

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION

For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : David A. Hulseberg, Village Manager
DATE : August 27, 2012 Agenda Date: September 6, 2012
TITLE : Bid Opening for: Tree & Stump Removal PWO 12B14
SUBMITTED BY: Steven Kremske, Forestry & Urban Landscape Supervisor

RESULTS:

Date Bids Were Published 6/20/12 Bidding Closed 7/6/12

Total Number of Bids Received 6

Total Number of Bidders Meeting Specifications 6

Bid Security Required X Yes No

Performance Bond Required Yes X No

Were Any Bids Withdrawn Yes X No

Explanation:

Waiver of Bids Requested? Yes X No

If yes, explain:

See attached memo.

Award Recommended to Lowest X Yes No

Responsible Bidder?

If no, explain:

See attached memo.

FISCAL IMPACT:

Engineer's estimate/budget estimate \$139,500.00 FY12B

Amount of Award \$30,000.00 2712.755700

\$26,400.00 FIN# 5580

\$83,100.00 2712 Surplus

BACKGROUND/RECOMMENDATION:

See attached memo.

Has Recommended Bidder Worked for Village Previously X Yes No

If yes, was quality of work acceptable X Yes No

Was item bid in accordance with Public Act 85-1295? X Yes No

Waiver of bids - Public Act 85-1295 does not apply Yes

REVIEW (as needed):

Village Attorney XX Date

Finance Director XX Date

Village Manager XX Date

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.



Date: August 27, 2012
To: David A. Hulseberg, Village Manager
From: Steve Kremske, Forestry & Urban Landscape Supervisor *SK*
Through: Carl Goldsmith, Director of Public Works
Subject: Awarding Tree & Stump Removal Contract

On June 20, 2012, Bid Documents for the Village contract **PWO 12B14**, *Tree and Stump Removal* were sent to 23 local tree care companies. The bid opening was held on July 6th with six (6) bids being received. I have attached the Bid Tabulation sheets.

Steve Piper & Sons Tree Service had the lowest bid of \$139,500.00 based upon the unit prices of the estimated quantities within the bid. These estimated quantities are what are on the current removal list prior to the July 1st windstorm. Based upon the unit costs, the current tree & stump removal list will cost \$96,000.00 to complete. I have attached the current removal list.

\$30,000.00 is currently budgeted this fiscal year for tree and stump removal. Beginning with FY12B, the CIP will include funds for the removal and replacement of parkway trees lost to the emerald ash borer (EAB). It was anticipated that \$26,400.00 from the CIP will be allocated for tree & stump removal of infested ash trees. The majority of the trees on the current removal list are due to EAB. Per your recommendation, funding to cover the deficit of \$83,100.00 is to come from surplus Hotel/Motel funds. This is in compliance with the Village policy in regards to the Fund Balance.

Although a thorough survey of all the trees lost in the windstorm is not complete at this time, based upon what has been already removed, it is anticipated that we will lose 100-125 parkway trees at an estimated cost of \$50,000. Once the survey is complete, we will be seeking a change order to cover the cost of these removals and anticipate funding again from surplus Hotel/Motel funds with a reimbursement through FEMA if eligible.

Steve Piper has done work for the Village in the past and I recommend awarding the contract to them in the amount of \$139,500.00. Please present this item at the Village Board meeting on September 6th for their approval.

Att: Bid Tabulation Sheet
Tree & Stump Removal List 1
Contracts (3)

VILLAGE OF LOMBARD

Contract for Tree & Stump Removal

CONTRACT DOCUMENT NUMBER PWO 12B14

This agreement is made this 6th day of September, 2012
between and shall be binding upon the Village of Lombard, an Illinois municipal Corporation hereinafter
referred to as (the "Village") and (Steve Piper & Sons, Inc.) hereinafter to as (the "Contractor") and its
successors.

Witnessed, that in consideration of the mutual promises of the parties delineated in the contract
documents, the Contractor agrees to perform the services and the Village agrees to pay for the following
services as set forth in the contract documents:

TREE REMOVAL

11 TO 24 INCHES

IN DIAMETER

\$ 425.00 Per Tree

AT DBH OF 4.5'

TREE REMOVAL

25 TO 32 INCHES

IN DIAMETER

\$ 675.00 Per Tree

AT DBH OF 4.5'

TREE REMOVAL

OVER 32 INCHES

IN DIAMETER

\$ 1,175.00 Per Tree

AT DBH OF 4.5'

TREE STUMP REMOVAL ONLY

(From Trees Removed by Village Crews)

STUMP DIAMETER INCHES

IN DIAMETER

\$ 3.75 Per Inch

AT GRADE

1. This contract shall embrace and include all of the applicable contract documents listed below as if attached hereto or repeated herein:
 - a. Specification and contract document no. PWO 12B14
for Tree & Stump Removal, consisting of the following:
 - i) Cover Sheet
 - ii) Table of Contents

8. This Contract represents the entire Agreement between the parties and may not be modified without the written approval of both parties.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by the Village President, and the Contractor have hereunto set their hands this 6th day of September, 2012.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this 6th day of September, 2012.

Individual or Partnership _____ Corporation _____

By Position/Title

By Position/Title

Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 6th day of August, 2012.

Village President

Attest: _____
Brigitte O'Brien
Village Clerk

Approved for issuance:

Rhonda Heabel Date
Management Analyst

Approved contents of contractual documents:

Thomas P. Bayer Date
Village Attorney