

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

DISTRICT # _____

_____ Resolution or Ordinance (Blue)

Waiver of First Requested _____

_____ Recommendations of Boards, Commissions & Committees (Green)

 X Other Business (Pink)

TO : PRESIDENT AND BOARD OF TRUSTEES

FROM: David A. Hulseberg, Village Manager *DAH*

DATE : May 1, 2012

B of T May 3, 2012

SUBJECT: Wage Compensation Direction

SUBMITTED BY: David Hulseberg, Village Manager

BACKGROUND/POLICY IMPLICATIONS:

Request for approval of a \$750 merit bonus to employees who are at the top or above their salary range and have received a meets expectations performance evaluation.

Fiscal Impact/Funding Source:

Review (as necessary):

Finance Director _____	Date _____
Village Manager <i>David Hulseberg</i> _____	Date <i>5/1/12</i> _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda distribution.

MEMORANDUM

TO: William J. Mueller, Village President and Members of the Board of Trustees

FROM: David A. Hulseberg, AICP, ICMA-CM, Village Manager

RE: Wage Compensation Direction

DATE: May 1, 2012

Based upon a request received from Trustee William Ware, the following action is to be placed on the Village Board agenda for May 3rd. The Village Board directs the Village Manager that:

- Employees, below the department head level that are at the top or above their salary range will receive a \$750 merit bonus if they obtained a meets on their last annual performance evaluation. This payment will not be added to the annual base salary.

A total of four (4) employees would receive this benefit if the Board approves this direction. The previous direction from the Village Board was that only those employees that are at the top or above their salary range would receive a \$750 merit bonus if they obtained an exceeds on their last performance evaluation. Employees who obtained an exceeds on their last annual performance evaluation received the \$750 merit bonus on check date April 27, 2012.