

**DISTRICT 2**

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
For Inclusion on Board Agenda

  X   Resolution or Ordinance (Blue) \_\_\_\_\_ Waiver of First Requested  
\_\_\_\_\_ Recommendations of Boards, Commissions & Committees (Green)  
\_\_\_\_\_ Other Business (Pink)

**TO:** PRESIDENT AND BOARD OF TRUSTEES

**FROM:** Scott Niehaus, Village Manager

**DATE:** December 7, 2021 (COW) (B of T) **Date:** December 16, 2021

**TITLE:** South Lombard Sanitary Sewer Extension Design Engineering

**SUBMITTED BY:** David Gorman, PE, Assistant Director of Public Works *DG*

**BACKGROUND/POLICY IMPLICATIONS:**

CIP improvement project that creates a sanitary sewer line extension by 22nd Street and new connection into the Glenbard Wastewater Authority.

**FISCAL IMPACT/FUNDING SOURCE:**

Total Contract Amount: \$49,980 (FY 2022)  
Project Number: SS 21 10 South Lombard Sanitary Sewer Extension  
Account: Water & Sewer Capital Engineering Fund (520.790.715.75410)

Review (as necessary):

Village Attorney X \_\_\_\_\_ Date \_\_\_\_\_  
Finance Director X \_\_\_\_\_ Date \_\_\_\_\_  
Village Manager X \_\_\_\_\_ Date \_\_\_\_\_

**NOTE:** All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



**To:** Village President and Board of Trustees  
**From:** David Gorman, PE, Assistant Director of Public Works *DG*  
**Through:** Carl Goldsmith, Director of Public Works  
**Date:** December 7, 2021  
**Subject:** S. Lombard Sanitary Sewer Extension Design Engineering Contract

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South Lombard Sanitary Sewer Extension is a project included within the approved 2022-2031 Capital Improvement Program. The 2023 construction project budget is \$450,000 (Water/Sewer Capital Village funds), with Village budgeted funds of \$50,000 for 2022 design engineering/geotechnical services and \$40,000 for 2023 construction observation/material testing services. The project is scheduled for design in 2022 and construction in 2023. The Village will create separate professional services contracts awarded in actual fiscal years.

This sanitary sewer improvement project will add a sanitary sewer extension to improve downstream sewer capacity relief by 22nd Street near the Glenbard Wastewater Authority. The project is located on Village and ComEd property. The project includes ComEd easement acquisition, sanitary sewer installation, and junction chamber improvements.

A Request for Proposal (RFP) was sent to all eligible firms on both 2021 Design and Resident Engineering Shortlists. Baxter & Woodman was determined by the Public Works selection evaluation team to be the most qualified firm. The contract scope and fee for design engineering and construction observation were negotiated and agreed to by both parties. Since this work will occur in separate fiscal years, this 2022 contract work will be performed for a total design engineering fee not to exceed \$49,980.00 from the Water and Sewer Capital Engineering Fund.

Please present the attached agreement and resolution for the contract to the President and Board of Trustees for their review at their regular meeting of December 16, 2021. If approved, please return two original signed copies of the agreement to Public Works for further processing.

**RESOLUTION**

**R \_\_\_\_\_ 21**

**A RESOLUTION AUTHORIZING SIGNATURE OF  
PRESIDENT AND CLERK ON AN AGREEMENT**

**WHEREAS**, the Corporate Authorities of the Village of Lombard have received an Agreement between the Village of Lombard, and Baxter & Woodman, Inc., regarding the South Lombard Sanitary Sewer Extension project as attached hereto and marked Exhibit "A"; and

**WHEREAS**, the Corporate Authorities deem it to be in the best interest of the Village of Lombard to approve such agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS as follows:

**SECTION 1:** That the Village President be and hereby is authorized to sign on behalf of the Village of Lombard said agreement as attached hereto.

**SECTION 2:** That the Village Clerk be and hereby is authorized to attest said agreement as attached hereto.

Adopted this 16th day of December, 2021.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Approved this 16th day of December, 2021.

\_\_\_\_\_  
**Keith Giagnorio  
Village President**

ATTEST:

\_\_\_\_\_  
**Elizabeth Brezinski  
Village Clerk**

**VILLAGE OF LOMBARD  
CONTRACT**

**CONTRACT DOCUMENT NUMBER SS-21-10**

This agreement is made this 16th day of December, 2021, between and shall be binding upon the VILLAGE of Lombard, an Illinois municipal Corporation hereinafter referred to as the "VILLAGE" and Baxter & Woodman, Inc., hereinafter referred to as the "ENGINEER" and its successors.

Witnessed, that in consideration of the mutual promises of the parties delineated in the contract documents, the ENGINEER agrees to perform the services, and the VILLAGE agrees to pay for the following services as set forth in the contract documents:

Design (Phases 1 and 2) Engineering Services for South Lombard Sanitary Sewer Extension

1. This contract shall embrace and include all the applicable contract documents listed below as if attached hereto or repeated herein:
  - a. VILLAGE'S Request for Qualifications for Short-List for Engineering Services Dated October 28, 2016
  - b. ENGINEER'S Project Proposal Dated November 11, 2021
  - c. ENGINEER'S Scope Revised Proposal Submittal Dated December 2, 2021
  - d. Required Certificates and Signatures and Certificate of Insurance
2. The VILLAGE agrees to pay, and the ENGINEER agrees to accept as full payment for the services which are the subject matter of this contract in accordance with the General Provisions.
3. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by the Village President, and the ENGINEER have hereunto set their hands this 16th day of December, 2021.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

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Baxter & Woodman, Inc.

Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

Individual or Partnership \_\_\_\_\_ Corporation \_\_\_\_\_

By \_\_\_\_\_ Position/Title

By \_\_\_\_\_ Position/Title

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 16th day of December, 2021.

\_\_\_\_\_  
Keith Giagnorio  
Village President

Attest: \_\_\_\_\_  
Elizabeth Brezinski  
Village Clerk

**VILLAGE OF LOMBARD  
ENGINEER'S CERTIFICATION**

\_\_\_\_\_, having been first duly sworn depose and states as follows:  
(Officer or Owner of Company)

Baxter & Woodman, Inc., having submitted a proposal for South Lombard Sanitary Sewer Extension to the Village of Lombard, hereby certifies that said ENGINEER:

1. has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).
2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
  - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the approve Revenue Act; or
  - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.
3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that

\_\_\_\_\_  
(Name of employee/driver or "all employee drivers")  
is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules.

By: \_\_\_\_\_  
Officer or Owner of Company named above

Subscribed and sworn to  
before me this \_\_\_\_\_  
day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Notary Public