

## **MEMORANDUM**

**TO:** William T. Lichter, Village Manager

**FROM:** David A. Hulseberg, AICP  
Assistant Village Manager/Director of Community Development

**DATE:** December 7, 2006

**SUBJECT: ZBA 06-25: 224 S. Craig Place**

Attached please find the following items for Village Board consideration as part of the December 7, 2006 Village Board meeting:

1. Zoning Board of Appeals referral letter;
2. IDRC report for ZBA 06-25;
3. An Ordinance granting approval of the requested variations; and
4. Plans associated with the petition.

Please contact me if you have any questions regarding the aforementioned materials.