

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

Resolution or Ordinance (Blue) _____
Waiver of First Requested
Recommendations of Boards, Commissions & Committees (Green) _____
Other Business (Pink) _____

PRESIDENT AND BOARD OF TRUSTEES

TO:

David A. Huliseberg, Village Manager *DAH*

FROM:

March 10, 2009 (B of T) Date: March 19, 2009

DATE:

Composting Bin Grant Program

TITLE:

SUBMITTED BY: David Gorman, Asst. Director of Public Works *DOG*

BACKGROUND/POLICY IMPLICATIONS:

The Department of Public Works transmits for your consideration a recommendation for approval from the Environmental Concerns Committee regarding a proposed policy memorandum to establish a Compost Bin Grant Program.

Fiscal Impact/Funding Source:

The \$5,000 annual cost of this program will be funded from the Village's service fee that is collected the Solid Waste Contract (account no. 2790.777500).

Review (as necessary):

Village Attorney X	(Reviewed on 11/19/08)	Date
Finance Director X		Date
Village Manager X	<i>David Gorman</i>	Date 3/10/09

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



MEMORANDUM

TO: David A. Hulseberg, Village Manager

THROUGH: Carl S. Goldsmith, Director of Public Works *CS*

FROM: David P. Gorman, Asst. Director of Public Works *DPG*

SUBJECT: Compost Bin Grant Program

DATE: March 10, 2009

Attached is a draft policy memorandum for a Compost Bin Grant Program for consideration by the Board of Trustees, as recommended by the Environmental Concerns Committee.

Background:

Following the success of the rain barrel grant program, the Environmental Concerns Committee has crafted a similar program for compost bins. The aim of the proposed program is to reduce the volume of landscape waste and other biodegradable waste that is hauled off of residential properties. The attached draft policy would create a grant program to reimburse each homeowner up to \$80 to install one compost bin. The price for bins ranges from \$100 to \$200. The program has been approved for funding in FY 09-10 at a budget amount of \$5,000. However, the actual policy memorandum had not yet been approved by the Board.

As with the other recycling grant programs, this program would be funded from the Village's service fee that is collected per the Solid Waste Contract (10¢/month for each multi-family residential customer and \$3.00 for each commercial customer). This fee wholly funds the Education Recycling Grants, Commercial Recycling Grants and Rain Barrel Grants. The approved budget for all Recycling Grants in FY 08-09 is \$29,000. This budget level has been adequate to meet the needs of the grant requests.

As drafted, the proposed policy states that "all compost bins and their use shall comply with the Lombard Code of Ordinances, Title IX, Chapter 92.40 through 92.42 regarding composting." That Code only allows "landscape waste" and "biodegradable food waste" (which does not include meat products) for composting.

Recommendation:

Staff recommends that the Village Board approve that attached draft policy memorandum to establish a Compost Bin Grant Program. The Environmental Concerns Committee voted on October 28th to recommend the policy.

**VILLAGE OF LOMBARD
VILLAGE BOARD POLICY MEMORANDUM**

Subject: **Compost Bin Grant Program**

Number: _____
Date: _____

I. Purpose

The purpose of the Compost Bin Grant Program is to promote the on-site recycling of landscape waste and biodegradable food waste to reduce the volume collected from single family residential properties.

II. Procedures/Guidelines

A. All owners of single family residences in the Village of Lombard are eligible for 100% reimbursement for one compost bin at a cost not to exceed \$80. All compost bins and their use shall comply with the Lombard Code of Ordinances, Title IX, Chapter 92 "Composting". As such, they shall be appropriately closed to vermin.

B. Grant applications shall be submitted to the Department of Public Works along with a copy of the store receipt and a photo of the installed bin. Public Works shall evaluate the grant application and shall verify correct installation of the bin prior to approving the grant.

C. Upon successful completion of the work and final inspection, the Village will reimburse the applicant per the Village's standard check mailing procedure.

D. Reimbursement is on a first-come, first-served basis, subject to the annual budget approved by the Village Board of Trustees.

E. The compost bin shall be maintained by the property owner, not the Village of Lombard.

F. The effective date of this policy is June 1, 2009.

III. Legislation/Documentation

Minutes of October 28, 2008 Environmental Concerns Committee meeting.
Minutes of the _____ Board of Trustees meeting.

APPLICATION FORM

Part I -- GRANT REQUEST

Name: _____ Phone: (day) _____ (evening) _____

Address: _____ Lombard, IL 60148

I certify, under penalty of law for misrepresentation, that the attached receipt and photo(s) are for the compost bin installed at my property. (The Village may require an inspection prior to grant approval.)

Signature of Applicant _____

Direct questions and return applications to the Public Works Department either by mail at 255 E. Wilson Avenue, Lombard, IL 60148, by fax at 630-620-5982 or by email at publicworks@villageoflombard.org.

Part 2 -- GRANT APPROVAL

Approved for reimbursement in the amount of \$ _____ for one compost bin installed in accordance with Board of Trustees Policy Memorandum _____.

Signature of Public Works Official _____

Print Name _____

Date _____/_____/_____