

**VILLAGE OF LOMBARD**                      **DISTRICT - ALL**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**

For Inclusion on Board Agenda  
Bids and Proposals

TO : President and Village Board of Trustees

FROM : Scott R. Niehaus, Village Manager

DATE : September 11, 2017                      Agenda Date September 21, 2017

TITLE : Bid Opening For: Fleet Service Truck

SUBMITTED BY: John L. Mannino, Fleet Supervisor *JLM*

**RESULTS:**

Date Bids Were Published August 24, 2017

Bidding Closed September 11, 2017

Total Number of Bids Received 1

Total Number of Bidders Meeting Specifications 1

Bid Security Required	<u>          </u> Yes	<u>          </u> X	<u>          </u> No
Performance Bond Required	<u>          </u> Yes	<u>          </u> X	<u>          </u> No
Were Any Bids Withdrawn	<u>          </u> Yes	<u>          </u> X	<u>          </u> No

Explanation:

Waiver of Bids Requested?	<u>          </u> Yes	<u>          </u> X	<u>          </u> No
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If yes, explain:

Award Recommended to Lowest Responsible Bidder?	<u>          </u> X	<u>          </u> Yes	<u>          </u> No
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If no, explain:

**FISCAL IMPACT:**

Engineer's estimate/budget estimate \$ 64,000.00

Amount of Award \$ 57,301.00

**BACKGROUND/RECOMMENDATION:**

Staff seeks B.O.T approval to purchase a fleet service truck and declare a fleet service truck (unit # FS507) as surplus authorizing its trade-in.

Has Recommended Bidder Worked for Village Previously	<u>  X  </u> Yes	<u>    </u> No
If yes, was quality of work acceptable	<u>  X  </u> Yes	<u>    </u> No
Was item bid in accordance with Public Act 85-1295?	<u>  X  </u> Yes	<u>    </u> No
Waiver of bids - Public Act 85-1295 does not apply	<u>    </u> Yes	

**REVIEW (as needed):**

Village Attorney XX \_\_\_\_\_ Date \_\_\_\_\_

Finance Director XX \_\_\_\_\_ Date \_\_\_\_\_

Village Manager XX \_\_\_\_\_ Date \_\_\_\_\_

**NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.**



To: Scott R. Niehaus, Village Manager  
Through: Carl S. Goldsmith, Director of Public Works *g*  
From: John L. Mannino, Fleet Supervisor *JLM*  
Date: September 11, 2017  
Subject: FY18 Vehicle Replacement, Fleet Service Truck

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The FY 2018 budget includes replacement of a Public Works Fleet Services Division service truck (unit # FS507, 2007 Ford F-350). Since the lead time to build this truck is approximately 8 months staff would like Village Board authorization to place the order for the vehicle now.

Public Works received one sealed bid for this replacement truck with trade-in. Roesch Ford of Bensenville, IL was the only bidder. The cost of the new truck is \$71,301 minus a trade-in allowance of \$14,000 equals a net cost of \$57,301. The budgeted amount in reserve for this purchase is \$64,000.

<b>Bid #FS1808 Vendor</b>	<b>New Vehicle Cost</b>	<b>Trade-in Allowance</b>	<b>Net Cost</b>
Roesch Ford Bensenville, IL	\$71,301.00	\$14,000.00	\$57,301.00

I recommend the Board of Trustees award a contract to Roesch Ford of Bensenville, IL in the amount of \$57,301 for a new fleet service truck. I also recommend declaring Village unit number FS507 as surplus per the attached ordinance and authorize its trade-in. Waiver of first reading is requested on this ordinance. Please submit this item to the Village Board for their consideration at the September 21, 2017 meeting.

ORDINANCE \_\_\_\_\_

**ORDINANCE AUTHORIZING THE SALE AND/OR DISPOSAL  
OF MUNICIPAL OWNED PERSONAL PROPERTY**

WHEREAS, in the opinion of the Corporate Authorities of the Village of Lombard, it is no longer necessary or useful to or in the best interest for the Village of Lombard to retain the following described personal property:

Unit #FS507 2007 Ford F-350 Truck VIN #1FDWF36577EB11716

now owned by the Village of Lombard; and

WHEREAS, The Village routinely declares such type of personal property surplus and the best interest of the Village of Lombard will be served by its sale and/or disposal.

**NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:**

Section 1: Pursuant to 65 ILCS 5/11-76-4, the President and Board of Trustees find the following described property:

Unit #FS507 2007 Ford F-350 Truck VIN #1FDWF36577EB11716

now owned by the Village of Lombard is no longer necessary or useful to the Village of Lombard and the best interest of Lombard will be served by its sale.

Section 2: Pursuant to said 65 ILCS 5/11-76-4, the Village President and Clerk are hereby authorized and directed to sell and/or dispose of the aforementioned personal property now owned by the Village of Lombard.

Section 3: This ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

Passed on first reading this \_\_\_\_\_ day of \_\_\_\_\_, 2017

First reading waived by action of the Board of Trustees this \_\_\_\_\_ day of \_\_\_\_\_, 2017

Passed on second reading this \_\_\_\_\_ day of \_\_\_\_\_, 2017

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Ordinance No. \_\_\_\_\_  
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Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2017

\_\_\_\_\_  
**Keith T. Giagnorio**  
**Village President**

ATTEST:

\_\_\_\_\_  
**Sharon Kuderna**  
**Village Clerk**