

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees

FROM : Tim Sexton, Acting Village Manager

DATE : August 22, 2013 Agenda Date: September 19, 2013

TITLE : Renewal of Contract for: Sidewalk Snow Removal

SUBMITTED BY: Tom Ellis, Operations Superintendent, Public Works

RESULTS:Date Bids Were Published N/A Bidding Closed N/ATotal Number of Bids Received N/A

Total Number of Bidders Meeting Specifications _____

Bid Security Required _____ Yes _____ No

Performance Bond Required _____ Yes _____ No

Were Any Bids Withdrawn _____ Yes _____ No

Explanation:

Waiver of Bids Requested? _____ X _____ Yes _____ No

If yes, explain:

See attached memo.

Award Recommended to Lowest _____ Yes _____ No

Responsible Bidder?

If no, explain:

See attached memo.

FISCAL IMPACT:Amount of Award \$17,000.00 101.270.310.75770**BACKGROUND/RECOMMENDATION:**

See attached memo.

Has Recommended Bidder Worked for Village Previously X Yes _____ NoIf yes, was quality of work acceptable X Yes _____ NoWas item bid in accordance with Public Act 85-1295? _____ Yes X NoWaiver of bids - Public Act 85-1295 does not apply X Yes**REVIEW** (as needed):

Village Attorney XX _____ Date _____

Finance Director XX _____ Date _____

Village Manager XX _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.



MEMORANDUM

To: Tim Sexton, Acting Village Manager

Through: Carl S. Goldsmith, Director of Public Works *CSG*

From: Tom Ellis, Operations Superintendent, Public Works *TE*

Date: August 22, 2013

Subject: Sidewalk Snow Removal Contract Renewal

The Village of Lombard opened bids for the sidewalk snow and ice removal contract on November 8, 2010. The lowest responsible bidder was received from Beverly Snow and Ice Inc. The original contract was from November 19, 2010 to May 31, 2012. On June 7, 2012 the Village exercised the right to extend the contract to Beverly Snow and Ice Inc. for an additional season.

Beverly Snow & Ice, Inc. has agreed to maintain their prices from the 2010-2012 contract for the 2013-2014 snow season. Beverly Snow and Ice Inc. has provided good service to the Village. The FY13 budget includes \$17,000.00/year for this service.

Public Works has taken steps to reduce the cost of this service by purchasing equipment to give Village employees the ability to clear and maintain the Village complex and surrounding area in a snow or ice related weather event.

Staff recommends renewing the Sidewalk Snow Removal contract with Beverly Snow and Ice Inc. in an amount not to exceed \$17,000.00. This is the final extension of the contract and will expire May 31, 2014. Please present this item to the Board of Trustees at the September 19, 2013 meeting for their approval.

Encl: Beverly Letter

Ellis, Tom

From: Lynn Booe <lbooe@beverlysnow.com>
Sent: Wednesday, August 21, 2013 1:37 PM
To: Ellis, Tom
Subject: To Tom From Lynn Re Requesting to Extend the Contract an Additional Year

August 21, 2013

Village of Lombard
Attn: Tom

Hi Tom:

Beverly Snow & Ice Inc. is requesting to extend the contract an additional year for the 2013/2014 snow season, or from November 1, 2013 to April 30, 2014 all pricing is to remain the same.

If you have any questions, comments, or require additional information, please contact me personally. We look forward to servicing your sidewalks this coming winter season.

Sincerely,



Lynn Booe
Operations Director,
Beverly Snow & Ice Inc.
lbooe@beverlysnow.com
(708)331-8511