

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

Resolution or Ordinance (Blue) _____ *Waiver of First Requested*
Recommendations of Boards, Commissions & Committees (Green)
X Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: March 14, 2016 (B of T) Date: March 17, 2015

TITLE: Recommendation for the Village's Banner program

BACKGROUND/POLICY IMPLICATIONS:

Attached please find information pertaining to the take down, installation, and storage of the Village's seasonal banners, including quote submissions from 5 area sign companies.

Approval of Bannerville, USA for the annual installation and storage of the Village's seasonal banners is recommended for approval by staff. Should you have any questions or concerns regarding this matter, please do not hesitate to contact me.

Review (as necessary):

Village Attorney X _____ Date _____
Finance Director X _____ Date _____
Village Manager X Scott R. Niehaus Date 3/15/16

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.