

VILLAGE OF LOMBARD  
REQUEST FOR BOARD OF TRUSTEES ACTION  
For Inclusion on Board Agenda  
Bids and Proposals

TO : President and Village Board of Trustees  
FROM : William T. Lichter, Village Manager  
DATE : September 6, 2005 Agenda Date September 15, 2005  
TITLE : Meter Testing and Repair Bid  
SUBMITTED BY: Angela M. Podesta, Utilities Superintendent *AMP*

RESULTS:

Date Bids Were Published August 24, 2005 Bidding Closed September 6, 2005  
Total Number of Bids Received 2  
Total Number of Bidders Meeting Specifications 1  
Bid Security Required \_\_\_\_\_ Yes X No  
Performance Bond Required \_\_\_\_\_ Yes X No  
Were Any Bids Withdrawn \_\_\_\_\_ Yes X No  
Explanation:  
Waiver of Bids Requested? \_\_\_\_\_ Yes \_\_\_\_\_ No  
If yes, explain: See Attached Memo.  
Award Recommended to Lowest X Yes \_\_\_\_\_ No  
Responsible Bidder?  
If no, explain:

FISCAL IMPACT:

Engineer's estimate/budget estimate \$35,900  
Amount of Award \$27,370 7730.755700

BACKGROUND/RECOMMENDATION:

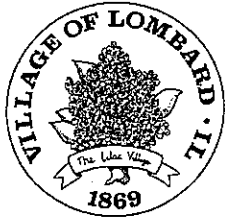
See attached memo.

Has Recommended Bidder Worked for Village Previously X Yes \_\_\_\_\_ No  
If yes, was quality of work acceptable X Yes \_\_\_\_\_ No  
Was item bid in accordance with Public Act 85-1295? X Yes \_\_\_\_\_ No  
Waiver of bids - Public Act 85-1295 does not apply \_\_\_\_\_ Yes

REVIEW (as needed):

Village Attorney XX \_\_\_\_\_ Date \_\_\_\_\_  
Finance Director XX \_\_\_\_\_ Date \_\_\_\_\_  
Village Manager XX W.T. Lichter Date 9/8/05

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.



## MEMORANDUM

**To:** William T. Lichter, Village Manager  
**From:** Angela M. Podesta, Utilities Superintendent *AMP*  
**Through:** Wes Anderson, Director of Public Works *WA*  
**Date:** September 6, 2005  
**Subject:** **Meter Testing and Repair Bid Results**

On September 6, 2005, two bids were received for the meter testing and repair program. Testing large meters (2"-6") is one strategy in the Village's program to reduce unaccounted for water. A program has been developed to test large meters on a five-year basis. In addition, small (< 1-1/2") water meters will be tested to gauge overall accuracy and to determine a timeline for the meter replacement project.

The meter testing and repair program is budgeted in the Water Distribution Cost Center (7730) in the Water & Sewer Operating Fund at a cost of \$35,900.

The bids were based upon testing, and repairing as needed, 120 large meters, estimating 80% of the meters as "test only" and 20% as "test and repair" as determined from the previous five years of meter testing data. Repair parts are an additional cost and will be handled through the change order process. Bids were received from the following companies:

Company	Location	Proposal Amount
HBK Water Meter Service	Rolling Meadows, IL	\$30,000.00
M. E. Simpson Co., Inc.	Valparaiso, IN	\$27,370.00

M. E. Simpson Company, Inc. of Valparaiso, IN has performed other services for the Village such as leak detection and valve exercising and performed satisfactorily. A check of their references resulted in positive feedback.

Therefore, I am requesting the Board of Trustees award a contract for meter testing and repair to M. E. Simpson Company, Inc. of Valparaiso, IN, in an amount not to exceed \$27,370.00 at their September 15, 2005 meeting.

AMP