

070679

All Districts

VILLAGE OF LOMBARD  
REQUEST FOR BOARD OF TRUSTEES ACTION  
For Inclusion on Board Agenda

Resolution or Ordinance (Blue)  X  
Recommendations of Boards, Commissions & Committees (Green)  
Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: William T. Lichter, Village Manager

DATE: November 6, 2007 (B of T) Date: November 15, 2007

TITLE: Change order for PWO 0814 Tree & Stump Removal

SUBMITTED BY: Steve Kremseke, Forestry/Electrical/Streets Supervisor *SK*

BACKGROUND/POLICY IMPLICATIONS:

See attached memo

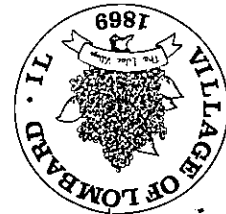
Fiscal Impact/Funding Source:

General Fund  
\$16,846.00 INCREASE

Review (as necessary):

Village Attorney X \_\_\_\_\_ Date \_\_\_\_\_  
Finance Director X \_\_\_\_\_ Date \_\_\_\_\_  
Village Manager X *W.T. Lichter* \_\_\_\_\_ Date *11/7/07*

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



To: William Lichter, Village Manager  
Through: Wes Anderson, Director of Public Works  
From: Steve Kremiske, Forestry/Electrical/Streets Supervisor  
Date: November 6, 2007

Subject: Change Order to Tree & Stump Removal Contract PWO 0814

Due to the large number of parkway trees damaged during the August 23<sup>rd</sup> windstorm, I am requesting a change order in the amount of \$16,846.00 as an increase to the current tree & stump removal contract. This is the amount that was required to remove trees damaged by the storm that created safety hazards. Additionally, to date, we have removed 245 parkway trees due to decline, construction, disease, and utility digs. The majority of the removals were performed in-house, but the largest trees and the stump grinding were contracted. As a result of the windstorm, we are currently \$7,400.00 over budget and I anticipate additional removals before the end of the fiscal year. Because this change order represents an increase greater than 25% of the awarded contract, I am seeking Board of Trustees approval.

Please present this item to the Board of Trustees at the November 15, 2007 meeting for their approval.

Attachments: Change Order Form  
Resolution

R E S O L U T I O N  
R \_\_\_\_\_  
08

A RESOLUTION AUTHORIZING A CHANGE ORDER  
INVOLVING AN INCREASE IN THE DOLLAR AMOUNT OF  
THE CONTRACT OF \$10,000 OR MORE

WHEREAS, pursuant to Illinois Compiled Statutes, Chapter 720, Section 5/33E-9, units of local government are required to make specific findings prior to authorizing any change order relative to a contract which would increase or decrease the dollar amount of the contract by \$10,000 or more, or would extend or shorten the time in which the contract is to be completed by thirty days or more; and

WHEREAS, staff has presented and recommended the proposed Change Order No. 1 to the contract between the Village of Lombard and Asplundh Tree Expert Company, regarding Tree & Stump Removal, as attached hereto as Exhibit "A" and made part hereof, to the Corporate Authorities of the Village of Lombard; and

WHEREAS, said change order attached hereto as Exhibit "A" would increase the dollar amount of the contract by \$16,846.00.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:

**SECTION 1:** That after reviewing the explanation of staff as to the necessity of and reasons for the change order attached hereto as Exhibit "A", the President and Board of Trustees find as follows:

- A. That the circumstances which necessitated said change order were not reasonably foreseeable at the time the contract was entered into.
- B. That the basis of the change order was not within the contemplation of the contract when the contract was signed.
- C. That it is in the best interests of the Village of Lombard to approve the change order in its proposed form.
- D. That to the extent that it may have been necessary to go to bid relative to the work contemplated by said change order, bidding is hereby specifically waived as to the change order work.

**SECTION 2:** That having made the findings set forth in Section 1 above, the President and Board of Trustees hereby approve the change order attached hereto as Exhibit "A", and direct and authorize the Village President and Village Clerk to execute said change order on behalf of the Village.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

William J. Mueller  
Village President  
ATTEST:

Barbara Johnson  
Deputy Village Clerk

APPROVAL AS TO FORM:

Thomas P. Bayer  
Village Attorney

# VILLAGE OF LOMBARDO CHANGE ORDER

PROJECT NAME: TREE & STUMP REMOVAL PROJECT NO.: \_\_\_\_\_

LOCATION: THROUGHOUT VILLAGE CHANGE ORDER: 1

CONTRACTOR: ASPLUNDH TREE EXPERT CO. DATE: 11/6/2007

DESCRIPTION OF CHANGE ORDER: ADDITIONAL TREE & STUMP REMOVAL

ORIGINAL CONTRACT AMOUNT:	TOTAL OF PREVIOUS AUTHORIZED CHANGE ORDERS:	CURRENT CONTRACT AMOUNT: ([1]+[2])	PROPOSED CHANGE ORDER: (PENDING APPROVAL)	PROPOSED REVISED CONTRACT AMOUNT: ([3]+[4])
[1] \$28,495.00	[2] \$0.00	[3] \$28,495.00	[4] \$16,846.00	[5] \$45,341.00

NET OF ALL CHANGE ORDERS: (PENDING APPROVAL) ([2]+[4]) \$16,846.00

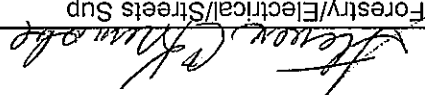
TIME EXTENSION OR REDUCTION: NONE

TOTAL CONTRACT TIME: (PENDING APPROVAL)

BUDGET ESTIMATE:

ENGINEERS ESTIMATE:

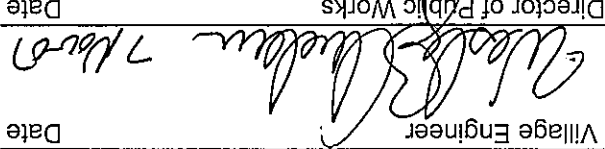
**RECOMMENDED FOR ACCEPTANCE:**

Forestry/Electrical/Streets Sup  
  
 Date: 11-6-07

Approved By: \_\_\_\_\_  
 Director of Finance  
 Date: \_\_\_\_\_

Approved By: \_\_\_\_\_  
 Village Manager  
 Date: \_\_\_\_\_

Village Engineer  
 Date: \_\_\_\_\_

Director of Public Works  
  
 Date: 7 Nov 07

Attest: \_\_\_\_\_  
 Village Clerk  
 Date: \_\_\_\_\_

Asst. Finance Director  
 Date: \_\_\_\_\_

It is understood that as part of this change order that the Contractor agrees that all bonds, permits, insurance and guarantees are hereby extended to incorporate this Change Order.