

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION

For Inclusion on Board Agenda

Resolution or Ordinance (Blue) Waiver of First Requested
Recommendations of Boards, Commissions & Committees (Green)
Other Business (Pink) X

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: William T. Lichter, Village Manager

DATE: December 27, 2005 (B of T) Date: January 5, 2006

TITLE: Lombard Town Centre (Request for Waiver of Fees)

SUBMITTED BY: Department of Community Development *WTL*

BACKGROUND/POLICY IMPLICATIONS:

The Department of Community Development submits for your consideration a request from Lombard Town Centre for waiver of fees associated with all special event permits and temporary signage. (DISTRICT #4)

Staff recommends approval of this request.

Please place this item on the January 5, 2006 Board of Trustees agenda.

Fiscal Impact/Funding Source:

Review (as necessary):

Village Attorney X

Finance Director X

Village Manager X *WTL*

Date

Date

Date 12/28/05

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



MEMORANDUM

TO: William T. Lichter, Village Manager

FROM: David A. Hulseberg, AICP, Director of Community Development *Dah*

DATE: January 5, 2006

SUBJECT: Lombard Town Centre – Request for Waiver of Fees

Please find the attached letter from Deb Frederiksen, Executive Director of Lombard Town Centre, requesting a waiver of fees associated with special event permits. As a nonprofit organization that is dedicated to promoting Downtown Lombard, Lombard Town Centre feels that there is a substantial public benefit to be gained by its special events. These events benefit the downtown as a whole and not any single business, and they also serve to create awareness of Downtown Lombard as a shopping and entertainment destination. Furthermore, as Lombard Town Centre's budget is currently funded through the Downtown TIF District, any fees are effectively a redistribution of Village funds.

ACTION REQUESTED

Staff recommends that the Village Board waive fees for all Lombard Town Centre special event permits and temporary signage.

Lombard Town Centre
9 N. Main Street
Suite 2
Lombard IL 60148

December 5, 2005

William Lichter
Village Manager
Village of Lombard
255 E. Wilson
Lombard IL 60148

Dear Mr. Lichter,

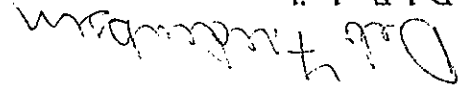
Lombard Town Centre, an Associate Illinois Main Street Community, is seeking a fee waiver for our nearly year long promotional activity called, Lombard Unleashed and other special events that Lombard Town Centre may put on like Spooktacular Saturday. Lombard Unleashed will begin in February 2006 and will conclude in October 2006 with a full schedule of events through that time period that will promote and bring awareness to downtown Lombard and Lombard Town Centre.

We are aware that we will need to submit a special event permit before each event that would include a copy of the requested special event waiver.

As you know, Lombard Town Centre is a community based organization, dedicated to preserving and promoting our historic downtown as the heart of Lombard and a vibrant commercial destination.

Thank you for your consideration.

Sincerely,



Deb Frederiksen
Executive Director
Lombard Town Centre