

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
**For Inclusion on Board Agenda**  
**Bids and Proposals**

TO : President and Village Board of Trustees  
FROM : Scott Niehaus, Village Manager  
DATE : January 13, 2016 Agenda Date: February 4, 2016  
TITLE : Bid Waiver for: Grass and Weed Mowing  
SUBMITTED BY: Eric Hendrickson, Forestry & Urban Landscape Supervisor

**RESULTS:**

Date Bids Were Published N/A Bidding Closed N/A

Total Number of Bids Received N/A

Total Number of Bidders Meeting Specifications \_\_\_\_\_

Bid Security Required \_\_\_\_\_ Yes \_\_\_\_\_ No

Performance Bond Required \_\_\_\_\_ Yes \_\_\_\_\_ No

Were Any Bids Withdrawn \_\_\_\_\_ Yes \_\_\_\_\_ No

Explanation:

Waiver of Bids Requested? X Yes \_\_\_\_\_ No

If yes, explain:

See attached memo.

Award Recommended to Lowest \_\_\_\_\_ Yes \_\_\_\_\_ No

Responsible Bidder?

If no, explain:

See attached memo.

**FISCAL IMPACT:**

Amount of Award \$39,080.00 101.120.113.75610

\$35,080.00 240.270.112.75770

**BACKGROUND/RECOMMENDATION:**

See attached memo.

Has Recommended Bidder Worked for Village Previously X Yes \_\_\_\_\_ No

If yes, was quality of work acceptable X Yes \_\_\_\_\_ No

Was item bid in accordance with Public Act 85-1295? \_\_\_\_\_ Yes X No

Waiver of bids - Public Act 85-1295 does not apply X Yes

**REVIEW (as needed):**

Village Attorney XX \_\_\_\_\_ Date \_\_\_\_\_

Finance Director XX \_\_\_\_\_ Date \_\_\_\_\_

Village Manager XX \_\_\_\_\_ Date \_\_\_\_\_

**NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.**



## MEMORANDUM

**To:** Scott Niehaus, Village Manager

**Through:** Carl S. Goldsmith, Director of Public Works *CS*

**From:** Eric Hendrickson, Urban Landscaping and Forestry Supervisor,  
Public Works

**Date:** January 13, 2015

**Subject:** Grass and Weed Mowing Contract Renewal

On December 5<sup>th</sup>, 2014, the Village of Lombard opened bids for the Village contract **PWO 15-17, Grass and Weed Mowing**. The lowest responsible bid was received from Green Horizon Landscaping LLC. The original contract was from April 1, 2015 to December 31, 2015 with an option to extend the contract from January 1, 2016 through December 31, 2016.

We have contacted Green Horizon Landscaping LLC and they have agreed to maintain their prices from the 2015 contract for the 2016 calendar year. Green Horizon Landscaping LLC has provided good service to the Village over the last several years and generally responded in a timely manner when there have been areas of concern. The FY16 budget contains \$40,000.00 from Hotel/Motel and \$44,000 from the General Fund for mowing purposes.

Staff recommends renewing the Grass and Weed Mowing contract with Green Horizon Landscaping LLC for the amount of \$74,160.00. This is the first of two possible extensions of the contract and will expire December 31, 2016. Please present this item to the Board of Trustees at the February 4, 2016 meeting for their approval.

Encl: Green Horizon letter  
Grass and weed Mowing bid tab



# GREEN HORIZON LANDSCAPING LLC

PROFESSIONAL LANDSCAPE SERVICES

960 N. Lombard Rd. • Lombard, IL 60148 • 630/620-1860 • Fax: 630/620-1429

\*\*\*\*\*

1/13/16

Eric,

Green Horizon Landscaping LLC would like to extend the service agreement for:  
LANDSCAPING SERVICES & SEASONAL SERVICES for the Village Of Lombard.

We look forward to another GREEN year.

Sincerely,

Kurt Vogt

Bid Opening Tabulation Form 2015 Annual Grass and Weed Mowing

DATE:		5-Dec-14		NAME & ADDRESS OF BIDDER		HL Landscape		Green Horizon Landscaping		Waldschmidt & Assoc., Inc	
TIME:		11:00AM		EXCEPTIONS		412 S Raynor Ave.		LLC 960 N Lombard Rd.		PO box 844	
DOCUMENT #		PWO 15-17A		ITEM		Joliet, IL		Lombard, IL		Chicago, IL	
DOCUMENT NAME:		Grass and Weed Mowing Contract		NO		QTY		UNIT PRICE		TOTAL	
				1						TOTAL	
				2						TOTAL	
				3						TOTAL	
				4						TOTAL	
				5						TOTAL	
				6						TOTAL	
				7						TOTAL	
				8						TOTAL	
				9						TOTAL	
				10						TOTAL	
GRAND TOTAL										\$271,000.00	
DATE:				NAME & ADDRESS OF BIDDER							
TIME:				EXCEPTIONS							
DOCUMENT #				ITEM							
DOCUMENT NAME:				NO		QTY		UNIT PRICE		TOTAL	
				1						TOTAL	
				2						TOTAL	
				3						TOTAL	
				4						TOTAL	
				5						TOTAL	
				6						TOTAL	
				7						TOTAL	
				8						TOTAL	
				9						TOTAL	
				10						TOTAL	
GRAND TOTAL										\$0.00	