. ENGINEER'S Proposal Dated March 07, 2008
- d. ENGINEER'S Fee Proposal Dated March 19, 2008
- e. Required Certificates and Signatures and Certificate of Insurance

2. The VILLAGE agrees to pay, and the ENGINEER agrees to accept as full payment for the services, which are the subject matter of this contract in accordance with the General Provisions.

3. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by William J. Mueller, Village President, and the ENGINEER have hereunto set their hands this 17th day of April 2008.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Christopher B. Burke Engineering, Ltd.
Accepted this _____ day of _____, 2008.
Individual or Partnership _____ Corporation _____

By _____
Position/Title _____

By _____
Position/Title _____

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 17th day of April, 2008.

William J. Mueller, Village President

Attest:

Brigitte O'Brien, Village Clerk

**VILLAGE OF LOMBARD
ENGINEER'S CERTIFICATION**

_____, having been first duly sworn depose and states as follows:

(Officer or Owner of Company)

_____, having submitted a proposal for: _____, (Name of Company)

Main Street Lighting Project – Phase I, hereby certifies that said ENGINEER:

1. has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).

2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:

a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the approve Revenue Act; or

b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.

3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that

(Name of employee/driver or "all employee drivers")

is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules.

By:

Officer or Owner of Company named above

Subscribed and sworn to before me this _____ day of _____, 2008.

Notary Public