

**RESOLUTION  
R 25-15**

**A RESOLUTION AUTHORIZING SIGNATURE OF  
PRESIDENT AND CLERK ON AN AGREEMENT**

**WHEREAS**, the Corporate Authorities of the Village of Lombard have received an Agreement between the Village of Lombard, and Baxter & Woodman Inc. regarding the Fairview Lift Station Improvements project as attached hereto and marked Exhibit "A" and " B ", and

**WHEREAS**, the Corporate Authorities deem it to be in the best interest of the Village of Lombard to approve such agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS as follows:

**SECTION 1:** That the Village President be and hereby is authorized to sign on behalf of the Village of Lombard said agreement as attached hereto.

**SECTION 2:** That the Village Clerk be and hereby is authorized to attest said agreement as attached hereto.

Adopted this 2<sup>nd</sup> day of April, 2015.

Ayes: Trustee Whittington, Fugiel, Foltyniewicz, Johnston, Pike and Ware

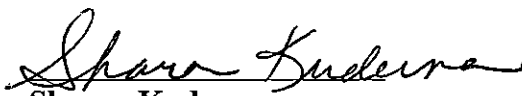
Nays: None

Absent: None

Approved this 2<sup>nd</sup> day of April, 2015.

  
**Keith T. Giagnorio**  
**Village President**

ATTEST:

  
**Sharon Kuderna**  
**Village Clerk**

VILLAGE OF LOMBARD, ILLINOIS  
 FAIRVIEW LIFT STATION IMPROVEMENTS - RESIDENT ENGINEERING

EXHIBIT B

CONSTRUCTION ENGINEERING

\*Firm's approved rates on file with IDOT's  
 Bureau of Accounting and Auditing:  
 Overhead Rate (OH) 159%  
 Calendar Days 260 Multiplier 2.85

Local Agency: VILLAGE OF LOMBARD, ILLINOIS  
 (Municipality/Township/County)

\* start work 5/1/2015 to close out 2/1/2016 closeout-as-built & GIS compl.  
 \* 0 Saturdays JN  
 Begin 5/18 End 11/26 210 Days M-F JN 30 wks Substantial completion 10hrs/wk average  
 Begin 11/26 End 12/10 14 Days JN 2 wks Final Completion  
 Begin 12/10 End 2/1/2016 52 Days 7 weeks GIS -Asbuilts

Cost Estimate of Consultant's Services in Dollars

Tasks	Employee Classification	Man-Hours	Payroll Rate	% of Hours task	Total Cost	In-House Direct Costs (IHDC)	Total cost by task	% Cost per task	Total Cost w/Mult
ADMINISTRATION & MEETINGS	John Ambrose	1	\$70.00	0.17%	\$70.00				\$199.50
	Mark Dachsteiner	52	\$54.85	9.01%	\$2,852.20	\$101.00			\$8,229.77
	Bob Tobin	6	\$28.22	1.04%	\$157.32		\$ 8,877.63	12.98%	\$448.36
OBS & DOCUMENT & ADMIN	Jeremy Norton	320	\$39.58	55.46%	\$12,665.60	\$653.00			\$38,949.96
GIS DATA	Don Nacino	32	\$33.32	5.55%	\$1,066.24	\$101.00			\$3,139.78
CONSTRUCTION STAKEOUT	Surveyor	0	\$40.00	0.00%	\$0.00		\$40,089.74	58.61%	
	Surveyor	0	\$40.00	0.00%	\$0.00		\$	0.00%	\$0.00
SHOP DRAWING REVIEW	Gay Wall	6	\$41.77	1.04%	\$250.62				\$714.27
	Mark Dachsteiner	4	\$54.85	0.69%	\$219.40		\$ 1,339.56	1.96%	\$625.29
PROJ CLOSEOUT & REC DRAW	Jeremy Norton	40	\$39.79	6.93%	\$1,591.60				\$4,536.06
	Mark Dachsteiner	12	\$54.85	2.08%	\$658.20				\$1,875.87
	Don Nacino	16	\$33.32	2.77%	\$533.12		\$7,931.32	11.60%	\$1,519.39
GIS Processing	Andy Zalelaj	4	\$51.81	0.69%	\$207.24				\$590.63
	Peter Ferretti	84	\$39.98	14.58%	\$3,358.64		\$10,157.05	14.85%	\$9,566.42
<b>TOTALS</b>		<b>577</b>		<b>100.00%</b>	<b>\$ 23,628</b>	<b>\$ 1,055</b>	<b>\$ 68,395</b>	<b>100.00%</b>	<b>\$ 68,395</b>

In-House Direct Costs:  
 VEHICLE EXPENSES - TRAVEL & TOLLS, 1851MI @ \$0.57/MILE = \$1,055 incl \$115Tolls-added 202 miles @ 0.57

Personnel & Hours	% of Hours
Principal	0.17%
Project Manager	11.76%
GIS Processing	15.25%
JN & DN	67.94%
Secretarial	1.04%
Engr	1.04%
Surveyor	0.00%
CAD	2.77%
<b>Total</b>	<b>100.00%</b>

Project Multiplier

Overhead (see exhibit A) = 1.59  
 Direct Labor = 1.00  
 Profits @ 14.5% = 0.376  
 Multiplier = 2.968  
 \*Profit @ 10.0% = 0.259\*

Our approved IDOT overhead rate is 1.59. We propose to use a multiplier of 2.85 for all employee hours for this project.



## VILLAGE OF LOMBARD CONTRACT

### CONTRACT DOCUMENT NUMBER SS 12 02

This agreement is made this 2nd day of April 2015, between and shall be binding upon the VILLAGE of Lombard, an Illinois Municipal Corporation hereinafter referred to as the "VILLAGE" and Baxter and Woodman Inc. hereinafter referred to as the "ENGINEER" and its successors.

Witnessed, that in consideration of the mutual promises of the parties delineated in the contract documents, the ENGINEER agrees to perform the services and the VILLAGE agrees to pay for the following services as set forth in the contract documents:

#### Resident Engineering Services for Fairview Lift Station Improvements

1. This Contract shall embrace and include all applicable contract documents listed below as if attached hereto or repeated herein:
  - a. Request for Qualifications and Request for Proposal (December 13, 2013) consisting of the following:
    - i) Cover Sheet
    - ii) Table of Contents
    - iii) General Provisions
    - iv) Special Provisions
    - v) Request for Qualifications and Proposals for Resident Engineering Short-List
    - vi) Instructions Regarding the Consultant Evaluation Form
    - vii) Instructions Regarding the Statement of Qualifications Form
    - viii) Consultant Evaluation Form
    - ix) Statement of Qualifications Form
  - b. Request for Proposal dated January 28, 2015
  - c. ENGINEER'S Proposal Dated February 18, 2015
  - d. ENGINEER'S Letter Dated March 23, 2015 and Work Effort and Fee Dated March 23, 2015
  - e. Required Certificates and Signatures and Certificate of Insurance
2. The VILLAGE agrees to pay, and the ENGINEER agrees to accept as full payment for the services, which are the subject matter of this contract in accordance with the General Provisions.
3. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by Keith Giagnorio, Village President, and the ENGINEER have hereunto set their hands this 2nd day of April 2015.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Baxter and Woodman Inc.

Accepted this 2nd day of April, 2015.

Individual or Partnership \_\_\_\_\_ Corporation X

By [Signature] VICE - PRESIDENT  
Position/Title

By \_\_\_\_\_  
Position/Title

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 2nd day of April, 2015.

[Signature]  
Keith Giagnorio, Village President

Attest: [Signature]  
Sharon Kuderna, Village Clerk

VILLAGE OF LOMBARD  
ENGINEER'S CERTIFICATION

John V. Ambrose, having been first duly sworn depose and states as follows:  
(Officer or Owner of Company)

Baxter & Woolman, Inc, having submitted a proposal for:  
(Name of Company)

Fairview Lift Station Improvements to the Village of Lombard, hereby certifies that said ENGINEER:

- 1. has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).
- 2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
  - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the approve Revenue Act; or
  - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.
- 3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that

NA  
(Name of employee/driver or "all employee drivers")  
is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules.

By: John V. Ambrose  
Officer or Owner of Company named above

Subscribed and sworn to  
before me this 13th  
day of April, 2015.

Joanna Ptasinski  
Notary Public

